

# International Ski Mountaineering Federation

## Rules & Guidelines

**Legend:**

Modifications in the current text compared to the season 2022/23 are highlighted as follows:

**Red:** Elimination, cancellation

**Green:** Addition, inclusion

**Yellow:** Work in progress, pending topic

**Blue:** Elimination → Text moved to another chapter of the document

**Grey:** Addition → Text moved from another chapter to that part of the document

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

# TABLE OF CONTENTS

TABLE OF CONTENTS.....	2
------------------------	---

A - GENERAL RULES.....	10
------------------------	----

1. General information.....	11
2. References.....	11
3. Abbreviations.....	11
3.1. ISMF events.....	11
3.2. ISMF meetings.....	12
3.3. International Federations/Associations/Bodies.....	12
3.4. National Federations.....	12
3.5. Ranking and results.....	13
3.6. Anti-Doping.....	13
3.7. Equipment.....	13
3.8. Commercial.....	13

B - EVENT REGISTRATION RULES.....	14
-----------------------------------	----

C - ORGANISATION EVENT GUIDELINES.....	15
--	----

4. General remarks.....	16
4.1. Local Organising Committees, LOC, National Federations, NF and ISMF.....	16
4.1.1. Local Organising Committee (LOC).....	16
4.1.1.1. Specification of requirements.....	16
4.1.2. Relations between ISMF and LOC/National Federations (NF).....	16
4.1.3. Agreement between ISMF, the NF and/or the LOC.....	17
4.2. Race organisers - ISMF meetings.....	17
4.2.1. Pre-event preparation meeting.....	18
5. Finance and administration.....	18
5.1. Administrative requirements.....	18
5.2. Insurance.....	18
5.3. Budget.....	18
5.4. Responsibilities.....	18
5.5. Costs assumed/borne by the LOC.....	19
5.5.1. ISMF Event hosting fees and Media fees.....	19
5.5.2. Prize money and awards in charge to the LOC.....	19
5.5.2.1. World Championships.....	19
5.5.2.2. Continental Championships.....	21
5.5.2.3. World Cup.....	21
5.5.3. Event cancellation policy.....	23
5.6. Services by ISMF.....	23
5.6. Technical visit.....	23
5.7. Pre-event visit.....	23
6. Organisation.....	24
6.1. LOC staff.....	24
6.1.1. LOC Staff.....	24
6.1.2. LOC Officials.....	24
6.1.3. Competition officials (roles and responsibilities).....	24
6.1.3.1. The LOC President.....	24

6.1.3.2.	The LOC Race Director	24
6.1.3.3.	The LOC Sustainability Officer	25
6.2.	ISMF	25
6.2.1.	ISMF Staff	25
6.2.2.	ISMF Officials	25
6.2.3.	Competition officials (roles and responsibilities)	25
6.2.3.1.	The ISMF Event Director	25
6.2.3.2.	The President of the Technical Jury	25
6.2.3.3.	The ISMF Race Referee (First ISMF Referee and Second ISMF Referee)	25
6.2.3.4.	The ISMF IT-Ranking Manager (only in World / European Championships and in the last race of the World Cup (Senior))	25
6.2.3.5.	The Technical Delegate	26
6.2.3.6.	The National Referees	26
6.3.	National Officials	26
6.3.1.	National Officials licence and registration	26
7.	LOC documentation	26
7.1.	Prior to the competition	26
7.2.	During the competition	26
8.	Organisation Main on-site locations	26
8.1.	Welcome and registration areas Race office	26
8.2.	Media areas	26
8.2.1.	Media office	27
8.2.2.	Press areas Mixed zone	27
8.3.	TCM room	27
8.4.	ISMF meeting room	27
8.5.	Commercial Village	27
8.6.	Spectators areas	27
9.	On-site organisational items	27
9.1.	Meals and accommodation	27
9.2.	On-site transportation	27
9.3.	Race bibs	28
9.4.	Team Captain Meeting	28
9.5.	Radios connection	28
10.	Prize Money	28
10.1.	Prize money for World Cup and Championships	28
10.1.	World Cup and World/Continental Championships prize money	28
10.2.	General Overall and Specialty World Cup ranking prize money	28
11.	Official ceremonies	29
11.1.	Organisation	29
11.2.	Event Ceremonies	29
11.3.	Athletes Ceremonies	30
11.3.1.	Bib Presentation	30
11.3.2.	Top3 Presentation	30
11.3.3.	Flower Ceremony	31
11.3.4.	Award Ceremony	31
11.3.5.	Overall World Cup Ceremony	31
12.	Environmental concerns Sustainability	31
13.	Race safety	32
13.1.	Rescue and emergencies	32
13.2.	Medical organisation	32
13.3.	Safety Committee	33

14.	Media and Broadcast rights	33
15.	Advertising and Commercial rights	33
15.1.	Services by the ISMF Implementation Team	33
15.2.	Intellectual property	33
15.3.	Event Publications	34
15.3.1.	Use by Event Sponsors	34
15.3.2.	The event programme	34
16.	Communication – press and media	34
16.1.	The LOC Press Officer	35
16.1.1.	The LOC Press Officer	35
16.1.2.	Press kit	35
16.1.3.	The Press releases by the LOC	35
16.1.4.	Press conferences	36
16.1.5.	Journalists and photographers	36
16.1.6.	Acknowledgements	36
16.1.7.	LOC and ISMF guests	36
14.	Media & TV	36
15.	The fight against Anti-Doping policy	37
15.1.	Anti-doping Control Programme	37
15.2.	Doping Control Station (reminder of basic obligations)	38
15.2.1.	Test area	38
15.2.2.	The waiting room/area	38
15.3.	The Anti-Doping staff: the DCOs, the «Chaperones», the person in charge of Anti-Doping from the LOC	38
15.3.1.	The DCOs	38
15.3.2.	The «Chaperones»	38
15.3.3.	The person in charge of Anti-Doping from the LOC	39
15.4.	Number of tests and selection of athletes to be tested	39
16.	Policy on the use of alcohol and tobacco	39
16.1.	Prohibition of alcohol and tobacco	39
16.2.	Restrictions on advertising	39
16.3.	Prohibition of gifting alcohol or tobacco products	39
16.4.	Duty to good conduct	39
	Appendixes	40
	Appendix 1A: Accreditation plan for an ISMF WC/WCH/Continental event	40
	Appendix 2B: Accreditation plan – example of accreditation card for an ISMF World Cup/World Championships/Continental event	41
	Appendix 3C: World Cup and World Championships schedule examples for ISMF events	42
	Appendix 4D: Footage on official website of the LOC	45
	Appendix 5E: Check-list	46
	Appendix 6F: Doping Control station layout (example)	51
	Annexes	52
	Annex A.1: ISMF Event Hosting Fees	52
	Annex A.2: ISMF Media Fees	53

## D - ATHLETES PARTICIPATION RULES ..... 54

17.	Participation	55
17.1.	Categories	55
17.2.	Team composition	55
17.3.	Quotas per nation	55
17.3.1.	World Championships quotas	55



17.3.2.	Continental Championships quotas .....	56
17.3.3.	World Cup and Series quotas .....	56
18.	ISMF licences and documents .....	56
18.1.	ISMF Elite licence .....	56
18.2.	ISMF Youth licence .....	56
18.3.	ISMF Competition licence Master .....	57
18.4.	ISMF Open licence .....	57
18.5.	Further specifications .....	57
19.	Registration .....	57
19.1.	General information .....	57
19.1.1.	Nationality .....	57
19.1.2.	Participation of ISMF and LOC staff .....	57
19.2.	World Cup and Youth World Cup .....	57
19.2.1.	Registration fees .....	57
19.2.1.1.	World Cup .....	57
19.2.1.2.	Youth World Cup .....	57
19.2.2.	Late athlete registration .....	58
19.2.3.	Team composition .....	58
19.3.	World and Continental Championships .....	58
19.3.1.	Registration fees for World Championships .....	58
19.3.1.1.	Senior athletes .....	58
19.3.1.2.	Youth athletes .....	58
19.3.2.	Registration fees for Continental Championships .....	58
19.3.3.	Late athlete registration .....	58
19.3.4.	Substitution and team composition .....	58
19.4.	Masters World Championships .....	58
19.5.	Series, Continental Cups and other events .....	59
E -	TECHNICAL RACE GUIDELINES .....	60
20.	Sport and technical issues .....	61
20.1.	The Event Jury .....	61
20.1.1.	Composition .....	61
20.1.2.	Role of the Event Jury .....	61
20.1.3.	Event Jury decisions .....	61
20.2.	The Race Jury .....	61
20.2.1.	Composition .....	61
20.2.2.	Role of the Race Jury .....	61
20.2.3.	Race Jury decisions .....	61
20.2.4.	Jury Consulting Group .....	61
20.3.	The Start and Finish areas .....	61
20.4.	Race organisation .....	62
20.4.1.	Track change .....	62
20.4.2.	Race delay or cancellation .....	62
20.4.3.	Event or race reschedule .....	62
20.5.	Results .....	63
21.	Races specifications .....	63
21.1.	General features of ISMF races .....	63
21.1.1.	Special features for Sprint races .....	65
21.2.	Race organisation .....	65
21.2.1.	The start set up .....	65
21.2.1.1.	Start Area, Race Schedules and Start Times .....	65
21.2.1.2.	Individual, Team or Vertical races start set up .....	66

21.2.1.3. Relay races start set up .....	67
21.2.1.4. Mixed Relay race set up .....	67
21.2.1.5. Sprint races start set up .....	68
21.2.2. Other important features for the track set up .....	68
21.2.3. Transition area and check point .....	69
21.2.4. Check Point .....	70
21.2.5. Refreshment Area and Technical Point set up .....	70
21.2.6. Relay handover area set up .....	70
21.2.7. The Finish set up .....	70
21.2.8. Tracks and markings .....	71
21.2.8.1. Extreme weather or altitude .....	71
21.2.8.2. Rules for racing in altitude .....	72
21.2.8.3. Further details .....	72
Appendixes .....	74
Appendix G: Technical specifications start area .....	74
Appendix H: Technical specifications finish area .....	76
Appendix I: Altimetric profile and design of the Sprint .....	79
Appendix J: Sprint race qualification board .....	80
Appendix K: Example of Sprint race schedule (to be adapted with the number of athletes) .....	83
Appendix L: Relay handover area .....	84
Appendix M: Technical specifications Refreshment Area .....	87
Appendix N: Control sheet .....	88
Appendix O: Finish control sheet .....	89
Appendix P: Wind chill chart .....	90

## F - SPORTING RULES ..... 91

22. Equipment .....	92
22.1. Items supplied provided by the Local Organising Committee time-keeping company .....	92
22.2. Equipment inspection .....	93
23. Race organisation .....	93
23.1. The start .....	93
23.1.1. Starting procedure .....	93
23.1.1.1. False start .....	94
23.1.1.2. Specifications for Individual, Team, relay or Vertical races .....	94
23.1.1.3. Specifications for Sprint races (heats) .....	95
23.2. The finish .....	97
23.2.1. Finish procedure .....	97
23.3. Transition area and check point .....	98
23.4. Mixed Relay and Relay race .....	98
23.5. Conduct of athletes during the race .....	99
23.5.1. Flag colour .....	99
23.5.2. Follow the markings .....	99
23.5.3. Overtake .....	99
23.5.4. Through by the gates or waypoint .....	99
23.5.5. Foot part .....	100
23.5.5.1. Foot part with crampons .....	100
23.5.6. Transition area .....	100
23.5.7. Skins .....	100
23.5.8. Skins storage .....	100
23.5.9. Arrival in skating .....	101
23.5.10. DVA .....	101
23.5.11. Earphones .....	101



23.5.12. Via Ferrata kit.....	101
23.5.13. Wear all layers .....	101
23.5.14. Outside assistance .....	101
23.5.15. Respect the environment.....	102
23.5.16. For team races.....	102
23.5.17. Offences to the LOC, ISMF officials or ISMF image.....	102
23.6. Safety/Event stoppage.....	102
24. Establishment of results .....	102
24.1. Offences and penalties.....	103
24.2. Results in the event of race stoppage .....	106
24.3. Protests .....	106
24.4. Podiums .....	106
24.5. Doping .....	106
Appendix .....	107
Appendix Q: Protest form .....	107
Appendix R: Skins storage pictures.....	109
<b>G - RACE EQUIPMENT RULES .....</b>	<b>110</b>
25. Equipment .....	111
25.1. Equipment description for all ISMF events.....	111
Appendix .....	114
Appendix S: ISMF snow probe standard .....	114
Appendix T: ISMF shovel standard .....	115
Appendix U: Recommended eyewear protection chart .....	116
<b>H - RANKING RULES .....</b>	<b>117</b>
26. Definitions .....	118
27. Approved events .....	118
28. Means of ranking .....	118
28.1. Place <b>68</b> points .....	118
28.2. Time Points .....	119
29. Rankings .....	120
29.1. Continental and World Championships rankings.....	120
29.1.1. Country ranking.....	120
29.1.2. Medal Table .....	120
29.1.3. Combined Senior Championship ranking.....	121
29.2. Continental Cups rankings.....	121
29.3. World Cup and Youth World Cup rankings.....	121
29.3.1. General principles .....	121
29.3.2. Rankings per athlete and per nation.....	121
29.3.3. Scoring.....	121
29.3.3.1. Scoring for Mixed Relay races .....	121
29.3.4. Tie .....	121
29.3.5. World Cup Overall ranking.....	122
29.3.6. Specialty World Cup ranking .....	122
29.3.7. Youth World Cup .....	122
29.3.8. U23 Ranking.....	122
29.3.9. Nation World Cup Ranking (NWCR and NYWCR) .....	122
29.4. Specific rules for Sprint races.....	122
29.4.1. Result management for Sprint race .....	122
29.4.2. Ranking of IRM athletes for a Sprint race .....	123



29.5.	World Ranking (WRK) .....	123
29.5.1.	General principles .....	123
29.5.2.	WRK period .....	123
29.5.3.	WRK score .....	123
29.5.4.	WRK points .....	123
29.5.5.	List of World Rankings produced .....	124
29.6.	ISMF Series Ranking .....	124
30.	Results and ranking management .....	124
31.	Ranking protest .....	124
<b>I - RULES FOR YOUTH WORLD CUP .....</b>		<b>125</b>
32.	Requirements for hosting an ISMF Youth World Cup .....	126
33.	Athletes participation .....	126
34.	ISMF staff and services .....	126
35.	On site logistical organisation for athletes .....	126
35.1.	TCM .....	126
35.2.	BIBs .....	126
36.	Race specifications .....	127
37.	Equipment .....	127
38.	Ranking .....	127
39.	Ceremonies, prize money and awards .....	127
<b>J - RULES FOR LONG DISTANCE TEAM .....</b>		<b>129</b>
<b>K - RULES FOR OLYMPIC GAMES .....</b>		<b>130</b>
40.	General information .....	131
41.	Qualification system – Olympic Ranking List .....	131
41.1.	Olympic Mixed Relay Ranking List (OMRRL) .....	131
41.1.1.	Scoring .....	131
41.1.2.	Tie .....	131
41.1.3.	Change of athletes' nationality .....	131
41.2.	Olympic Sprint Ranking List (OSRL) .....	131
41.2.1.	Scoring .....	131
41.2.2.	Tie .....	131
41.2.3.	Change of athletes' nationality .....	132
42.	Organisation .....	132
42.1.	Bib numbers .....	132
42.2.	Team Captain Meeting (TCM) .....	132
42.3.	Substitution .....	132
42.4.	Starting procedure .....	132
42.5.	Timekeeping .....	132
42.5.1.	Photo finish .....	132
42.6.	Protest .....	132
43.	Sprint race .....	133
43.1.	Phases .....	133
43.2.	Heats – Start list composition .....	133
43.3.	Position on the starting line .....	133
43.4.	Semifinals – Start list composition .....	133
43.5.	Finals – Start list composition .....	134
43.6.	Photo finish .....	134





43.7.	Final ranking .....	134
43.8.	Invalid Result Mark (IRM) .....	134
44.	Mixed Relay race .....	135
44.1.	Start list .....	135
44.2.	Phases .....	135
44.3.	Position on the starting line .....	135
44.4.	Invalid Result Mark (IRM) .....	135
Appendix	.....	136
Appendix V.	Sprint time rules .....	136
L –	TRANSITORY RULES FOR EUROPEAN CHAMPIONSHIPS .....	137
45.	General information .....	138
45.1.	Specification of races .....	138
45.2.	Criteria for hosting .....	138
46.	Fees .....	138
46.1.	Calendar Fee .....	138
46.2.	Hosting Fee .....	138
47.	Prize money .....	138
47.1.	Senior category .....	138
47.2.	U23 and Youth categories .....	139
48.	Schedule of event .....	139
49.	Licence and registration quotas .....	139
50.	Service providers .....	140

## GENERAL RULES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 1. GENERAL INFORMATION

The ISMF rules and guidelines consist of a set of rules and guidelines applicable for the standardised organisation of the ISMF events. The purpose of the text of the ISMF rules and guidelines is to outline the obligations, behaviour and rights of all persons at any level involved in the events organised by the ISMF.

All ISMF rules and guidelines are in English. They may be subject to modification of the language used, in so much as the context and the content of these documents will remain unaltered but the English language used within said rules may be subject to improvement in terms of grammar and clarity.

In the documents for ISMF rules and guidelines, the masculine gender used in relation to any physical person (for example, names such as official, athlete, referee, coach or pronouns such as he, they or them) shall, unless there is a specific provision to the contrary, be understood as including the feminine gender.

## 2. REFERENCES

This chapter refers to the following rules:

- Event Registration Rules
- Organisation Event Guidelines
- Athletes Participation Rules
- Technical Race Guidelines
- Sporting Rules
- Race Equipment Rules
- Ranking Rules
- Rules for Youth World Cup
- Rules for Long Distance Team
- Rules for Olympic Games
- Transitory Rules for European Championships

## 3. ABBREVIATIONS

The following abbreviations are used in the ISMF rules and guidelines.

### 3.1. ISMF events

ACH: Asian Championships

AR: Assistant Referee

CC: Continental Cup

CCH: Continental Championships

ED: Event Director

EJ: Event Jury

EUCH: European Championships

F: Female

FR: First Referee

H: Heat

IR: Individual race

JP: Jury President

LD: Long Distance

LDI: Long Distance Individual

LDT: Long Distance Team

LL: Lucky Loser

M: Men / Male

MC: Marketing Coordinator

MR: Mixed Relay race

M-WCH: Masters World Championships

NACH: North American Championships

NR: National Referee

RJ: Race Jury

RM: Ranking Manager

RR: Relay race

S: Senior

SR: Second Referee

SR: Sprint race

TD: Technical Delegate

TDA: Technical Delegate Assistant

TR: Team race

U18: Under 18

U20: Under 20

U23: Under 23

VAR: Video Assistant Refereeing

VR: Vertical race

W: Women

WC: World Cup

WCH: World Championships

YWC: Youth World Cup

### 3.2. ISMF meetings

---

PA: Plenary Assembly

TCM: Team Captain Meeting

### 3.3. International Federations/Associations/Bodies

---

CISM: Conseil International du Sport Militaire (International Military Sports Council)

EU: European Union

EYOF: European Youth Olympic Festival

FISU: Fédération Internationale du Sport Universitaire (International University Sports Federation)

IF: International Federation

IMGA: International Masters Games Association

IOC: International Olympic Committee

ISMF: International Ski Mountaineering Federation

LGC: La Grande Course

OG: Olympic Games

TAS-CAS: Tribunal Arbitral Du Sport - Court of Arbitration for Sport

UIAA: Union Internationale des Associations d'Alpinisme (International Climbing and Mountaineering Federation)

WMWG: World Military Winter Games

WOG: Winter Olympic Games

WWMG: Winter World Masters Games

WWUG: Winter World Universiade Games

YOG: Youth Olympic Games

### 3.4. National Federations

---

LOC: Local Organising Committee

NC: National Cup

NCH: National Championships

NF: National Federation

NOC: National Olympic Committee



### 3.5. Ranking and results

---

DNF: Did not finish  
DNS: Did not start  
DQB: Disqualified for special behaviour  
DSQ: Disqualified  
IRM: Invalid Result Mark  
NRL: Nation Result List  
NWCR: Nation World Cup Ranking  
NYWCR: Nation Youth World Cup Ranking  
OMRRL: Olympic Mixed Relay Ranking List  
OSRL: Olympic Sprint Ranking List  
PP: Place Points  
TP: Time Points  
WRK: World Ranking

### 3.6. Anti-Doping

---

AD: Anti-Doping  
APMU: Athlete Passport Management Units  
BCO: Blood Collection Officer  
DCO: Doping Control Officer  
ITA: International Testing Agency  
NADO: National Anti-Doping Organisation  
RTP: Registered Testing Pool  
TUE: Therapeutic Use Exemption  
WADA: World Anti-Doping Agency

### 3.7. Equipment

---

CE: Conformità Europea (Certificate of European Conformity)  
DVA: Détecteur de Victimes d'Avalanche (Avalanche Victim Detector), also called: Avalanche Transceiver (ATR)  
GPS: Global positioning system  
TÜV: Technischer Überwachungsverein (Technical Inspection Association)

### 3.8. Commercial

---

MP: Manufacturers Pool  
TV: Television  
VAT: Value Added Tax  
VIP: Very Important Person

## EVENT REGISTRATION RULES

Work in progress – to be published in 3<sup>rd</sup> roll-out.

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

# ORGANISATION EVENT GUIDELINES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 4. GENERAL REMARKS

For general introduction, abbreviations, definitions and type of events, see SPORTING RULES (pages 4-5).

### Race organisers – ISMF meetings

The organisers of events selected for the calendar of the upcoming season will be invited to attend a general meeting with all LOCs grouped together (place and dates to be specified in due course, with at least one month's notice).

The meeting takes place during the summer, with members of the ISMF Sport Department, media partners and marketing partners (new regulations - exchange views with ISMF members and other race organisers, training those responsible for the race route and volunteers).

ISMF officials and race organisers will meet to discuss the race and decide certain key issues together.

Commented [VP1]: Moved below

### 4.1. Local Organising Committees (LOC), National Federations (NF) and ISMF

#### 4.1.1. Local Organising Committee (LOC)

The administrative and legal statutes of Local Organising Committees (LOCs) are under the responsibility of the national federation (NF) that registers the event. The ISMF headquarters must be informed of the internal structure of the LOC organisation and of the persons in charge of each of the areas mentioned in this document. The Local Organising Committee (LOC) is the group of persons or the entity which executes the right, duties and obligations related to the organisation of the ISMF ski mountaineering World Cup, World Championships, Continental Championships or Series events. The LOC means the person, group or entity that shall make the necessary preparations and directly carries out the running and financing execution and funding of the Competition race as a principle, the National Federation (NF) ensures the proper organisation of the Competitions races/Event and may delegate all or certain tasks, rights and obligations related to the Organisation of the Competitions races to an affiliated club or another legal entity which then becomes the Local Organising Committee (LOC) and party to any agreements made with the ISMF.

##### 4.1.1.1. Specification of requirements

All members of the LOC shall have the appropriate competence/knowledge and experience necessary to carry out their assigned duties, as follows:

- The LOC shall use the ISMF official language (English) in all official documents and meetings (official programme, team captain's meetings, TCs, Event and Race Jury meetings, LOC meetings with international participation, etc.).
- The LOC should organise the Event and the Competitions races shall be organised in strict compliance with the applicable ISMF Rules and Statutes at present in force or amended by the ISMF from time to time, in particular the Statutes and the ISMF Rules.
- The LOC shall follow the reasonable instructions given by the ISMF.
- The LOC shall provide all necessary infrastructures, support and services (including power supply) necessary for the proper organisation of the entire event.
- The LOC shall establish the Local Organising Committee to carry out the tasks, rights and obligations defined in this agreement and in the ISMF Rules.
- The establishment of the Local Organising Committee (LOC) shall not affect the liability of the LOC.

#### 4.1.2. Relations between ISMF and LOC, National Federations (NF)

The LOC must name a person who will act as the official liaison between the organisation and the ISMF.

Relations between ISMF and the LOC/NF will initially be carried out by the ISMF Event Director and the ISMF Vice President for Sport and Events, and then during the event also with the chairman of the ISMF Jury once he/she has been appointed members of the Race Jury.

The LOCs of ISMF World Cup, World Championships, European Championships must follow all the ISMF regulations/rules maintaining close coordination with the ISMF offices and various responsible entities. The NF appoints the LOC to carry out the duties and responsibilities connected with organising the event. The NF has





delegated the tasks, rights and obligations related to the organisation of the event to the LOC. All aspects defining the mutual obligations between ISMF/NF and/or LOC will be defined in a specific contract with the ISMF. During the months preceding each sporting event, the LOC should always keep the ISMF updated with updates on general organisation, any outstanding issues particularities, and commitments deadlines or obligations to be fulfilled.

#### 4.1.3. Agreement between ISMF, the NF and/or the LOC

An agreement will be signed between the ISMF, the NF and/or the LOC. This agreement will specify:

- Definitions
- Appointment of the organiser
- General obligations of the LOC
- The Local Organising Committee LOC
- Further officials
- The competitions races
- The event schedules
- Event Race venue
- Participants and teams personnel
- Accreditation
- Equipment
- Timing and data
- Press and media
- Media and broadcast rights
- TV production
- Advertising rights
- Exploitation of advertising and commercial rights
- Services and considerations on advertising rights
- Intellectual property
- The event programme
- Representations and warranties
- Pandemic
- Sustainability
- Medical services
- Insurance
- ISMF assistance
- Termination and consequences thereof
- Indemnity
- Waiver
- Assignment
- No joint venture
- Amendment
- Language
- Notices
- Severability
- Applicable law and arbitration
- Data privacy.

Any arrangements that are not provided for in the initial agreement will be settled by amendments between the NF, the LOC and ISMF.

#### 4.2. Race organisers – ISMF meetings

Work in progress – to be published in 3<sup>rd</sup> roll-out.

Commented [VP2]: Moved from above

#### 4.2.1. Pre-event preparation meeting

Work in progress – to be published in 3<sup>rd</sup> roll-out.

Commented [VP3]: Moved from Technical Race Guidelines with new wording

## 5. FINANCE AND ADMINISTRATION

### 5.1. Administrative requirements

The LOC and the NF must take all necessary and useful administrative measures to ensure that the event takes place in the best possible conditions (aid and rescue, environmental issues, etc.).

### 5.2. Insurance

The NF and/or the LOC must have adequate insurance as required in the hosting country/nation to cover all civil liability risks and event cancellation. The coverage shall include all members of the LOC and of the Race Jury, including the ISMF representatives. The minimum liability insurance amount shall be Euros 3,000,000 (three million Euros) or equivalent for each event. The ISMF will take care of full insurance coverage of the civil liability of the officers and staff members attending the event on behalf of the ISMF who are not members of the Local Organising Committee and of the Event and Technical Jury. The insurance coverage shall apply from the first day of work of the LOC staff until (and including) the last day of the Event. The Local Organising Committee/LOC shall submit a copy of the relevant insurance policy to the ISMF Event Director prior to the Event at the latest one week before the first day of work. The ISMF will take care of full insurance coverage of the civil liability of the officers and staff members attending the event on behalf of the ISMF who are not members of the Local Organising Committee/LOC and of the Event and Technical Race Jury.

Commented [VP4]: Moved some lines below

Commented [VP5]: Moved from some line above

### 5.3. Budget

The budget is the sole responsibility of the NF and/or the LOC. The NF and/or the LOC assume the event's financial risk, being entirely responsible for any losses and/or deficit, whilst also retaining any surplus in the event of a budget benefit.

The NF and/or the LOC must also abide by national legislation with respect to the payment of any local and/or national taxes that may apply to the event.

### 5.4. Responsibilities

Upon registering an event in the ISMF calendar, the Local Organising Committee/LOC accepts the responsibilities entailed and agrees to collaborate with the ISMF and abide by ISMF rules and regulations as outlined:

- Strict working schedules must be adhered to.
- Full financial responsibilities are made clear in the ISMF regulations/rules.
- Note that all these events are subject to the ISMF Anti-Doping policy. Anti-Doping tests will be carried out according to WADA guidelines in relation to World Championships, Continental Championships and World Cups ISMF events. Testing may take place, before, after a race or at any other time even out of racing schedule.
- Refer to Guidelines for Organising a race to find out more about ISMF collaboration and the presence of ISMF staff at events refer to the Organisation Event Guidelines.
- Pay to the ISMF the registration/hosting and media fees corresponding to the type of competition/event requested.
- Use the ISMF logo/type, provided by the ISMF complying with ISMF image rules in the brochures, brand guidelines, on the LOC/event website and in all other means of publicity/communication.

In general, the Local Organising Committee/LOC is responsible for:

- Signing the application form and, in some cases, the agreement with the ISMF and abide by all aspects laid out in said agreement.

Commented [VP6]: Moved from Event Registration Rules

The full board accommodation expenses (food and lodging) from two nights before the start of the first race until the morning following the end of the event (in certain cases the ISMF staff may need to arrive 3 nights before the event) the arrival until the departure of the ISMF staff and collaborators/providers.

## 5.5. Costs assumed/bearer by the LOC

### 5.5.1. ISMF Event hosting fees and Media fees

Please refer to the Annex A.1 in order to find out the chart with the split ISMF Event hosting fees.

Please refer to the Annex A.2 in order to find out the chart with the split ISMF Media fees.

HOSTING FEE - DEPOSIT APPLICATIONDOWN PAYMENT		
2023/24 SEASON		
Amount valid for each event (WCs/EUCH/WCH)		5.000,00/7.500,00 €
Amount valid for YWCs/CCHs		3.000,00 €
This amount will be required only in case of acceptance of the event into the ISMF calendar and upon signing the LOC agreement. Afterwards, it will be deducted from the total Hosting Fees. This amount is non-refundable.		

Commented [VP7]: Moved from Event Registration Rules

### 5.5.2. Prize Money and awards in charge to the LOC

The LOC guarantees the minimum gross prize money in connection with each competition/race according to the ISMF Rules. The LOC is however entitled to pay a higher than the minimum prize money.

If the prize money is not given in cash during the Award Ceremony, has to be paid by the LOC must make a bank transfer no more than 1 within one week after the end of the event. The ISMF office will send the athletes' bank account details to the LOC.

Commented [VP8]: Moved from below

#### 5.5.2.1. World Championships

Prize money to be applied for the season 2023/24:

SENIOR CATEGORY									
PRIZE MONEY* (minimum)	WORLD CHAMPIONSHIPS					WORLD CUP			
	SPRINT	VERTICAL	INDIVIDUAL	TEAM	MIXED RELAY	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> SM/SW	1500 €	1500 €	1500 €	2000 €**	2000 €**	1300 €	1300 €	1300 €	1500 €*
2 <sup>nd</sup> SM/SW	1000 €	1000 €	1000 €	1300 €**	1300 €**	1000 €	1000 €	1000 €	1200 €*
3 <sup>rd</sup> SM/SW	700 €	700 €	700 €	900 €**	900 €**	700 €	700 €	700 €	800 €*
4 <sup>th</sup> SM/SW	400 €	400 €	400 €	Gift***	Gift***	500 €	500 €	500 €	Gift
5 <sup>th</sup> SM/SW	200 €	200 €	200 €	Gift***	Gift***	300 €	300 €	300 €	Gift
1 <sup>st</sup> U23M/W	500 €	500 €	500 €	-	-				
2 <sup>nd</sup> U23M/W	300 €	300 €	300 €	-	-				
3 <sup>rd</sup> U23M/W	200 €	200 €	200 €	-	-				
4 <sup>th</sup> U23M/W		Gift		-	-				
5 <sup>th</sup> U23M/W		Gift		-	-				
1 <sup>st</sup> U20M/W	300 €	300 €	300 €		300 €*				
2 <sup>nd</sup> U20M/W	200 €	200 €	200 €		200 €*				
3 <sup>rd</sup> U20M/W	150 €	150 €	150 €		100 €*				
4 <sup>th</sup> U20M/W		Gift			Gift				
5 <sup>th</sup> U20M/W		Gift			Gift				
1 <sup>st</sup> U18M/W	200 €	200 €	200 €						
2 <sup>nd</sup> U18M/W	150 €	150 €	150 €						
3 <sup>rd</sup> U18M/W	100 €	100 €	100 €						
4 <sup>th</sup> U18M/W		Gift							
5 <sup>th</sup> U18M/W		Gift							

Commented [VP9]: Moved below



TOTAL per category	5900480 €	5900480 €	5900480 €	4200 €	4800420 €	3800 €	3800 €	3800 €	3500 €
TOTAL per race	9600 €	9600 €	9600 €	8400 €	4200 €				
TOTAL Men and Women all races	4860041400 €					7600 €	7600 €	7600 €	3500 €

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's country/nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\*The LOC shall provide both team members with a gift.

Prize money to be applied for the season 2023/24:

YOUTH CATEGORIES				
PRIZE MONEY* (minimum)	WORLD CHAMPIONSHIPS			
	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> U20M/W	300 €	300 €	300 €	300 €**
2 <sup>nd</sup> U20M/W	200 €	200 €	200 €	200 €**
3 <sup>rd</sup> U20M/W	150 €	150 €	150 €	100 €**
4 <sup>th</sup> U20M/W	Gift			Gift***
5 <sup>th</sup> U20M/W	Gift			Gift***
1 <sup>st</sup> U18M/W	200 €	200 €	200 €	-
2 <sup>nd</sup> U18M/W	150 €	150 €	150 €	-
3 <sup>rd</sup> U18M/W	100 €	100 €	100 €	-
4 <sup>th</sup> U18M/W	Gift			-
5 <sup>th</sup> U18M/W	Gift			-
TOTAL per category	1100 €	1100 €	1100 €	600 €
TOTAL per category per race	2200 €	2200 €	2200 €	600 €
TOTAL Men and Women all races	7200 €			

Commented [VP10]: Moved from above

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\*The LOC shall provide both team members with a gift.

Prize money to be applied for the season 2024/25:

SENIOR CATEGORY					
PRIZE MONEY* (minimum)	WORLD CHAMPIONSHIPS				
	SPRINT	VERTICAL	INDIVIDUAL	TEAM	MIXED RELAY
1 <sup>st</sup> SM/SW	2000 €	2000 €	2000 €	2000 €**	2000 €**
2 <sup>nd</sup> SM/SW	1300 €	1300 €	1300 €	1300 €**	1300 €**
3 <sup>rd</sup> SM/SW	900 €	900 €	900 €	900 €**	900 €**
4 <sup>th</sup> SM/SW	600 €	600 €	600 €	600 €**	600 €**
5 <sup>th</sup> SM/SW	500 €	500 €	500 €	400 €**	400 €**
1 <sup>st</sup> U23M/W	500 €	500 €	500 €		
2 <sup>nd</sup> U23M/W	300 €	300 €	300 €		
3 <sup>rd</sup> U23M/W	200 €	200 €	200 €		
4 <sup>th</sup> U23M/W	Gift				



5 <sup>th</sup> U23M/W	Gift				
TOTAL per category	6300 €	6300 €	6300 €	5200 €	5200 €
TOTAL per race	12600 €	12600 €	12600 €	10400 €	5200 €
TOTAL all races	53400 €				

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

Prize money to be applied for the season 2024/25:

YOUTH CATEGORIES				
PRIZE MONEY* (minimum)	WORLD CHAMPIONSHIPS			
	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> U20M/W	300 €	300 €	300 €	500 €**
2 <sup>nd</sup> U20M/W	200 €	200 €	200 €	300 €**
3 <sup>rd</sup> U20M/W	150 €	150 €	150 €	200 €**
4 <sup>th</sup> U20M/W	Gift			Gift***
5 <sup>th</sup> U20M/W	Gift			Gift***
1 <sup>st</sup> U18M/W	200 €	200 €	200 €	
2 <sup>nd</sup> U18M/W	150 €	150 €	150 €	
3 <sup>rd</sup> U18M/W	100 €	100 €	100 €	
4 <sup>th</sup> U18M/W	Gift			
5 <sup>th</sup> U18M/W	Gift			
TOTAL per category	1100 €	1100 €	1100 €	1000 €
TOTAL per race	2200 €	2200 €	2200 €	1000 €
TOTAL all races	7600 €			

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\*The LOC shall provide both team members with a gift.

### 5.3.2.2 Continental Championships

The prize money amounts for the Continental Championships have to be decided by the respective Continental Council and the ISMF has to be notified no later than six months before the event. If such a communication is not received by ISMF, World Cup's prize money amounts will be applied.

In the exceptional case where a Continental Championship is organised in conjunction with a World Cup, there will be two podiums awarding the two different titles, but only the World Cup prize money will be awarded.

### 5.3.2.3 World Cup

Prize money to be applied for the season 2023/24:

SENIOR CATEGORY				
PRIZE MONEY** (minimum)	WORLD CUP			
	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> SM/SW	1300 €	1300 €	1300 €	1500 €**
2 <sup>nd</sup> SM/SW	1000 €	1000 €	1000 €	1200 €**
3 <sup>rd</sup> SM/SW	700 €	700 €	700 €	800 €**

Commented [VP11]: Moved from above



4 <sup>th</sup> SM/SW	500 €	500 €	500 €	Gift***
5 <sup>th</sup> SM/SW	300 €	300 €	300 €	Gift***
TOTAL per category	3800 €	3800 €	3800 €	3500 €
TOTAL per race	7600 €	7600 €	7600 €	3500 €
TOTAL Men and Women all races	26300 €			

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\*The LOC shall provide both team members with a gift.

Prize money to be applied for the season 2024/25:

SENIOR CATEGORY				
PRIZE MONEY* (minimum)	WORLD CUP			
	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> SM/SW	1500 €	1500 €	1500 €	1500 €**
2 <sup>nd</sup> SM/SW	1200 €	1200 €	1200 €	1200 €**
3 <sup>rd</sup> SM/SW	800 €	800 €	800 €	800 €**
4 <sup>th</sup> SM/SW	600 €	600 €	600 €	600 €**
5 <sup>th</sup> SM/SW	400 €	400 €	400 €	400 €**
TOTAL per category	4500 €	4500 €	4500 €	4500 €
TOTAL per race	9000 €	9000 €	9000 €	4500 €
TOTAL all races	31500 €			

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

In this case the exceptional case where a Continental Championship is organised in conjunction with a World Cup, there will be two podiums will be held, awarding the two different titles, however, but only the World Cup prize money will only be awarded to the World Cup race.

The LOC guarantees the minimum gross prize money in connection with each competition according the ISMF Rules. The LOC is however entitled to pay out a higher than the minimum prize money. Each podium athlete should receive an award and not just a handshake. An example for possible awards could be medals, equipment, something typical of the venue (the country, the valley etc.).

If the prize money is not given in cash during the Award Ceremony, the LOC must make a bank transfer no more than 1 week after the end of the event.

The top five athletes of each category (or as per rules according to number of participants) will be called to the podium during the Award Ceremony.

The LOC race may invite foreign athletes at their own expense. To be invited to participate in a race, athletes must:

- hold the national license of an ISMF federation member;
- the federation member has to be up to date with all ISMF fees;
- hold an ISMF international license for the current season;

In case of cancellation of an event (for all ISMF races), the LOC is still responsible of all the following costs:

- ISMF registration fee;
- Anti-doping fee;

Commented [VP12]: Moved from above

Commented [VP13]: Moved from below

Commented [VP14]: Moved above

Commented [VP15]: Already present below = redundancy

Commented [VP16]: Moved some lines below with more details

- All travelling/accommodation costs already engaged by the members of the ISMF staff.  
In special circumstances, and with the prior agreement of the ISMF, a race may award both Continental Championship and World Cup titles for the same competition. In this case, two podiums will be held, however, the prize money will only be awarded to the World Cup race.

Commented [VP17]: Moved to Event Registration Rules

Commented [VP18]: Moved above

### 5.5.3. Event cancellation policy

In the case of cancellation of the event before the first day of work the downpayment will not be refunded and used to cover the calendar fee, costs for pre-event visit and other administrative and organisational costs. In the case of cancellation of either the entire event or single races from the first day of work onwards the LOC will be responsible for all costs already occurred by ISMF or its providers/suppliers. The downpayment will not be refunded and the calendar fee will be withheld to cover mentioned costs accordingly. The hosting fee has to be agreed mutually between LOC/NF and ISMF.

Commented [VP19]: Moved from some lines above with more details

### 5.6. Services by ISMF

ISMF covers the expenses and services for:

FREE SERVICES PROVIDED BY ISMF	WORLD CUP	WORLD CHAMPIONSHIPS	CONTINENTAL CHAMPIONSHIPS	ISMF SERIES
TV production	YES	YES	YES	NO
Official Photographer	YES	YES	YES	NO
Race Press Office	YES	YES	YES	NO
Advertising Implementation	YES	YES	YES	NO
World Cup final trophies (overall ranking)	Trophies for the first three competitors of each category (Senior/U23 men and women)		NO	NO
Medals (gold, silver and bronze)	NO	YES	YES	NO
Solely when held on the same dates and at the same venue of a World Cup weekend or, alternatively, only with specific agreement before the relevant ski season for the proper management of the event				

Commented [VP20]: Already present in Event Hosting & Media Fees = redundancy

### 5.6. Technical visit

The comments and criteria outlined for ISMF races are also applicable to those races who ask for an ISMF Technical Visit. Technical visits may be requested by any race event which wishes to generally improve standards, consider appearing the following season in the ISMF Series Calendar, be considered in the future for holding a World Cup event. A technical visit does not give automatic entitlement to appearing in the ISMF calendar in future seasons. The race assessment report is carried out in the same way as for all other events. Fees for an ISMF Technical Visit are for the exact travel expenses and the daily allowance (150€ per day) for the number of days as mutually agreed of permanence of the ISMF staff on the race venue. Previous agreements have to be made between the ISMF and the LOC.

Commented [VP21]: Moved from Event Registration Rules

### 5.7. Pre-event visit

Once the candidacy of a LOC hosting a World Cup or a World/Continental Championships is accepted, the ISMF Event Director Sport Department may decide to make a pre-event visit on the venue of the ISMF event to be checked from both the organisational and technical sides in accordance with the ISMF organisational Checklist in force from July to November (in any case before the ISMF event). Two assessors at maximum (usually the ISMF Event Director and the ISMF Technical Delegate) may participate in pre-event visits and which will be completely in charge to the LOC.

Commented [VP22]: Moved from Technical Race Guidelines

## 6. ORGANISATION

N.B.: competitors, athletes, trainers, coaches and teams' managers, staff members cannot be officials members of the organisation (LOC and ISMF).

Commented [VP23]: Moved from Technical Race Guidelines

### 6.1. LOC staff

#### 6.1.1. LOC Staff

All persons involved in the organisation of a competition/race are named "members of the organisation". A list of names will be drawn up, communicated to the ISMF and displayed on the race organisation's LOC/event website.

A typical LOC is composed of:

- President of the national federation or his/her representative;
- organising committee president;
- LOC Race Director;
- LOC Tracks Directors;
- treasurer;
- Administrative Officer (registration, accreditations, ski passes, interpreter, etc.);
- Press Officer (press and media relations, communication);
- environmental protection/Sustainability Officer;
- person in charge of all communication with ISMF/Person liaising with the ISMF;
- Person in charge of results;
- Person in charge of catering and accommodation;
- Person in charge of the Flower and Award Ceremonies;
- Person in charge of site management and equipment;
- Doctor and rescue team.

#### 6.1.2. LOC Officials

Race LOC Officials are:

- NF President of the NF or his/her representative;
- LOC President of the LOC;
- LOC Race Director;
- Head LOC Track Director;
- LOC Environmental Protection Officer;
- LOC Press Officer;
- NF Delegates/NF Official Representatives;
- ISMF officials (Official Delegates, Event Director, Technical Delegate, Marketing Coordinator, President of the Technical Jury, Referees).

#### 6.1.3. Competition officials (roles and responsibilities)

Commented [VP24]: Moved from Technical Race Guidelines

##### 6.1.3.1. The LOC President

He/she/The LOC President is in charge of the event for the NF and is the main contact person for the ISMF.

##### 6.1.3.2. The LOC Race Director

- Is in charge of all technical issues relating to the competition/ISMF event;
- Organises the sporting/ISMF event according to the ISMF document: "Guidelines for organising ski mountaineering competitions" and other ISMF regulations/rules;
- Is Responsible for ensuring that the courses/races meet respects all requirements of the ISMF rules;
- Decides whether the event takes place depending on conditions prior to the event (snow conditions/trails, weather forecast, snowfall, other environmental impacts, etc.);





- Is in constant contact with the members of the Jury, referees, the LOC President, the ISMF staff and the environmental protection officer on site from the LOC and the ISMF;
- Can request the assistance of the ISMF staff at any time (referees, TD or others) in agreement with the ISMF Event Director;
- Decides / Validates where transition areas for removing and replacing skins should be positioned, and which techniques track and equipment to should be used for safety reasons (sections on foot part, with crampons, etc.). All these decisions should be validated for the Technical Delegate of the race and ISMF Event Director made together with the LOC Track Director. The Race Jury advises the LOC Race and Track Director in these matters of the race;
- Is Responsible for stopping the competition race in the event case of accident, danger, safety, adverse weather conditions, etc.;
- Is Responsible for evacuating all participants from the race venue: competitors athletes, technical staff and also spectators;

#### 6.1.3.3. The LOC Sustainability Officer

- Is appointed by the LOC and validated by the national federation NF hosting the event;
- Is familiar with sustainability concepts and any special regulation rules in force in the hosting nation country / is also familiar with ISMF sustainability policy and any related documentation;
- Is familiar with the realities environment of and requirements for ski mountaineering competition events;
- Is in charge of making a sustainable plan for the event in accordance with the ISMF sustainability regulations guidelines (ISMF sustainability Handbook);
- Is involved in the organisation and execution of preparing and running the event;
- Works in collaboration Cooperates with Event the LOC Race Director and the ISMF Event Director to deal with any important issue concerning sustainability;
- Will write a final sustainability report in accordance with the ISMF sustainability rules (ISMF sustainability Handbook) and communicate it to ISMF by the end of the event.

## 6.2. ISMF

### 6.2.1. ISMF Staff

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 6.2.2. ISMF Officials

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 6.2.3. Competition officials (r) Roles and responsibilities

#### 6.2.3.1. The ISMF Event Director

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 6.2.3.2. The President of the Technical Jury

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 6.2.3.3. The ISMF Race Referee (First ISMF Referee and Second ISMF Referee)

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 6.2.3.4. The ISMF IT-Ranking Manager (only in World / European Championships and in the last race of the World Cup (Senior))

Work in progress – to be published in 3<sup>rd</sup> roll-out.

Commented [VP25]: Moved from Technical Race Guidelines

#### 6.2.3.5. The Technical Delegate

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 6.2.3.6. The National Referees

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 6.3. National Officials

#### 6.3.1. National Officials licence and registration

The National Officials licence is only for members of national teams who want to be present at the ISMF events as accompaniment and support to the athletes.

To obtain the National Officials licence, users should create their own profile online on the ISMF website in order to generate the respective licence.

There will be three levels to choose from:

- Level 1: it will be for head coaches;
- Level 2: it will be for national coaches, technical and medical staff, etc.;
- Level 3: it will be for self-coaches. If an athlete already holds an ISMF Elite or Youth licence, they are not obliged to apply for the National Officials licence.

Each NF must validate the licence in time before the first event of the season on which coaches and national staff (National Officials) members will work.

Users agree to accept and abide by all ISMF rules mentioned in the licence.

Users or the respective NFs will have to pay for the National Officials licence by credit card directly during the licence application process. If the payment is not successful, the licence will not be validated by the ISMF and therefore will not be active. For the first year, the National Officials licence will be free of charge.

All coaches and national staff (National Officials) members are obliged to register for free for the ISMF events at which they will be present before the registration deadline previously specified.

The roles and responsibilities of these officials are described in § 4.1. Trainers, team managers and competitors cannot be race officials.

## 7. LOC DOCUMENTATION

### 7.1. Prior to the competition

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 7.2. During the competition

Work in progress – to be published in 3<sup>rd</sup> roll-out.

## 8. ORGANISATION MAIN ON-SITE LOCATIONS

The LOC must structure the event around the following locations:

### 8.1. Welcome and registration areas Race office

Welcome and registration offices Race office should be easy to find centrally located and ( clearly signed-posted including ISMF logo) upon entering the resort, being at the same location or very close to each other.

At least one fluent English speaker speaking person must be present at the welcome area race office and at the Team Captain Meeting.

The following procedures are performed in these locations:

- general welcome to athletes, officials, guests, sponsors, members of the press, spectators, etc.;
- distribution of official passes and documents as mentioned above (§ 3.3.2);
- Welcome and Registration areas must have notice boards displaying the following:



- a list of members of the organisation and officials (§ 3.1 and 3.2);
  - the full event programme;
  - descriptions of the race courses;
  - the following documents: ISMF International Ski Mountaineering Sporting and Ranking Rules;
  - a place where competitors's equipment can be checked, should they have any doubts, as well as confirming the safety equipment required by the LOC where there will be the presence of an ISMF referee.
- Alcoholic drinks cannot be offered in the race pack.

## 8.2. Media areas

### 8.2.1. Media office

The media office should be located close to the race office and the LOC media coordinator is responsible for the distribution and collection of accreditation and armbands, event programme and ski passes for media representatives during the event.

### 8.2.2. Press areas Mixed zone

An area reserved for members of the press should be set up inside the finish area. Only people with a press card accreditation will be able to access this area. Organisers The LOC are advised to set up a board displaying showing race partners/sponsors logos, in front of which interviews may be conducted.

Commented [VP26]: Moved from Technical Race Guidelines

### 8.3. TCM room

The TCM room has to have a capacity for up to 30 National Officials, 10 LOC Officials and 5 ISMF staff with chairs, screen, projector, speaking system and a table for the board (presentation desk) for approx. 8 persons with name tags.

The TCM room requires a table next to a power outlet for the scale on which the weight of the equipment can be checked.

### 8.4. ISMF meeting room

The LOC has to provide a meeting room either during World Cups for ISMF staff and/or during Championships also for ISMF institutional meetings.

### 8.5. Commercial Village

The commercial Village means this is an area that, during each ISMF competition, will be set up near the finish and starting area of the race track and, which is reserved for LOC, destined to host the LOC sponsors stands as well as initiatives/other activities organised by the LOC and/or the ISMF, offices for accredited press and various services intended for athletes (e.g., relaxation point, Internet connection recovery zone, Wi-Fi, etc.). The commercial Village is not covered by the TV camera range.

Commented [VP27]: Moved from Technical Race Guidelines

### 8.6. Spectators areas

The spectators areas should be set up both at the start and the finish area, but also all along the course track where spectators can watch the race. These areas are to be marked out under the LOC's responsibility. The LOC must ensure the safety of the spectators (rescue teams, radio links, etc.).

Commented [VP28]: Moved from Technical Race Guidelines

## 9. ON-SITE ORGANISATIONAL ITEMS

### 9.1. Meals and accommodation

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 9.2. On-site transportation

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 9.3. Race bibs

Work in progress – to be published in 3<sup>rd</sup> roll-out.

Commented [VP29]: Moved from Technical Race Guidelines

### 9.4. Team Captain Meeting

Work in progress – to be published in 3<sup>rd</sup> roll-out.

Commented [VP30]: Moved from Technical Race Guidelines

### 9.5. Radios connection

Work in progress – to be published in 3<sup>rd</sup> roll-out.

Commented [VP31]: Moved from Technical Race Guidelines

## 10. PRIZE MONEY

### 10.1. Prize money for World Cup and Championships

#### 10.1. World Cup and World/Continental Championships prize money

A minimum prize money is fixed by ISMF Council and approved for the Plenary assembly (see § 2.4.2. costs assumed by the LOC) should respect the following requirements:

- Gender Equality in prizes for podiums (male/female) is COMPULSORY compulsory.
- If the number of participants there are less than 10 athletes classified in one category is too low (less than 10 competitors classified), then only the top three athletes will be podium places are awarded with prize money.
- In the case of a tie, the prize money will be shared at equal parts between the tie ranked athletes.
- The LOC will pay the prize money directly to the competitors during the prize-giving ceremony.

#### 10.2. General Overall and Specialty World Cup ranking prize money

##### General information:

- The following Overall and Specialty World Cup prize money and cups/trophies are paid by the ISMF and awarded to Senior categories only.
- The minimum prize money awarded are decided by the ISMF Council and approved for the PA.
- The minimum prize money and the number of awarded athletes will be announced during the season.
- Gender Equality in prizes money for the male and female podiums is compulsory.
- The Overall and Specialty World Cup prize money and cups/trophies are awarded at the conclusion of the final World Cup race/event of the season, the top five (male and female) must be presented to receive the award. If a non-top five athlete expected to receive Overall Prize Money is not participating in the last race of the season, then he should inform the ISMF or the Event Director at least 2 days before the start of the event.
- If a ranked athlete, who should attend the Overall World Cup ceremony, cannot participate in the final World Cup event because of health problems, the athlete must present a medical certificate to the ISMF Event Director at least two days prior to the Overall World Cup ceremony in order to receive the prize money and cup/trophy.
- The ISMF Event Director is in charge of these matters.

Commented [VP32]: Reworded in the point immediately below

OVERALL WORLD CUP					
Senior category					
Gender			Rank	Cup/Trophy	Prize money
W		M	1	YES	25003000 €
W		M	2	YES	18002200 €
W		M	3	YES	13001500 €
W		M	4		9501200 €
W		M	5		7501000 €
W		M	6		650800 €
W		M	7		500600 €
W		M	8		400500 €

Commented [VP33]: Moved from Technical Race Guidelines



International Ski  
Mountaineering  
Federation

ISMF Rules & Guidelines  
Organisation Event Guidelines

W	M	9		300400 €
W	M	10		250300 €
TOTAL for both genders (W & M)			6	1880023000 €
OVERALL WORLD CUP				
U23 category				
Gender		Rank	Cup/Trophy	Prize Money
W	M	1	YES	500300 €
W	M	2	YES	300 €
W	M	3	YES	200 €
TOTAL for both genders (W & M)			6	2000600 €

Commented [VP34]: Moved from Technical Race Guidelines

SPECIALTY WORLD CUP					
Discipline	Gender	Rank	Cup/Trophy	Prize money	
Sprint / Vertical	W	1	YES	400 €	
Individual	W	2	YES		
	W	3	YES		
Mixed Relay	Nation	1 - 3	YES		
TOTAL for both genders (W & M)			21	2400 €	

NATIONS WORLD CUP RANKING			
Nation	Rank	Cup/Trophy	Prize Money
	1	YES	
	2	YES	
	3	YES	
TOTAL		3	

The top 10 athletes (Women and Men) to be awarded during the Overall Ceremony have to be present in the last World Cup event except in case of important justification. The athlete concerned or his/her coach has to inform the ISMF Event Director in good time (at least 2 days before the event in question) if the athlete will not be present on such occasion.

The Overall Ceremony for the U23 will take place at the last event of the season.

Commented [VP35]: Already written above = redundancy

## 11. OFFICIAL CEREMONIES

### 11.1. Organisation

The LOC is responsible for organising all official ceremonies according to the rules and protocol of the ISMF under the guidance of and agreed with the ISMF Event Director. The programme of the ceremonies has to be agreed between both parties latest one month before the event. In the case of a delay or postponement of the ceremonies the LOC President and the ISMF Event Director will agree on the new schedule.

### 11.2. Event Ceremonies

Event Ceremonies are Opening and Closing Ceremonies. They are compulsory for Championships. They are optional for World Cups when there are spectators expected.

The following general instructions have to be respected:

- Date and time with attending personalities must be sent to the ISMF office one month prior to the event.
- Flags must be provided for each nation, have the same size and be equal for every nation.
- Maximum speech duration is 3 minutes in only one language; translation is done by the speaker or on a big screen in the background.
- Musical or cultural performances are optional between the different protocol items.
- Hospitality like buffet is recommended in order to facilitate conversations etc.

Commented [VP36]: Moved from ISMF Official Ceremonies Protocol with new updated and detailed wording.

The exemplary sequence for the Opening Ceremony protocol is:

- entry of delegations with nations parade (optional, with flags, 5-10 minutes)
- speech of the LOC President
- presentation of ISMF officials and handover of the ISMF flag to the LOC
- speech of one local/regional Representative
- speech of NF President or his/her Representative
- official declaration of the integrity of the referees
- oath of the athletes and referees
- speech and opening declaration of ISMF President or his/her Representative

The exemplary sequence for the Closing Ceremony protocol is:

- official Award Ceremony of the last race
- speech of the LOC President
- speech of one local/regional Representative
- speech of the NF President or his/her Representative
- podium for Combined ranking and Nations ranking
- speech and closing declaration of ISMF President or his/her Representative
- handover of ISMF present to the LOC
- return of the ISMF flag from the LOC to the ISMF

### 11.3. Athletes Ceremonies

Athletes Ceremonies are ceremonies where athletes are directly involved and are performed in connection with races. They are compulsory for all ISMF events.

The following general instructions have to be respected:

- Date and time must be provided to the ISMF office one month prior to the event, attending personalities must be coordinated latest the day before the ceremony.
- Ceremonies begin with the youngest category and end with the highest ranked category.
- Both genders are awarded separately.
- Athletes are called in an ascending order finishing with the highest ranked athlete.
- Prizes are awarded by the highest authorities present in coordination between the LOC President and the ISMF Event Director. The assignment of authorities for the awarding is:
  - 1<sup>st</sup> place: ISMF Official Representative
  - 2<sup>nd</sup> place: Authority of the hosting nation
  - 3<sup>rd</sup> place: NF Representative
  - 4<sup>th</sup> and 5<sup>th</sup> place: to be chosen by the LOC

#### 11.3.1. Bib Presentation

The Bib Presentation is optional for any event of the season when there are spectators expected. It is recommended to be combined with another ceremony like Opening Ceremony or Award Ceremony.

#### 11.3.2. Top3 Presentation

The Top3 Presentation is optionally to be done immediately after the arrival of the Top3 athletes in the finish area depending on local and media requirements. For Individual and Vertical races this presentation shall not obstruct the arrival of the finishing athletes. For Sprint and Relay races, this presentation shall be done next to the finish line. The podium sign has to be used, but no ceremony backdrop will be used. The athletes are allowed to present their race equipment.

### 11.3.3. Flower Ceremony

For Sprint and Relay races the Flower Ceremony will be done right after the finals. For Individual and Vertical races, the Flower Ceremony is done preferably after all athletes have finished the race, optionally after the arrival of all categories. The ISMF Event Director will decide about the final timing of the Flower Ceremony.

Top3 athletes have to be present in the waiting area at least 5 min before the beginning of the Flower Ceremony. Both genders have to receive the same presents, e.g., flowers or local products (equipment excluded). Anti-Doping tests can only take place after the Flower Ceremony in accordance with the applicable rules.

### 11.3.4. Award Ceremony

Award Ceremonies take place earliest 20 min after the end of the race (after the arrival of all categories) either at the finish area or a different location depending on local and media requirements. Optionally it can be done later that day when there are more spectators expected. Award Ceremonies can be combined together.

In case of specific conditions (bad weather, accidents, safety etc.) the ISMF Event Director has the right to decide about changes for time and location of the Award Ceremony. In the case of a protest the Award Ceremony can be delayed. The ISMF Event Director must ensure that the information on such changes is communicated to all team captains.

Top5 athletes have to be present in the waiting area at least 5 min before the beginning of the Award Ceremony. The winners' national anthem has to be played (use official ISMF playlist) and the flags of the Top3 NF have to be shown. Only medals or trophies have to be presented, optionally gifts can be handed over. Cheques/envelopes for prize money cannot be presented.

A photo with the best female and male athlete of the day has to be arranged. The LOC has the possibility to honour these athletes with a separate trophy.

### 11.3.5. Overall World Cup Ceremony

This ceremony has to be done as a separate event at WC finals. Prize money and trophies will be supplied by ISMF. The winners' national anthem has to be played (use official ISMF playlist) and the flags of the Top3 NF have to be shown.

The order of presentation is as follows:

- Top3 of Specialty World Cups
- Top3 of U23 Overall World Cup
- Top10 of Senior Overall World Cup
- Top3 of Nations World Cup Ranking

## 12. ENVIRONMENTAL CONCERNS SUSTAINABILITY

The LOC acknowledges and agrees that respect for the environment sustainability is an important consideration prerequisite in the organisation and staging of the Event. The LOC shall carry out its tasks under this agreement in a manner which duly considers the concept of sustainable development complies in compliance with the applicable environmental legislation and, whenever and wherever possible, serves to promote the protection of the environment.

The LOC must take all necessary measures to conform with ISMF recommendations (1994), as well as to the 21 directives of the be in compliance with IOC Agenda 21 (1999) and local laws and regulations rules.

In particular, the LOC should:

- Avoid designing routes/tracks that cross areas with sensitive ecosystems.
- Discourage spectators from entering areas with sensitive ecosystems.
- Cause no deforestation or harm to reforestation areas.
- Protect Ecologically sensitive areas must be protected.

- If necessary, restrict areas open to spectators and the media.
- Prepare the event in collaboration with (and not to the detriment of) any other activities organised in the mountain range when both organizations benefit the sustainable development goals.
- Minimise acoustic impact.
- Minimise the use of mechanical means/modes of transport (helicopters, snow ploughs/groomers, snow scooters/mobiles, etc.).
- Not use explosives to trigger avalanches outside of ski resorts unless the LOC is authorised to do so.
- Provide sufficient amenities for the number of spectators and participants expected: toilets, specific public transport (buses) to and from start and finish areas, information about existing public transport (trains, buses, etc.).
- Rapidly remove race markings at the end of the race.
- Rapidly remove all waste material discarded by spectators and participants.
- Continue monitoring waste material even once the event is finished. Depending on the location and weather conditions, inspections and extra waste material removal might be necessary during the summer season.
- Not use sound systems or billboards outside of the start and finish areas.
- Confine billboards and other means of advertising to the start and finish areas and to ski resort trails.
- Inform members of press and spectators on the importance of environmental protection.
- Ensure protection of ecologically sensitive areas by quality trail design and proper route/race marking.
- Use only natural biodegradable products for marking on snow.
- Protect flora. Zones that are not or only partially covered by snow must be prepared. If there is insufficient snow coverage, then the event should be cancelled or take place in another location.
- Ensure that athletes, supporters, spectators and the press remain on or close to the race route/race.

### 13. RACE SAFETY

Competitor/Athlete safety must be warranted/guaranteed in every part of each/the race.

The LOC is responsible for the provision of medical services to provide maximum assistance to athletes involved in competitions/races. Such medical services must be available for athletes, officials, spectators and any other person attending, or being affected by, the Competitions/races (being onsite at least an hour before the start of the event/race). The LOC must ensure compliance with the recommendations of the ISMF "Guidelines for organising international ski mountaineering competitions" and ISMF "Sporting Rules & Regulations"/rules.

#### 13.1. Rescue and emergencies

The LOC must provide a rescue service according to directives of the hosting country/nation including:

- a rescue plan (medical organisation planned for the event, relations with emergency services and hospital admissions). The rescue plan has to be sent to the ISMF office two weeks before the start of the event. It has to be signed by the Event Director, appointed on the event of pertinence;
- Agreements involving specialised services;
- Agreements with the services of nearby ski resorts.

The LOC must discourage/forbid spectators from approaching/access dangerous areas deemed dangerous by the LOC technical staff.

The LOC Race Director must communicate to the President of the Technical other Event Jury members and/or to the ISMF Event Director all injuries and incidents happened during the event.

#### 13.2. Medical Organisation

The LOC must organise together with the race doctor (specialized in sports and mountain medicine), the LOC must organise appropriate medical facilities for the Competition/race:

- First-aid at start/finish area stands manned by trained staff at start/finish;
- Medical equipment (with instructions) handed out to LOC members posted on rescue team positioned along the course/tracks (technical and sports committee);
- Facilities for Anti-Doping tests (see related Chapter 10);





- A medical assistance area **with ambulance (helicopter on site)**;
- Relations with the emergency services of the nearest hospital;
- Medical staff must be on the race **site/venue** at least **1 two** hours before the start of the **event/race**.

### 13.3. Safety Committee

Work in progress – to be published in 3<sup>rd</sup> roll-out.

## 14. MEDIA AND BROADCAST RIGHTS

With specific reference to the next season, ISMF and/or LOC is/are entitled to publish on its/their official internet website(s) footage of the hosted events, according to the specifications listed in Appendix 4.

## 15. ADVERTISING AND COMMERCIAL RIGHTS

The arrangements for the exploitation of Advertising and commercial rights for the events of the World Cup, World Championships and European Championships undertaken under the aegis of the ISMF, are defined in detail in the contract signed between ISMF / NF and / or LOC.

The LOC shall respect the rights assigned to the ISMF Title Sponsor and the ISMF Sponsors, as specified in the contract signed between ISMF / NF and/or LOC. In this contract are set out in detail the arrangements for:

- Assignments of Advertising and Commercial Rights;
- Materials – facilities – assistance;
- Services.

### 15.1. Services by the ISMF Implementation Team

The Implementation Team will be responsible for the proper management of the advertising materials of the ISMF Sponsors. The Team shall define the positions of the advertising opportunities of the LOC Sponsors which will be implemented at LOC and/or its Local Sponsor exclusive care and costs, in accordance with the instructions contained in the contract between ISMF / NF and/or LOC.

Materials and services provided by the Implementation Team free of charge:

- 2x Inflatables at the start; (ISMF)
- 2x Inflatables at the finish; (ISMF)
- Advertising material of the ISMF Sponsors for start, finish and on-course areas (banners, flags, inflatables etc.); (ISMF/LOC)
- Material of ISMF for start, finish and on-course area (banners, flags etc.);
- Backdrop for ceremonies (flowers ceremonies directly after the races) and official interviews; (ISMF)
- World Cup numbers/bibs;
- Plastic band for the on-courses (on the tack, on the start/finish line, use for example in the sprint race etc.); (LOC)
- Tent for referee video check. (LOC)

In Appendix 5 is indicated a check-list that summarizes some aspects of primary importance regarding chapters 7 and 8.

### 15.2. Intellectual property

The official name and logo of the ISMF World Cup which is "TITLE SPONSOR ISMF World Cup Ski Mountaineering", the ISMF World Championship which is "TITLE SPONSOR ISMF World Championships Ski Mountaineering", ISMF Continental Championships which is e.g. "TITLE SPONSOR ISMF European Championships Ski Mountaineering" as well as the name and logo of the ISMF, are sole property of ISMF.

The LOC shall have the right and the obligation to use the above names and logos including the title sponsor's name for the purpose of the organisation and promotion of the Event. This shall include the use of the names and logos by sponsors and suppliers of the Event.

### 15.3. Event Publications

The LOC shall reproduce the official names and logos of the events and its sponsors in every communication or promotion related to the Event and the Competitions thereof, such as:

- The official website of the Event;
- Event poster(s);
- Banners or other supports bearing the name of the Event;
- The printed or digital Event Programme;
- All publications relating to the Event, including press inserts, press releases, start and result lists and any other official publication of the Event.

Event publications may also bear the names and/or logos of other sponsors and/or suppliers. The Local Organising Committee shall however ensure that the use of the names and logo of the event by a sponsor or supplier does not create the false impression that such sponsor or supplier is a sponsor or supplier of the overall World Cup or the ISMF.

As a general rule, the official name and logo of the World Cup including the name of the title sponsor and the name and logo of ISMF shall appear at the top of the publication, with the other sponsors' and suppliers' names and logos appearing underneath or otherwise separated.

All official publications including Competition data must use the layouts provided by the ISMF as set forth in the Timing and Data Technical Requirements.

#### 15.3.1. Use by Event Sponsors

Subject to clause 9, the LOC shall be entitled to grant the right to use the event name and logo always together with designations specific to the event provided that:

- The event name and logo are used only for promotional and not for licensing and merchandising purposes;
- It always includes the name of the Event Title Sponsor and it complies with the graphic specifications provided by the ISMF.

#### 15.3.2. The event programme

The LOC shall publish a detailed programme of the entire Event and all Competitions as hard copy or in digital format and on the website of the event.

The Event Program shall contain the necessary content according ISMF "Guidelines for organising international ski mountaineering competitions".

The following content shall be published in the Event Program free of charge at the ISMF request:

- One full-colour advertising page in a premium location for use by the Event Title Sponsor (by ISMF);
- Up to three full-colour advertising page for use by the Main Sponsors (by ISMF);
- One full-colour advertising page for use by the ISMF;
- One full-colour advertising page for use by the NF;
- A message to the audience provided by ISMF and NF.

The cover page of the event programme shall bear the official name and logo of the ISMF event as well as the name and logo of the ISMF in a prominent position. Considering the ISMF Brand Guidelines in the design is obligatory. The proposed lay-out and content of the programme shall be submitted to the ISMF Marketing & Communication Department for prior approval, such approval not to be unreasonably withheld or delayed.

## 16. COMMUNICATION – PRESS AND MEDIA

The LOC shall provide adequate working facilities and a professional press and media service. The press and media service shall be established and operated in conformance with the instructions of the ISMF Office as well as of the ISMF Marketing & Communication Department. A good internet connection with Wi-Fi is compulsory on registration area, hotels and press room.

## 16.1. The LOC Press Officer

### 16.1.1. The LOC Press Officer

Is appointed by the LOC and the National Federation. The LOC is responsible for ensuring the recruitment, the quality of work and the salary of the press officer.

The press officer must:

- Draw up the press kit;
- Write press releases;
- Organise press conferences;
- Greet journalists from all the Media: TV, radio, written press, photographers, etc.;
- Monitor press relations;
- Ensure that race results are communicated to all media;
- Ensure that race results are communicated to the National Federation;
- Ensure that journalists receive proper accreditations/official passes;
- Ensure that ISMF, National Federation and LOC partners are promoted appropriately;
- Work in cooperation with the ISMF press officer and provide him/her with all press releases, images or other material in correct English language.

### 16.1.2. Press kit

The LOC will prepare a press kit that must be sent to ISMF before 1<sup>st</sup> June during the year before the race. The ISMF is responsible for sending this kit to the international press, and the LOC or the NF, to the national and local press.

When the ISMF has an official partner, the ISMF/partner is responsible for adding the appropriate information to the press kit.

### 16.1.3. The Press releases by the LOC

Press releases are prepared jointly by the LOC press officer and/or the National Federation and ISMF.

At the end of the event, the LOC press officer must provide the ISMF press officer by fax, email or other means, all press releases, images, videos, results and any other information about the competition that might be of interest. Press Releases must be written in correct English and in a good journalistic style and must not reflect bias of the hosting country and its athletes.

All press releases must be communicated on paper with the ISMF letterhead. After the event the LOC must provide ISMF with copies of all press articles and video.

By the close of competition day, the Local Organising Committee must send the following emails (as listed below) to office@ismf-ski.org and web@ismf-ski.org:

- Official results (PDF format) as to be released to the press;
- Excel file with the following data for each competitor (including 2 competitors racing as a team):
  - Bib number, Family name, First Name, Date (or year) of Birth, Gender, Nation, Race timing(s) (cumulative time if many stages)
  - Data: yyyy-mm-dd or dd / mm / yyyy
  - Bib: only numeric values (no letters)
  - Family Name: free format
  - Name: free format
  - Date of Birth: yyyy-mm-dd or dd / mm / yyyy
  - Gender: M / F
  - Nation: IOC Country code
  - Time: hh: mm: ss (c)

#### 16.1.4. Press conferences

The LOC organises press conferences to present the event. The ISMF must be informed of these conferences so that they can be prepared jointly. ISMF may Delegate one or two officials who will assist at these press conferences.

#### 16.1.5. Journalists and photographers

The LOC assigns official passes to journalists and photographers upon presentation of their press credentials (Appendix 1 and Appendix 2). The LOC will set up a press room with free Internet access (broad band), preferably with a Wi-Fi connection. The LOC press officer is in charge of greeting journalists and assisting them in their work. The LOC press officer will provide them with provisional results as well as with final rankings at the end of the competition and any other documents available on the race and the competitors.

#### 16.1.6. Acknowledgements

The competition speaker must mention:

- ISMF;
- NF;
- National Federation partners;
- LOC partners.

#### 16.1.7. LOC and ISMF guests

The LOC has to organise a meal for the competitors, officials and guests. The LOC must get in touch with ISMF about inviting international guests.

### 14. Media & TV

The rules for media and television coverage for ISMF event are established and formalised within the Media & TV Agreement. This comprehensive document covers various aspects crucial for the seamless execution of the event and effective collaboration between the ISMF, LOCs, NFs and other third parties.

Key Components Covered Under the Media & TV Agreement:

- **Media and TV Rights:**

Definition and Allocation: The agreement clearly defines the allocation of media and TV rights for the event, encompassing broadcasting, streaming, and other relevant rights.

- **Advertising and Commercial Rights:**

Clear Delineation: To prevent conflicts, the agreement specifies the advertising and commercial rights of both ISMF sponsors and LOC sponsors.

- **Intellectual Property:**

Usage Guidelines: Guidelines are provided for the usage and protection of intellectual property associated with the event, including logos, branding, and event-related content.

- **Advertising Implementation Rules:**

Specific Guidelines: Detailed rules are outlined for the implementation of advertising during the event, ensuring a standardized visual representation.

- **Workforce & Logistics Requirements:**

Collaborative Implementation: The agreement addresses the workforce and logistics needed or required by ISMF to the LOCs to seamlessly implement and manage media, TV and sponsor-related activities during the event.

- **Event Publications Guidelines:**

Usage Specifications: Clear specifications are provided on the usage of race names, titles, logos, images, and videos on printable documents, social media, and other promotional platforms.

#### • Press and Media Needs:

Detailed Requirements: The agreement specifies the requirements from ISMF for press and media engagements during the event, including press conferences, interviews, and other media-related activities.

#### • Minimal Services:

Essential Services: Minimal services that LOCs are expected to contract and obtain from ISMF to ensure a standardized and high-quality experience for all participants, sponsors, and spectators.

For detailed information, please refer to the complete Media & TV Agreement document provided separately. It is imperative that all involved parties familiarize themselves with the terms and guidelines laid out in this agreement to ensure a successful and harmonious event.

## 15. THE FIGHT AGAINST ANTI-DOPING POLICY

The ISMF intends to battle against supports a Anti-doping policy via several programmes, such as those of the compliance with WADA and IOC guidelines. The ISMF intends to successfully applies an Anti-doping control policy through the actions and the will of its Anti-Doping Commission. The rules governing the activity of the commission, its guiding principles and the respective punishments are highlighted in the WADA approved document: «Anti-Doping Regulations of the ISMF» (ISMF Anti-Doping Regulations).

The fight against a Anti-doping policy is a top priority of the ISMF together with NF. The ISMF has in place a programme of controls of all theselected athletes that may be in or out-of-competition during the year, done throughout the year, not necessary during the competition. The fight against doping is a goal to be pursued together with the LOCs who must contribute to the payment of costs for control (included in the hosting fee in services - see § 2.4).

ANTIDOPING	Anti-doping can be carried out at races or outside of races	TYPE OF RACE		
		WORLD CHAMPIONSHIPS	WORLD CUP/ CONTINENTAL CHAMPIONSHIPS	All other ISMF races
		YES	YES	NO

The Local Organising Committee of the competitions included in the ISMF calendar are thus subjected to the following undertakings:

### 15.1. DAnti-doping Control Programme

The Local Organising Committee of competitions included in the official ISMF calendar must provide a financial contribution to the global ISMF testing programme. This programme is managed, under the authority of ISMF, through an agreement with an external supplier specialized in Anti-doping control.

Commented [VP37]: Already present in Event Hosting  
Fees = redundancy

The programme includes:

- RTP management and whereabouts information follow-up;
- Management and organisation of in and out-of-competition testing. In, Pre- and Out-of-Competition sample collections;
- The cost of testing (sample collections, a Anti-doping kits, shipment, analysis by a WADA-accredited laboratory), Doping Control Officers (DCOs) remuneration fees and travel expenses;
- The implementation and follow-up of Biological Passports;
- Education;
- External supplier administrative costs;
- Athlete Passport Management Unit (APMU) costs;
- TUE Management;
- Results Management;

- Long Term Storage;
- External supplier administrative costs.

In addition, for the in-competition tests, the LOCs are requested to appoint a person in charge of Anti-Doping, to arrange for the necessary location (doping control station) and equipment, as well as for a team of escorts/chaperons, as described in Art. 8.2 and 8.3 below, and to cover for any related costs (except for the DCOs costs which are already covered in the framework of the ISMF/External supplier agreement). The LOCs have to provide the DCOs with meals and accommodation. The external supplier ISMF, in coordination with the external supplier, is available for any question from the LOC with regards to these requirements at [antidoping@ismf-ski.org](mailto:antidoping@ismf-ski.org).

## 15.2. Doping Control Station (Reminder of basic obligations)

The location for carrying out doping tests must respect the recommendations and the technical characteristics set out by WADA in its International Standard for Testing in force, available on the WADA website [www.wada-ama.org](http://www.wada-ama.org) and above all show respect to the athletes subjected to the tests.

### 15.2.1. Test area

The area must be specific for the tests. It must respect the athletes' privacy and sense of modesty, confidentiality, and gender. These are particularly important when dealing with minors (under 18).

It includes a waiting room (see below), a processing room equipped with a large table and chairs, with an adjacent toilet.

### 15.2.2. The waiting room/area

The escorts/chaperons accompany the identified athletes to the waiting area and wait for the Doping Control Officers (DCOs) to proceed with the sample collection.

This area must:

- Be spacious;
- Have as many chairs as athletes and escorts/chaperons;
- Be heated;
- Provide/Be equipped with drinks for each athlete: individually sealed, non-cafeinated and non-alcoholic beverages, which includes a mix of natural mineral water and soft drinks (e.g. Gatorade, 7-Up, Fanta, Sprite, etc.);
- Have/Aa storage area for the athletes' equipment (skis, boots, etc). This area must be sheltered and secure.

## 15.3. The Anti-Doping staff: the DCOs, the «Chaperones», the person in charge of Anti-Doping from the LOC

### 15.3.1. The DCOs

The DCOs are appointed and remunerated in the framework of the agreement with the external supplier. They contact the LOC and the ISMF Event Director before the competition/event.

### 15.3.2. The «Chaperones»

It is mandatory that, as of the time of their notification for doping control and until the completion of the doping control procedure, athletes selected for doping control must stay under the chaperone's observation at all times after the conclusion of the race.

Chaperones who accompany the athletes must be:

- A man for each male athlete to be tested;
- A woman for each female athlete to be tested;
- There must be as many escorts/chaperons as athletes to be tested;
- They must be major of age and, wherever possible, have a good command of English language.

Training of the **Chaperones**: training of the chaperones is as stipulated in the WADA standards and guidelines by the rules of the hosting **country/nation**'s ruling body. In the case of lack of training the DCO in charge **or the ISMF Delegate by default** may organise an intensive training course, so as to ensure that the doping tests are carried out under the best possible conditions.

The chaperones have to agree that in the exercise of their duties on behalf of the LOC, they shall avoid any undue influence or other factors which may give rise to an actual or perceived conflict between their own personal interests or the interests of any other person and those of the LOC.

#### 15.3.3. The person in charge of Anti-Doping from the LOC

He/she is appointed by the **organisation**, LOC and holds the following role:

**Role:**

- Reception of the whole staff: DCOs, **Delegate**, chaperones.
- Ensuring the necessary means to carry out smooth doping control operations.
- **Everything must be diligently planned/planning of** location, drinks, chairs, offices, etc.

The **members of person in charge of Anti-Doping from** the LOC **responsible** must display **discretion, efficiency and availability**. **This person should have a good knowledge of the English language.**

The quality of the relationship between the athletes and those others involved, depends upon the good handling by the LOC **Anti-Doping** official prior to the tests.

#### 15.4. Number of tests and selection of athletes to be tested

The number and the nature of tests, as well as the selection of athletes to be tested, is established by the external supplier, in the framework of its agreement with and under the authority of ISMF.

### 16. POLICY ON THE USE OF ALCOHOL AND TOBACCO

#### 16.1. Prohibition of alcohol and tobacco

The consumption, marketing and advertisement of alcohol and tobacco products are strictly prohibited at all ISMF races and events, including all kinds of ceremonies where athletes are present.

#### 16.2. Restrictions on advertising

The prohibition on the advertising of alcohol or tobacco products extends to, but is not limited to, the following accessories worn by athletes, officials and other accredited persons at ISMF events: clothing, footwear, headwear, sports equipment, sports apparel, bib numbers and similar items.

#### 16.3. Prohibition of gifting alcohol or tobacco products

The gifting of alcohol or tobacco products to athletes is strictly prohibited.

#### 16.4. Duty to good conduct

At team-organised festive events, whether organised by the LOCs or not, NFs and athletes are reminded of their responsibility to prioritise the best interests of the sport and maintain duty of good conduct. As such, NFs are strongly advised to discourage and/or supervise the consumption of alcoholic beverages to prevent excessive or irresponsible behaviours.

## APPENDIXES

### APPENDIX 1A: ACCREDITATION PLAN FOR AN ISMF WC/WCH/CONTINENTAL EVENT

The accreditation card must follow the same requirements as the other publications and promotional materials of the event. The Commercial sponsor of the LOC should not be competitors of ISMF sponsors. The logo of the NF is compulsory. The accreditation card must be approved by ISMF.

The accreditation card must adhere to the established requirements consistent with other event publications and promotional materials. Commercial sponsors of the Local Organizing Committee (LOC) should not be competitors or in contradiction with ISMF sponsors. The logos of the National Federation (NF) and ISMF are mandatory on the accreditation card. Approval from ISMF is required for the accreditation card design. An example accreditation card illustrates the required information, sponsors' placement, and their percentage of exposure. ISMF should be informed and give approval for the final design to ensure proper execution.

CATEGORY - FUNCTION	1	2	3	4	5	6	7	8	9	10
ISMF Official Delegate Representative	X	X	X	X		X	X	X	X	X
ISMF Manufacturers Pool Member	X	X				X	X	X		X
ISMF Marketing Coordinator	X	X	X	X	X	X	X	X	X	X
ISMF Sponsor(s)	X	X		X		X	X	X	X	X
ISMF Time-keeping Company	X	X			X	X	X	X		X
ISMF social media Partner	X	X	X	X	X	X	X	X	X	X
ISMF Press Coordinator	X	X	X	X	X	X	X	X	X	X
ISMF Photographer Agency or single	X	X		X	X	X	X	X		X
Media Host Broadcaster	X	X		X	X	X	X	X		X
Media TV/Radio editorial staff	X	X		X	X	X	X	X		X
Media TV Technician	X	X		X	X	X	X	X		X
Media Rights Holders	X	X		X	X	X	X	X		X
ISMF Partner and Guest	X	X		X		X	X	X	X	X
NF Council member / NF President	X	X		X	X	X	X	X	X	X
NF/LOC Official Delegate Representative	X	X		X		X	X	X	X	X
NF/LOC Sponsor and Guest	X	X		X		X	X	X	X	X
NF Ski Mountaineering Director	X	X				X	X	X		X
NF Ski Mountaineering Coach/Trainer	X	X				X	X	X		X
NF/LOC Team Doctor	X	X				X	X	X		X
NF/LOC Medical support / physiotherapist	X	X				X	X	X		X
NF/LOC Team Press Coordinator	X	X	X	X		X	X	X	X	X
NF/LOC Team Serviceman	X	X	X	X	X	X	X	X	X	X

- 1 Team area
- 2 Media area
- 3 TV/Photo Coaching area
- 4 Media centre
- 5 Timing area
- 6 Start area
- 7 Finish area
- 8 Lift area
- 9 VIP area
- 10 Awards area



## APPENDIX 2B: ACCREDITATION PLAN – EXAMPLE OF ACCREDITATION CARD FOR AN ISMF WORLD CUP/WORLD CHAMPIONSHIPS/CONTINENTAL EVENT




LOGO LOC

**LOCATION**



*photo*

**NAME SURNAME**

**FUNCTION**

ORGANISATION/NATION

1	2	3	4	5	6	7	8	9	10

ISMF Title Sponsor	ISMF Partner 1	ISMF Partner 2	ISMF Partner 3
LOC Partner 1	LOC Partner 2	LOC Partner 3	Timing Partner



WÜRTH MODYF  
**ISMF WORLD CUP**  
SKI MOUNTAINEERING

LOGO LOC

**LOCATION**

- 1 TEAM AREA
- 2 MEDIA AREA
- 3 TV/PHOTO AREA
- 4 MEDIA CENTRE
- 5 TIMING AREA
- 6 START AREA
- 7 FINISH AREA
- 8 LIFT AREA
- 9 VIP AREA
- 10 AWARDS AREA

Local Partner	Local Partner	Local Partner	Local Partner
Local Partner	Local Partner	Local Partner	Local Partner

The accreditation card must follow the same requirements as the other publications and promotional materials of the event. The Commercial sponsor of the LOC should not be competitors of ISMF sponsors. The logo of the NF is compulsory.

The accreditation card must be approved by ISMF.

## APPENDIX 3C: WORLD CUP AND WORLD CHAMPIONSHIPS SCHEDULE EXAMPLES FOR ISMF EVENTS

### World Cup schedule

For ISMF events a certain event schedule is obligatory and the following elements have to be respected. Any changes in the mentioned schedules have to be presented and approved by the ISMF Event Director. TCMs can be combined in one, BIB distribution always has to take place the day before the respective race.

For Championships the Sprint race for Senior and Youth athletes shall take place on two different days. Starting with season 2024/25 the Championships shall take place separately, either at different locations or on consecutive days at the same location.

Single disciplines, such as Individual and Sprint races, shall always take place before the team races, such as Team and Relay races, as they are commonly qualification races for the respective team races.

Races with similar physiological effort, like Vertical, Individual and Team races or Sprint and Relay races, should take place on consecutive days as this helps the NF to plan the travels more efficiently.

### World Cup with two races

#### Recommended schedule for a WC event

##### Option 1

Day 1	Day 2	Day 3	Day 4	Day 5
<b>Teams arrival</b>	<b>Welcome</b>	<b>Race 1</b>	<b>Rest day</b>	<b>Race 2</b>
		09:00/12:00 Race and Flower Ceremony		09:00/12:00 Race and Flower Ceremony
16:00/19:00 Information of the teams and map/ski pass distribution (Race Office)	16:00/17:30 Registration and bibs/gift distribution (Race Office)	17:30/18:30 Registration and bibs distribution of Race 2 (Race Office)		13:00/14:00 End of the event and Award Ceremony of Race 2
17:00/18:00 Meeting between ISMF and LOC for the final control of the check-list	17:30 Authorities speeches and Top 5 (Race 1) presentations	18:30 Award Ceremony of Race 1		
	18:30 Team Captain Meeting Race 1		18:45 Team Captain Meeting Race 2	

##### Option 2

Teams arrival	Welcome	Race 1	Race 2
		09:00/12:00 Race 1 and Flower Ceremony	09:00/12:00 Race 2 and Flower Ceremony
16:00/19:00 Information of the teams and map/ski	16:00/17:30 Registration and bibs/gift distribution (Race Office)	17:30/18:30 Registration and bibs distribution of Race 2 (Race Office)	13:00/14:00 End of the event and Award Ceremony of Race 2



pass distribution (Race Office)			
17:00/18:00 Meeting between ISMF and LOC for the final control of the check-list	17:30 Authorities speeches and Top 5 (Race 1) presentations	18:30 Award Ceremony of Race 1	
	18:30 Team Captain Meeting Race 1	18:45 Team Captain Meeting Race 2	

Day 1	Day 2	Day 3	Day 4
Arrival	Track inspection	Race 1	Race 2
Accreditation	TCM	Ceremonies	Ceremonies
	BIB distribution	TCM	Departure
		BIB distribution	

#### World Cup with three races, one rest day - Option A

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6
Arrival	Track inspection	Race 1	Race 2	Rest Day	Race 3
Accreditation	TCM	Ceremonies	Ceremonies	Track inspection	Ceremonies
	BIB distribution	TCM		TCM	Departure
		BIB distribution		BIB distribution	

#### World Cup with three races, one rest day - Option B

Day 1	Day 2	Day 3	Day 4	Day 5
Arrival	Race 1	Race 2	Rest Day	Race 3
Accreditation	Ceremonies	Ceremonies	Track inspection	Ceremonies
TCM Race 1 + 2			TCM	Departure
BIB distribution			BIB distribution	

#### Continental Championships

#### World Championships schedule

#### Recommended schedule for a WCH event

Day 0 Welcome	Day 1 Sprint race (all categories)	Day 2 Vertical race (Senior + U23)	Day 3 Vertical race (U20 + U18)	Day 4 Individual race (Senior + U23)	Day 5 Individual race (U20 + U18)	Day 6 Team race	Day 7 Relay race
<b>Morning:</b> Teams arrival	9:00 to 12:00: • Sprint race • Flower Ceremony	9:00 to 12:00: • Vertical race • Flower Ceremony	9:00 to 12:00: • Vertical race • Flower Ceremony	9:00 to 12:00: • Individual race • Flower Ceremony	9:00 to 12:00: • Individual race • Flower Ceremony	9:00 to 12:00: • Team race • Flower Ceremony	9:00 to 12:00: • Relay race • Flower Ceremony
14:00 to 17:00: • General info and map/ski pass distribution	16:00 to 18:30:		16:00 to 18:30:		16:00 to 18:30:	16:00 to 18:30:	12:30:



• Registration and bibs distribution race Day 1	Registration and bibs distribution race Day 2 & 3		Registration and bibs distribution race Day 4 & 5		Registration and bibs distribution race Day 6	Registration and bibs distribution race Day 7	• Award Ceremony Relay race • Award Ceremony Combined • Ranking • Award Ceremony Nation Ranking
17:30/18:00: Opening Ceremony	17:00: Award Ceremony Sprint race		17:00: Award Ceremony Vertical race (all categories)		17:00: Award Ceremony Individual race (all categories)	17:00: Award Ceremony Team race	
18:30/19:00: Team Captain Meeting race Day 1	18:30/19:00: Team Captain Meeting race Day 2 & 3		18:30/19:00: Team Captain Meeting race Day 4 & 5		18:30/19:00: Team Captain Meeting race Day 6	18:30/19:00: Team Captain Meeting race Day 7	13:30/14:00: Closing Ceremony

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Arrival	Track inspection	Race 1	Race 2	Senior Sprint race	Rest Day = Youth Sprint race	Race 4
Accreditation	TCM Race 1 + 2	Ceremonies	Ceremonies	Ceremonies	TCM	Ceremonies
Opening Ceremony	BIB distribution	BIB distribution	TCM		BIB distribution	Closing Ceremony
			BIB distribution			Departure

### World Championships

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8
Arrival	Track inspection	Race 1	Race 2	Race 3	Rest Day	Race 4	Race 5
Accreditation	TCM	Ceremonies	Ceremonies	Ceremonies	TCM	Ceremonies	Ceremonies
	BIB distribution	TCM Race 2 + 3	BIB distribution		BIB distribution	TCM	Closing Ceremony
	Opening Ceremony	BIB distribution				BIB distribution	Departure

## APPENDIX 4: FOOTAGE ON OFFICIAL WEBSITE OF THE LOC

### SPECIFICATION TO PUBLISH FOOTAGE OF THE HOSTED EVENT ON THE OFFICIAL CHANNELS OF THE LOC

ISMF and/or LOC is/are entitled to publish on its/their official internet website(s) and/or its/their official YouTube channel(s) footage of the hosted events, according to the following specifications:

- During Race Video Clips  
LOCs are entitled to embed and use Clips with a maximum duration of ninety (90) seconds of footage during a **Competitionrace** with no time embargo.
- After Race Video Clips  
LOCs shall be entitled to embed and use Clips solely on their Dedicated ISMF Platforms after conclusion of the accordant **Competitionrace** and no longer than ninety (90) seconds per **Competitionrace**.
- After Event Day Video Clips  
LOCs shall be entitled to embed and use after the conclusion of the relevant Event on their Dedicated ISMF Platforms a compilation of Clips of each Event Day's **Competitionsraces** which may include up to three (3) minutes in aggregate of footage of the relevant Event Day's **Competitionsraces**. No such Clip shall contain more than thirty (30) seconds of consecutive **Competitionrace** footage.
- Transmission limited to the official ISMF's and LOC's websites and/or official YouTube channels and social media pages (including but not limited to Facebook, Twitter, etc.) accessible on URL addresses to be communicated to the ISMF media partner in advance.
- **WorldwideInternational** transmission, with no need to geo-block.
- Not downloadable audio-video material.
- For LOCs hosting events every season: transmission until the event of the next season.
- For LOCs not hosting events every season: transmission until December 15th. The transmission can be resumed on December 15th of the season in which the LOC will host the event again, until the event date.
- Audio-video material not to be licensed, distributed or otherwise shared with any other party, including, but not limited to, sponsors and tourist offices, which will be addressed to the ISMF media partner if interested to obtain footage. Any NF or LOC different from the event host will also be addressed to the ISMF media partner for any footage needs.

## APPENDIX 5: CHECK-LIST



### ISMF WORLD CUP - PLACE / COUNTRY / DATE EVENT ORGANISATIONAL CHECK-LIST WORLD CUP 2022/23

Date of pre-visit:

Date:

Information/Item	Pre-event		Post-event	
	Deadline	tick off	Notes	Notes
GENERAL	CONTRACT between ISMF/ISF/LDC			
	INSURANCE for EVENT			
	MEETINGS			
	- ISMF homologation visit (on site)			
	- ISMF pre-event meeting (two weeks before the event, online)			
	- LDC technical meeting (on site)			
	- LDC pre-event meeting (three days before the first race, on site)			
	- LDC media meeting			
	- ISMF de-briefing (one week after the event, online)			
	WEBSITE:			
MARKETING	- domain			
	- presence of official logo			
	- programme of the event			
	- race tracks			
	- info about accommodation/accreditation/main places			
	COMMERCIAL VILLAGE			
	RACES to be streamed: discipline and relative day			
	DEFINITION OF THE TIMELINE: starting time for each category/streamed race: to be coordinated among ISMF, EBU & LDC as soon as possible			
	INTERMEDIATE POINT for individual race (if present)			
	TECHNICAL SPECIFICATIONS from EBU to the LDC			
ORGANISATION	CAMERAS (fixed/mobile): total number			
	HIGHLIGHT of the single races (if possible) and of the whole event: when & where is it available?			
	LOCAL TV:			
	NATIONAL TV:			
	BUS NEEDS about the work on-site			
	LDC'S NEEDS about the media coverage			
	RACE AREA: location of cameras on the track and definition of spaces reserved for EBU			
	EVENT PROMOTION & VISIBILITY / HOSPITALITY - VIP AREA			
	SPONSOR: names, logos, graphics:			
	IMPLEMENTATION - n°1 person dedicated			
ORGANISATION	BIG SCREEN to show the streaming on-site			
	SHOWCUT (if necessary)			
	INTERNET CONNECTION: 4G/5G - necessary in the finish area for streaming, social media, time keeper, etc.			
	JOURNALISTS/PHOTOGRAPHERS: 7 official (ISM/EBU/Skimo Status/LDC) with blue strip / others not official with pink strip - different access to the photo area (priority to official ones)			
	LIST of MAIN ROLES (each person with phone number and email address):			
	- general coordinator and secretary			
	- race and/or track director			
	- ceremonies			
	- accommodation and meals			
	- press, media and website			
ORGANISATION	- volunteers: check material, scale etc.			
	- sustainability			
	LOGISTICS and MAIN PLACES (with WIFI access):			
	- race office			
	- Team Captain Meeting room			
	- press room			
	- general office room			
	- ski room for producers			
	- ski tent for teams			
	EVENT PROGRAMME (with time and location):			
ORGANISATION	- opening and Closing Ceremonies			
	- top5 bibs distribution			
	- flower and award ceremonies			
	- parties			
	RACE PROGRAMME (with time and location):			
	- starting times of each category			
	- TCM and pre-event TCM			
	ACCREDITATION PLAN: to be plasticized or with a small plastic case and nominative (everyone including press must have an accreditation)			
	REGISTRATION: closing day			
	CHECK MATERIAL (8-9 persons needed):			
ORGANISATION	- start area: 2x for timing chips, 1-2x for DNA, 1x for bib			
	- finish area: 4x for control of backpack and weight equipment, 1-2x chips, 1-2x bibs number + 2-DNA (individual)			
	AWARDS and PRIZES: (for EUC and WCH necessary to include a prize money for the combined ranking)			
	SAFETY PLAN (signed by the ISMF Event Director): to provide rescue also for the rest day (if present) and training day			
	MEDICAL PLAN (signed by the ISMF Event Director)			
	ANTI-DOPING CONTROL:			
	- relevant location/room			
	- LDC staff needed (chaperons)			
	TEAM CAPTAIN MEETING:			
	- ISMF template			
ORGANISATION	- dedicated room with a big screen and sound system			
	TEXES or ROOMS for ATHLETES: to change clothes (heated)			
	TENT for VIDEO CHECK: with table and 2 chairs (closed tent)			



ISMF WORLD CUP - PLACE / COUNTRY / DATE EVENT  
ORGANISATIONAL CHECK-LIST WORLD CUP 2022/23

Date of pre-visit:

Date:

Information/Item	Pre-event			Post-event	
	Deadline	tick off	Notes	Evaluation	Notes
<b>RADIOS for ISMF STAFF:</b> with separate channel, also for national referees and EBU, total 8 pcs					
<b>TRAINING and COURSE INSPECTION:</b> when (day and time) and where (which slopes)					
<b>SKI PASS:</b>					
- for NF (n°2x coaches) and x ISMF					
- to provide also for rest/training days					
- possibility that for use of chairlift the accreditation is sufficient					
<b>OFFICIAL TIME-KEEPER:</b> check intermediate times (booster) and/or GPS					
<b>SPEAKER:</b>					
- working sound system with 2 radio-microphones (spare batteries included)					
- DJ and music					
- local and ISMF speaker (vertical with start and finish)					
<b>VOLUNTEERS:</b>					
- for official results at finish area					
- for check material / scale					
- for control of accreditation and entry into the various race areas					
- meeting information ISMF - LOC - teamleader - volunteers					
<b>ON SITE TRANSPORTATION (if necessary):</b> clothes transport for vertical race					
<b>ACCOMMODATION:</b> for teams and ISMF staff (late check out on last day)					
<b>MEALS:</b> in hotel (early breakfast) or together					
<b>SUSTAINABILITY:</b> name person and email address					
<b>ISMF TECHNICAL JURY</b>					
<b>ISMF EVENT JURY</b>					
<b>NATIONAL REFEREES</b>					
<b>TECHNICAL</b>					
<b>TRACKS:</b>					
- layout (including transition, technical and refreshment area) with height profile for all categories					
- plan B and C (technical & organisational)					
- options for sprint race and mixed relay					
<b>RACE VENUE and FIELD OF PLAY:</b>					
- athletes deposit and warm up area					
- coaching areas for sprint (start, foot part, 3rd transition)					
- coaching areas for vertical (start, after steep parts)					
- coaching areas for individual (start, technical and refreshment area)					
- spectators areas					
- media areas for live-stream (camera position) and photo					
- organisation areas					
- referee areas for referees and video check					
<b>LAYOUT for START and FINISH AREA:</b> finish area following ISMF proposals depending on the location including flower ceremony and check material including relevant access to areas					



ISMF WORLD CUP

ORGANISATIONAL CHECK-LIST WORLD CUP 2023/24

Date:

Date:

Information/Item	Pre-event			Post-event	
	Deadline	tick off	Notes	Evaluation	Notes
CONTRACT between ISMF/NIF/LOC					
INSURANCE for EVENT					
MEETINGS:					
- ISMF homologation visit (on site)					
- ISMF pre-event meeting (two weeks before the event, online)					
- LOC technical meeting (on site - Race Jury)					
- LOC pre-event meeting (two days before the first race, on site)					
- ISMF de-briefing (one week after the event, online)					
WEBSITE:					
- domain					
- presence of official logo					
- programme of the event					
- race tracks					
- info about accommodation/accreditation/main places					
MEETINGS:					
- ISMF media meeting					
- LOC media meeting					
- ISMF media de-briefing					
Social Media (Promotion)					
- Co-content plan with LOCs					
- Visual content from LOCs					
COMMERCIAL VILLAGE					
RACES to be streamed: discipline and respective day					
DEFINITION OF THE TIMELINE: starting time for each category/streamed race - to be coordinated among ISMF and LOC					
INTERMEDIATE TIME for races (if required, where implemented etc.)					
TECHNICAL SPECIFICATIONS from TV production to the LOC					
CAMERAS (fixed/mobile): total number					
HIGHLIGHT of the single races (if possible) and of the whole event: when and where is it available?					
LOCAL TV: to be coordinated					
NATIONAL TV: to be coordinated					
TV production NEEDS about the work on-site:					
- cable channel to be coordinated					
LOC'S NEEDS about the media coverage					
RACE AREA: location of cameras on the track and definition of spaces reserved for TV production					
EVENT PROMOTION & VISIBILITY (advertising, specators etc.)					
SPONSOR: names, logos and graphics					
BIG SCREEN to show the streaming on-site					
SNOWCAT for transport (if necessary)					
INTERNET CONNECTION: 4G/5G WIFI (necessary in the finish area for streaming, social media, time-keeper, etc.)					
JOURNALISTS/PHOTOGRAPHERS: 7 official (ISMF/Skimo Stats/LOC) with blue strip / others not official with pink strip - different access to the photo area (priority to official ones), media accreditation					



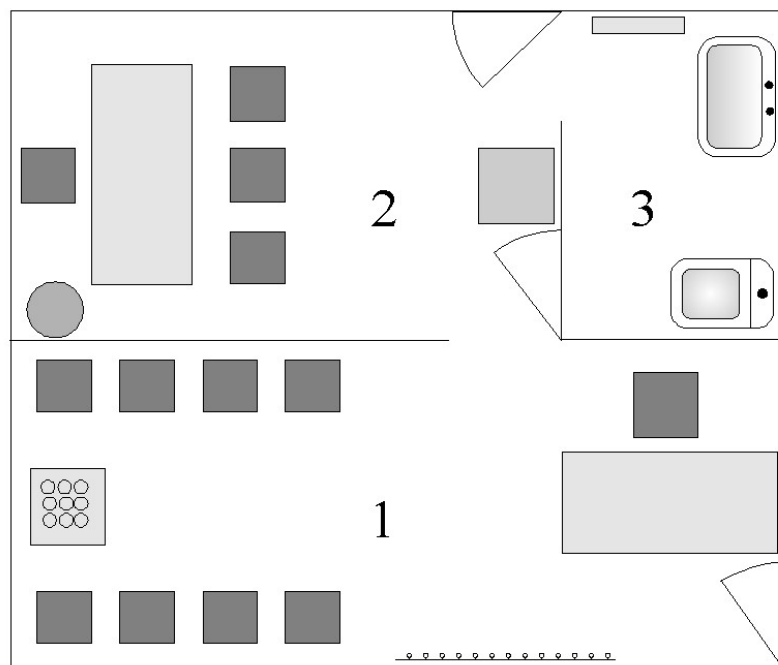


Organisational Points	LIST of MAIN ROLES of LOC (with phone number and email address): <ul style="list-style-type: none"><li>- general coordinator and secretary</li><li>- race and/or track director</li><li>- ceremonies</li><li>- accommodation and meals</li><li>- press, media and website</li><li>- volunteers: check material, scale etc.</li><li>- sustainability</li></ul>					
	LOGISTICS and MAIN PLACES (with WIFI access): <ul style="list-style-type: none"><li>- race office</li><li>- Team Captain Meeting room</li><li>- press room</li><li>- general office room - Accreditation</li><li>- ski room for producers</li><li>- ski tent for teams near finish area / reserved parking for teams and ISMF staff</li></ul>					
	EVENT PROGRAMME (with time and location): <ul style="list-style-type: none"><li>- opening and Closing Ceremonies (only when spectators)</li><li>- top5 bib distribution (only when spectators)</li><li>- flower and award ceremonies</li><li>- parties (if required)</li></ul>					
	RACE PROGRAMME (with time and location): <ul style="list-style-type: none"><li>- starting times of each category</li><li>- TCM and pre-event TCM</li></ul>					
	ACCREDITATION PLAN: to be plasticized or with a small plastic case and nominative (everyone including press must have an accreditation)					
	REGISTRATION: closing day					
	CHECK MATERIAL (8-9 persons needed): <ul style="list-style-type: none"><li>- start area: 2x for timing chip, 1-2x for DVA, 1x for bib</li><li>- finish area: 4x for control of backpack and weight equipment</li></ul>					
	AWARDS and PRIZES: coordinatio for ceremonies, authorities, procedure (coordinated with TV production)					
	SAFETY PLAN (signed by the ISMF Event Coordinator) to provide rescue also for the rest day (if present) and training day					
	MEDICAL PLAN (signed by the ISMF Event Coordinator)					
	ANTI-DOPING CONTROL: <ul style="list-style-type: none"><li>- relevant location/room</li><li>- LOC staff needed (chaperons)</li></ul>					
	TEAM CAPTAIN MEETING: <ul style="list-style-type: none"><li>- ISMF template (single template per each race type)</li><li>- dedicated room with a big screen and sound system</li><li>- presentation shared on WA group and on website</li></ul>					
	TENTS or ROOMS for ATHLETES: to change clothes (heated)					
	VIDEO CHECK - VAR (ONLY SPRINT and RELAY): <ul style="list-style-type: none"><li>- closed tent 3mx2m minimum of dark color, 1xtable 2m, 2x chairs</li><li>- Electricity plug 3kW , 1 electricity cable of 50m at the tent / cable channel to be coordinated</li><li>- 8 wood poles of 1.5 meter high (dimension approx. 3 cm x 2 cm x 150) / 10 wood poles of 1 meter high (dimension approx. 3 cm x 2 cm x 100) / Electricity plug on each platform</li></ul>					
	RADIOS for ISMF STAFF: with separate channel, also for national referees and TV production (WC 12 pcs., YWC 6 pcs.)					
	CABELING PLAN: <ul style="list-style-type: none"><li>- electricity</li><li>- channels (MSO, TV, LOC, Implementation, Organisation)</li></ul>					
	TRAINING and COURSE INSPECTION: when (day and time) and where (which slopes), to be communicated before arrival via WA group					
	SKI PASS: <ul style="list-style-type: none"><li>- for NF (coaches and athletes) and ISMF</li><li>- to provide also for rest/training days</li><li>- possibility that for use of chairlift the accreditation is sufficient</li></ul>					
	OFFICIAL TIME-KEEPER: <ul style="list-style-type: none"><li>- transport of material (snow cat for timing container - size/weight?)</li><li>- implementation of intermediate times (loops) and/or GPS trackers</li><li>- cable channel to be coordinated</li></ul>					
	SPEAKER: <ul style="list-style-type: none"><li>- sound system with 2 radio-microphones (spare batteries included)</li><li>- DJ and music</li><li>- local and ISMF speaker (vertical with start and finish)</li></ul>					
	VOLUNTEERS: <ul style="list-style-type: none"><li>- for official results at finish area</li><li>- for check material / scale</li><li>- for control of accreditation and entry into the various race areas</li><li>- meeting information ISMF - LOC - teamleader - volunteers</li></ul>					
	ON SITE TRANSPORTATION (if necessary): clothes transport for vertical race					
	ACCOMMODATION for teams and ISMF staff: <ul style="list-style-type: none"><li>- ski preparation for NF</li><li>- late check out on last day</li></ul>					
	MEALS: in hotel (early breakfast) or together					
	SUSTAINABILITY					
	ISMF RACE JURY					
	NATIONAL REFEREES					



Technical Points	TRACKS: - layout (including transition, technical and refreshment area) with height profile for all categories - plan B and C (technical & organisational) - options for sprint race and mixed relay race					
	DATA: provide track data to time keeping and TV production (height profile, length / distance etc.)					
	RACE VENUE and FIELD OF PLAY: - athletes deposit and warm up area - coaching areas for sprint (start, foot part, 3rd transition) - coaching areas for vertical (start, after steep parts) - coaching areas for individual (start, technical and refreshment area) - spectators areas - media areas for live-stream (camera position) and photo - organisation areas - referee areas for referees and video check					
	LAYOUT for START and FINISH AREA: finish area following ISMF proposals depending on the location including flower ceremony and check material including relevant access to areas					

## APPENDIX 6: DOPING CONTROL STATION LAYOUT (EXAMPLE)



### 1. **Waiting Room**

- Refrigerator or Cool Box with sealed non-alcoholic drinks,
- Desk, Chairs, Hangers, etc.

### 2. **Administration / Processing Room**

- Desk, Chairs...
- Waste Bin, Paper Towels, Disposable gloves, etc.
- Refrigerator (Sampling storage), etc.
- Telephone or other Communication Device, Scissors, writing material, etc.

### 3. **Sampling Room (Toilet)**

- Water Closet, Wash Basin,
- Paper Towels, Hygienic Toilet Paper, Hooks.

ANNEXES

ANNEX A.1: ISMF EVENT HOSTING FEES

2022-2023 ISMF Event hosting fees (rules for organising 2.4.1)											
The ISF and/or the LOC assumes all organizational costs, with the exception of those assumed by ISMF (§2.5). The LOC assumes the following costs that are paid directly to the ISMF.											
<b>LEGEND:</b> YES: The relevant service cost is included in the Event hosting fee NO: The relevant service cost is not included in the Event hosting fee NDB: The relevant service cost is not included in the Event hosting fee but the LOC must provide supply it PRESENT: The relevant staff is present at the event & is included in the Event hosting fee NOT PRESENT: The relevant staff is NOT present at the event NECESSARY: The relevant staff is present at the event but the LOC must provide supply it											
ISMF WORLD CUP AND CHAMPIONSHIPS HOSTING FEES											
SERVICES	WORLD CUP (2 DAYS)	WORLD CUP (2 DAYS+REST DAY)	WORLD CUP (2 DAYS+REST DAY)	WORLD CUP (4 DAYS+REST DAY)	CONTINENTAL CHAMPIONSHIPS EU	CONTINENTAL CHAMPIONSHIPS EXTRA EU	WORLD CHAMPIONSHIPS				
Calendar fee	YES	YES	YES	YES	YES	YES	YES				
Registration fee	YES	YES	YES	YES	YES	YES	YES				
Anti-doping service	YES	YES	YES	YES	YES	YES	YES				
Event hosting service	YES	YES	YES	YES	YES	YES	YES				
Meals	YES	NO	NO	NO	YES	YES	YES				
Expenses for Overseas transport for WCT team entry	NO	NO	NO	YES	NO	NO	NO				
Official speaker	YES	YES	YES	YES	YES	YES	YES				
Online registration through ISMF website	YES	YES	YES	YES	YES	YES	YES				
Starting number/bib	YES	YES	YES	YES	YES	YES	YES				
Information of arrival/depart area	YES	YES	YES	YES	YES	YES	YES				
Working Material/Equipment	YES	YES	YES	YES	YES	YES	YES				
General about accessibility	YES	YES	YES	YES	YES	YES	YES				
Fee cost for the event check and preparation	YES	YES	YES	YES	YES	YES	YES				
On pass F the race takes place in a six month											
1. 1 fee passes for each national team per day of competition + 1 day (the day before the competition).											
2. 1 fee passes for each ISMF official per day of competition + 1 day (the day before the competition).											
3. 1 fee passes for each person of time-keeping team and implementation team per day of competition + 1 day (the day before the competition).											
ISMF PRESENCE	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF Event Director	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF Marketing Coordinator	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF Technical Delegate	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF President of Technical Delegate	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF - Referee 1	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF - Referee 2	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
National Referee 1 (ISMF)	To deal directly with the ISF	To deal directly with the ISF	Full board accommodation <sup>2</sup>	NECESSARY	NECESSARY	NECESSARY	NECESSARY				
National Referee 2 (ISMF)	To deal directly with the ISF	To deal directly with the ISF	Full board accommodation <sup>2</sup>	NECESSARY	NECESSARY	NECESSARY	NECESSARY				
ISMF IT-Working Manager	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	REMOTE ASSISTANCE	REMOTE ASSISTANCE	REMOTE ASSISTANCE	REMOTE ASSISTANCE				
ISMF video coordinator (2 persons)	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
ISMF Official Delegate	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
Time-keeping Team (3 persons)	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
Information Team (2 persons)	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
Official speaker (1 person)	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
Anti-doping referee (2 persons)	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
Final note ONLY:											
Accommodation (2 persons)	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				
Event Director + Technical Delegate	Included <sup>1</sup>	Included <sup>1</sup>	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT				

Event hosting fees are promotional and exact value will be soon confirmed by the ISMF to the LOC.  
All fees are paid by the LOC directly to the ISMF. The exact amount will be established annually and officially announced by the ISMF in summer.

The following costs are included in the Event hosting fees:

1. All transport expenses from home to the competition venue except extra costs of extra-continental travels, plus daily allowance for the duration of the event + 1 day.

The following costs are not included in the chart above and have to be covered by the LOC:

2. Accommodation expenses (food, lodging and daily allowances) from three nights before the start of the first race of the event until the morning following the end of the event (if necessary), details to be communicated in due advance.

3. Minimum 3 stars (three-star) hotel with complimentary Internet connection (single rooms).

4. Accommodation expenses (food and lodging) from two nights before the start of the first race of the event until the morning following the end of the event (if necessary), details to be communicated in due advance. Minimum 3 stars (three-star) hotel with complimentary Internet connection (single rooms).

5. Accommodation expenses (food and lodging) from one night before the start of the first race of the event until the morning following the end of the event (if necessary), details to be communicated in due advance. Minimum 3 stars (three-star) hotel with complimentary Internet connection (single rooms).

6. Accommodation in terms of one or two rooms (two), if the doctors are persons of different sex for one or two nights, if requested by the anti-doping provider, details to be communicated in due advance. Minimum 3 stars (three-star) hotel with complimentary Internet connection.

7. Accommodation in terms of two rooms for one night, details to be communicated in due advance. Minimum 3 stars (three-star) hotel with complimentary Internet connection (single rooms).



## ANNEX A.2: ISMF MEDIA FEES

2022-2023 ISMF Event media fee

The IF and/or the LOC assumes all organizational costs, with the exception of those assumed by ISMF (§2.5). The LOC assumes the following costs that are paid directly to the ISMF.

LEGEND:

YES: the relevant service cost is included in the Event hosting fee

NO: the relevant service cost is not included in the Event hosting fee

NOR: the relevant service cost is not included in the Event hosting fee but the LOC must provide/supply it

PRESENT: the relevant staff is present at the event & it is included in the Event hosting fee

NOT PRESENT: the relevant staff is NOT present at the event

NECESSARY: the relevant staff is present at the event but the LOC must provide/supply it

ISMF WORLD CUP AND CHAMPIONSHIPS MEDIA FEE

SERVICES	WORLD CUP (2 DAYS)	WORLD CUP (2 DAYS+REST DAY)	WORLD CUP (3 DAYS+REST DAY)	WORLD CUP (4 DAYS+REST DAY)	CONTINENTAL CHAMPIONSHIPS EU	CONTINENTAL CHAMPIONSHIPS EXT-BA EU	WORLD CHAMPIONSHIPS
Full live coverage on selected races as per ANNEX B	YES	YES	YES	YES	YES	NO	YES
Partial live coverage on selected races as per ANNEX B	YES	YES	YES	YES	YES	NO	YES
Full live coverage on selected races as per LOC request – ANNEX B	OPTIONAL Extra fee apply	OPTIONAL Extra fee apply	OPTIONAL Extra fee apply	OPTIONAL Extra fee apply	OPTIONAL Extra fee apply	NO	OPTIONAL Extra fee apply
Social Media & photo coverage on the ISMF social channels (FB, Instagram)	YES	YES	YES	YES	YES	YES (on-line only)	YES
Label for the live streaming at e-sports races	NOR	NOR	NOR	NOR	NOR	NO	NOR
Specific AGO material	YES	YES	YES	YES	YES	NO	YES
On pass if the race takes place in a ski resort	NOR	NOR	NOR	NOR	NOR	NO	NOR
1 ski pass for each person of the TV team, the social media team and the press team per day of competition + 1 day (the day before the competition)	NOR	NOR	NOR	NOR	NOR	NO	NOR

STAFF	TRANSPORT EXPENSES	FINANCIAL ALLOWANCES	ACCOMMODATION EXPENSES	WORLD CUP (2 DAYS)	WORLD CUP (2 DAYS+REST DAY)	WORLD CUP (3 DAYS+REST DAY)	WORLD CUP (4 DAYS+REST DAY)	CONTINENTAL CHAMPIONSHIPS EU	CONTINENTAL CHAMPIONSHIPS EXT-BA EU	WORLD CHAMPIONSHIPS
Full live coverage team (ISMF EU) Media Production Team (10 persons) <sup>1</sup>	Not requested	Not requested	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	NOT PRESENT	PRESENT
Partial live coverage team (ISMF EU) Media Production Team (TBD based on the selected event)	Not requested	Not requested	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	NOT PRESENT	PRESENT
Social Media Team (3-4 persons)	Not requested	Not requested	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	NOT PRESENT	PRESENT
Press Team (2 persons)	Not requested	Not requested	Full board accommodation <sup>2</sup>	PRESENT	PRESENT	PRESENT	PRESENT	PRESENT	NOT PRESENT	PRESENT

All fees are paid by the LOC directly to the ISMF.

The following costs are not included in the chart above and have to be covered by the LOC:

Accommodation expenses (food and lodging) from two nights before the start of the first race of the event until the morning following the end of the event (if necessary), details to be communicated in due advance. Minimum 3 stars (three-star) hotel with complimentary Internet connection (single rooms).

Accommodation expenses (food and lodging) from two nights before the start of the first race of the event until the morning following the end of the event (if necessary), details to be communicated in due advance. Minimum 3 stars (three-star) hotel with complimentary Internet connection (double/tuple rooms).

The person(s) of the Partial Live Coverage Team are included in the Full Live Coverage Team of 10 people.

# ATHLETES PARTICIPATION RULES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 17. PARTICIPATION

### 17.1. Categories

Category	Age range	Year of birth	Notes
U12	11-12 years	2012-2013	Categories applicable for ISMF events
U14	13-14 years	2010-2011	
U16	15-16 years	2008-2009	
U18	17-18 years	2006-2007	
U20	19-20 years	2004-2005	
Senior	19+ years	2005 or before	
U23 Subcategory	19-23 years	2005-2004-2003-2002-2001	
Pre Master	35-39 years	1989-1985	
O40	40-44 years	1984-1980	
O45	45-49 years	1979-1975	
O50	50-54 years	1974-1970	
O55	55-59 years	1969-1965	
O60	60+ years	1964 or before	

For the sports season n-1/n, the age taken into account is the age on 31 December of year n.

### 17.2. Team composition

For team composition the following guidelines have to be respected:

- The Mixed Relay race team is composed of one female and one male athlete.
- The Relay race team is composed of four athletes of the same gender.
- The Youth Relay race team is composed of one female and two male athletes.
- The Team race team is composed of two or three athletes of the same gender.
- The members of the team must have the same nationality and belong to the same NF.
- An athlete holding an ISMF licence who teams up with an athlete who does not have an ISMF licence cannot receive place points.

### 17.3. Quotas per nation

If a Championship takes place together with a World Cup, no quota shall be applied for the registration in the race and the start lists will follow the World Cup ranking.

The title of a World or Continental Champion grants a bonus place (except for Relay Race) for the following Championship.

If for any reason the race does not take place, or if there is no ranking, this bonus is applied in the following Championship.

#### 17.3.1. World Championships quotas

##### **Individual, Sprint and Vertical races:**

- Senior: 4 M and 4 W
- U23: 3 M and 3 W (total of 7 Senior M and 7 Senior W)
- U20: 4 M and 4 W
- U18: 4 M and 4 W

##### **Team race:**

- Senior: 4 teams M + 4 teams W

**Relay race:**

- Senior: 1 team M + 1 team W
- Youth: 1 team

**Mixed Relay race:**

- Senior: 3 teams
- Youth: 2 teams

### 17.3.2. Continental Championships quotas

Continental Championships quotas have to be decided by the respective Continental Council and the ISMF has to be notified no later than six months before the event. If such a communication is not received by the ISMF, World Championships quotas will be applied.

### 17.3.3. World Cup and Series quotas

There are no quotas.

## 18. ISMF LICENCES AND DOCUMENTS

Athletes must hold an ISMF licence to participate in ISMF events.

The process to apply for any ISMF licence will be completely online via the ISMF website. There are no paper documents to be completed, signed and sent to the ISMF Office. Completion and various signatures will only be available electronically.

For each ISMF licence level there will be the possibility to upgrade to higher grades, only paying the extra cost from the lower grade. The upgrade process will be managed by the ISMF directly, without any intervention by the respective NF.

To obtain any ISMF licence, athletes should create their own profile online on the ISMF website in time to meet the race registration deadline for the first event of the season in which each athlete wants to participate.

All NFs and athletes agree to accept and abide by all ISMF rules mentioned in the ISMF licences.

### 18.1. ISMF Elite licence

The ISMF Elite licence is only for athletes belonging to national teams, who want to participate in ISMF World Championships and ISMF World Cups.

Following the creation of their own profile, athletes should contact their NF to obtain the validation of the ISMF licence.

The ISMF Office will invoice each NF for all ISMF Elite licences applied for during the season at the end of the season itself. The ISMF Elite licence for Seniors and U23s is 100,00 € per athlete, while for U20s and U18s is 60,00 € per athlete.

With the ISMF Elite licence, athletes can participate in all the events since the ISMF Elite licence is a top grade to all other minor ones.

### 18.2. ISMF Youth licence

The ISMF Youth licence is only for athletes belonging to national teams, who want to participate in ISMF Youth World Cups. Following the creation of athletes' profile, each NF must validate the ISMF licence.

The ski mountaineering club of reference of a selected athlete must contact the NF of the own nation to proceed to obtain the ISMF Youth licence, since only the NF has the power to ultimately validate the ISMF licence. In the event that such NF does not have a national licence, it must provide the athlete with an official document valid as a pass.

Athletes or the respective NFs will have to pay for the ISMF Youth licence by credit card directly during the ISMF licence application process. If the payment is not successful, the ISMF licence will not be validated by the ISMF and therefore will not be active. The ISMF Youth licence is 30,00 per athlete.



### 18.3. ISMF Competition Licence Master

Master athletes: application for the ISMF Competition licence Master is only for athletes who want to participate in ISMF Masters World Championships, ISMF Series and Continental Cups/Championships. Athletes will have to pay for the ISMF Competition licence by credit card directly during the ISMF licence application process. If the payment is not successful, the ISMF licence will not be validated by the ISMF and therefore will not be active. The ISMF Competition licence is 30,00 € per athlete. NFs may have an overview with a blocking option on the application process for this type of ISMF licence on their own through the ISMF website, as they must do also for the registration for competitions.

Commented [VP38]: Moved from Event Registration Rules

### 18.4. ISMF Open licence

The ISMF Open licence is only for athletes who want to participate in Open races and National/Continental Series. For the first year, the ISMF Open licence will be free of charge. NFs may have an overview with a blocking option on the application process for this type of ISMF licence.

### 18.5. Further specifications

Each NF must ensure that its athletes enrolled in ISMF events are:

- holders of a public liability insurance and a repatriation assistance policy covering any accidents involving athletes that may arise during journeys to and from the event and during the race;
- holders, if necessary, of an individual accident insurance;
- physically fit to take part in ski mountaineering races and holders, and if necessary, of a medical certificate in compliance with the national rules;
- authorised to take part in races. A letter from parents or the legal guardian for young athletes (minors) with respect to the legislation of each nation is requested.

## 19. REGISTRATION

### 19.1. General information

#### 19.1.1. Nationality

NFs can only register athletes of the nation they represent (no foreigners). Athletes with dual nationality must choose which nationality they wish to use at the beginning of each season and then maintain it until the end of the concerned season.

#### 19.1.2. Participation of ISMF and LOC staff

LOC staff members and ISMF officials cannot participate in an ISMF event in which they are officially involved.

### 19.2. World Cup and Youth World Cup

All athletes must be registered for the World Cups by the respective NFs via the ISMF website (by a specified deadline).

For the Youth World Cups, instead, athletes have the possibility to register directly, but with a final confirmation from the respective NF.

#### 19.2.1. Registration fees

##### 19.2.1.1. World Cup

The athlete registration fee at World Cups can amount to a maximum of 50,00 € per athlete/discipline.

##### 19.2.1.2. Youth World Cup

The athlete registration fee at Youth World Cups has to be fixed between 30,00 € and 40,00 € per athlete/discipline at the discretion of the LOC.

#### 19.2.2. Late athlete registration

Late athlete registration for World Cups and Youth World Cups is not allowed.

#### 19.2.3. Team composition

The composition of the teams for the Mixed Relay race has to be communicated to the ISMF office via email or other means of communication by a specified deadline. Further changes after this deadline will not be accepted.

### 19.3. World and Continental Championships

All athletes must be registered for the World Championships by the respective NFs via the ISMF website (by a specified deadline).

Continental Championships registration process has to be decided by the respective Continental Council and the ISMF has to be notified no later than six months before the event. If such a communication is not received by the ISMF, World Championships process will be applied.

At World/Continental Championships, U20 athletes will be able to choose for each single race the category in which they want to participate.

#### 19.3.1. Registration fees for World Championships

##### 19.3.1.1. Senior athletes

The athlete registration fee at World Championships can amount to a maximum of 50,00 € per athlete/discipline.

##### 19.3.1.2. Youth athletes

The athlete registration fee at World Championships can amount to a maximum of 50,00 € per athlete/discipline, but for Relay races it can amount to a maximum of 30,00 € per athlete.

#### 19.3.2. Registration fees for Continental Championships

The athlete registration fee at Continental Championships has to be decided by the respective Continental Council and the ISMF has to be notified no later than six months before the event. If such a communication is not received by the ISMF, World Championships' athlete registration fee will be applied.

#### 19.3.3. Late athlete registration

On the day before the concerned race (by a new specified deadline), coaches have the possibility to register additional athletes with a penalty of 100% of the athlete registration fee in addition to the latter (amount to be paid in cash on-site) at a location previously specified by the ISMF.

Further changes after the deadline set for athlete registration modifications will not be considered as the final start list will be generated and bib numbers assigned to the corresponding athletes.

#### 19.3.4. Substitution and team composition

On the day before the concerned race (by a specified deadline), coaches have the possibility to substitute athletes for free at a location previously specified by the ISMF or via email or other means of communication.

The composition of the teams for the Mixed Relay and Team races has to be communicated to the ISMF office via email or other means of communication by a specified deadline. Further changes after this deadline will not be accepted.

### 19.4. Masters World Championships

Athlete registration for Masters World Championships has to be done directly by the interested athletes via the ISMF website by a specified deadline.

The athlete registration fee for Masters World Championships has to be fixed between 40,00 € and 60,00 € per athlete/discipline at the discretion of the LOC.

#### 19.5. Series, Continental Cups and other events

Athlete registration for Series, Continental Cups and any possible other event has to be done directly by the interested athletes via the event or LOC website. The LOC should implement the registration system by allowing athlete registration only and exclusively if the athlete has first applied for the necessary ISMF licence. The athlete registration fees for Series and other events are at the discretion of the LOC.

# TECHNICAL RACE GUIDELINES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 20. SPORT AND TECHNICAL ISSUES

---

### 20.1. The Event Jury

---

#### 20.1.1. Composition

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 20.1.2. Role of the Event Jury

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 20.1.3. Event Jury decisions

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 20.2. The Race Jury

---

#### 20.2.1. Composition

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 20.2.2. Role of the Race Jury

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 20.2.3. Race Jury decisions

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 20.2.4. Jury Consulting Group

---

Work in progress – to be published in 3<sup>rd</sup> roll-out.

### 20.3. The Start and Finish areas

---

The start and finish areas contain technical installations necessary for the proper organisation and execution of the race. Both areas are of fundamental importance for the management aspects and advertising rights of the ISMF and the LOC. The start and the finish areas must be at the same location, have restricted access and must be fenced by nets or metal barriers.

Start and finish areas must comply with the following:

- Accreditation compulsory for access (for the athletes BIB is acceptable);
- Fences to separate it from other areas (at least 15m long);
- Toilets;
- Medical assistance area;
- Spectators zone and visitors outside of the start and finish areas;
- 8 athletes at the starting line;
- Not have and arch or narrow place the first 300m after the start.

The start area consists of:

- An area for controlling DVA (minimum one entrance/line);
- An area for controlling chips;
- A race BIB control area;
- Start list controllers (they take note of all numbers – minimum one entrance/line);
- People in charge of collecting athlete's personal effects at the start and handing them back at the finish;
- A start line and two finish lines marked on the ground;
- A warm-up area on the snow and big enough to allow the athletes go up and down;
- For Sprint and Relay races with a minimum exact length of the Sprint race.

- For Individual, Vertical and Team races is recommended a positive ascent of 300m.
- NF zone: a place for the tents of the NFs (coaches, staff members who prepare the athletes' race equipment, etc.) closed by nets.

The finish area consists of:

- Two finish lines marked on the ground;
- System for timing, photo finish and video check;
- An area for controlling DVA (at the exit);
- An area for taking off chips;
- Equipment control area (for DVA and other compulsory safety equipment). This area for inspecting equipment, must be situated 15 to 30 meters after the finish line. This area is closed, athletes should have access to a recovery zone immediately after equipment control;
- A bulletin board for displaying provisional results (including penalties).

The start and finish areas must be set up in coordination with the:

- ISMF Event Director;
- ISMF Technical Delegate;
- ISMF Marketing Coordinator;
- Implementation team responsible;
- TV Production Team responsible.

The typical start and finish areas for every race are presented in appendixes below. The appendix defines the typical organisation of the start and finish area, with particular attention to the aspects relating to the management of advertising rights.

## 20.4. Race Organisation

---

### 20.4.1. Track change

---

Changes of the track are the responsibility of the LOC Track Director and the LOC Race Director. The ISMF Event Director and the ISMF Technical Delegate must be informed immediately about such changes. Any changes to the tracks must be announced at least 45 minutes before the start to the NF.

### 20.4.2. Race delay or cancellation

---

Races may be delayed or cancelled due to extreme weather conditions, safety concerns or unforeseen technical problems. The decision to delay or cancel a race is taken by the ISMF Event Director after consultation with the Event Jury.

Prior to athletes arriving at the start area, it may be necessary to delay the start due to above mentioned reasons. The new start time must be provided to all NF with adequate time in advance to the new start time not to have set off for the event. The start time may be delayed for up to a maximum of 2 hours after the scheduled time once the athletes are in the start area. The delay is confirmed by the ISMF in coordination with the LOC. A delay is called only when it is presumed that the condition causing the delay is likely to be resolved within the time limit as stated. During the maximum delay of 2 hours, athletes must have access to a warm waiting area, nutrition and toilets. Athletes are expected to be able to prepare immediately for the start during the maximum waiting period once they are called. No protests are accepted during the maximum waiting time of 2 hours. If the race does not start within the 2-hour time frame, the Event Jury will officially cancel the race.

### 20.4.3. Event or race reschedule

---

The possibility to reschedule an event or a race at a later date is entirely at the discretion of the ISMF. Such a decision will only be considered if it meets certain conditions, the LOC is in full agreement, the new date will not cause problems with the ISMF calendar and is not at one of the dates agreed at the ISMF Plenary Assembly for

hosting national events and is considered appropriate by the ISMF media partners. Even when these conditions are met, rescheduling is not guaranteed.

In this case, the NFs, in consultation with the ISMF, should do everything within their power to ensure participation on the day scheduled for the rescheduling, if this was an inherent part of the event programme (as agreed in advance with the ISMF).

## 20.5. Results

Results are to be produced according to the procedure described in the ISMF rules.

The LOC must make arrangements so that:

- results (provided by the timing company) can be posted at the finish and in the welcome area;
- posting of results is to be announced;
- the place and time of results posting is stated;
- the provisional results must be posted within 15 mins of the first athlete or when 10 athletes have crossed the finish line and passed the control equipment. This is so any protests can be made. After this moment, new provisional results with the rest of the athletes will be posted approximately every 20min.

Timekeeping must send the final raking immediately once approved by the ISMF Jury President to the ISMF ranking manager and ISMF office.

## 21. RACES SPECIFICATIONS

### 21.1. General features of ISMF races

	DESCRIPTION	CATEGORIES	POSITIVE ASCENT	DURATION	TEAM COMPOSITION
SPRINT	Short track with ascent, descent, and a part on foot with skis attached to backpack, which will take place in qualifying phases, heats, semifinals and final. Race held by heats of 6 athletes from heats to final. Track inspection time: 15min	SM/SW	70m maximum	Between 2min30-3min30s for the best SM/SW	
		U23M/W			
		U20M/W			
		U18M/W***			
VERTICAL	A single ascent on skis. No part takes place on foot with skis on backpack. Vertical race is possible off-piste but only along a sheltered track with a minimum width of 2 meters. The average gradient should be at least 15%. The area after the finish line must be completely flat or with a gentle slope, and at least 6m wide.	SM/SW	500 to 700m		
		U23M/W			
		U20M			
		U20W	400 to 500m		
		U18M***			
		U18W***			
INDIVIDUAL	Minimum three (3) ascents/descents on mountain slopes. The longest ascent must not exceed 50% of the total positive difference in height. In the longest ascent, if possible, it is recommended to include a part on foot (except for the first uphill). Out of the total difference in height (positive + negative):	SM	1300 to 1600 m	1h 15min to 1h 30min	
		U23M	1600 m		
		SW	1150 to 1400m		
		U23W			
		U20M			
		U20 W	900 to 1200 m		
		U18M***	800 to 1000 m		
		U18W***			
TEAM*		SM	2100m to 2400m	3 h max for 1 <sup>st</sup> team	2 athletes**



	<ul style="list-style-type: none"> <li>- at least 85% must be raced with skis on feet;</li> <li>- at the most 10% should be raced on foot (footpaths, forest tracks, etc.), depending on the peculiarities of the race venue;</li> <li>- at the most 10% should be technical sections raced carrying skis on the backpack (ridges, couloirs, etc.).</li> </ul> <p>U20M race on the same track as senior women.</p> <p>A fixed rope, where use of lanyards is compulsory, it is not recommended for individual race.</p>	SW	1800m to 2100m		2 athletes**
RELAY*	<p>4 loops with 2 distinct ascents and descents each raced by each team member once, with a part on foot in the 2<sup>nd</sup> ascent. The first uphill should be at least 60m.</p> <p>Each relay leg must include 2 distinct ascents and descents.</p> <p>There is no qualification phase.</p> <p>A part of the second ascent requires a portion to be climbed on foot with skis strapped on the backpack. Each relay leg is run by a member of the relay team.</p> <p>Each athlete can participate in only one relay. (That is to say that if a U20 athlete participates in a senior relay, he / she cannot participate in the youth relay - ditto for senior women).</p> <p>For safety reasons it is compulsory to include a short uphill (with skins on) before the handover, except for the last athlete of the Relay, who must proceed directly to the finish line.</p> <p>Track inspection time: 20min</p>	SM SW YOUTH	120 to 150m	7-10min	<p>4 athletes****</p> <p>4 athletes****</p> <p>3 athletes****</p> <p>1 U18M</p> <p>1 U18W or U20W</p> <p>1 U18M or U20W or U18W or U20M</p> <p>Start: U18W or U20W starting necessarily in 1<sup>st</sup> lap</p>
MIXED RELAY	<p>Qualification phase followed by a final A and a final B (optional decided by the Event Jury). The Mixed Relay race covers 4 loops, each with 2 ascents and 2 descents. Each athlete has to cover the loop twice alternately with the teammate.</p> <p>The loop contains a part on foot in the 2<sup>nd</sup> ascent and the first uphill should be at least 60m.</p> <p>The order of the final can be either W-M-W-M or M-W-M-W. The Event Jury will decide the best option (according to the track) to be communicated during the TCM of the previous day.</p> <p>In the case a team retires from the start that place cannot be taken by another team.</p> <p>Track inspection time: 20min</p>	Senior U20 U18	120 to 150m	7-10 min	<p>2 athletes</p> <p>Order W-M-W-M</p> <p>The composition of the team cannot change from the qualification phase to the final.</p>

\* Athletes holding valid ISMF licences are not allowed to take part in team races that count towards the ISMF Championships with team members of different nationalities.

\*\* Can be 3 athletes on Continental cups, World cups, and ISMF series.

\*\*\* U18 categories cannot participate or be ranked on World Cup races.



\*\*\*\* The teams will be composed of athletes belonging to the same nation.

### 21.1.1. Special features for Sprint races

SPRINT RACE DESCRIPTION (SEE APPENDIXES)	
<b>1<sup>st</sup> PART: ON SKIS</b>	
Approximately 30 to 50m of elevation.	
<ul style="list-style-type: none"> <li>After the start, approximately 200 m of moderate slope.</li> <li>The slope then becomes steeper but has to be easily skiable (not too steep).</li> <li>This part should be wide enough to allow athletes to overtake easily.</li> <li>The track must not be plotted along slopes with a highly angled diagonal gradient across the transverse of the slope – if such a situation is naturally found on the terrain, then it must be modified to create a more regular slope.</li> <li>If the slope is steep enough, the circuit should be a figure of '8' designed with diamonds and athletes can choose the most advantageous track.</li> </ul>	
<b>2<sup>nd</sup> PART: ON FOOT</b>	
<ul style="list-style-type: none"> <li>Approximately 10 to 15m of elevation.</li> <li>This part must have at least three (3) parallel tracks. Must be possible change from one track to the others.</li> <li>The ascent is made with skis attached to the backpack.</li> </ul>	
<b>3<sup>rd</sup> PART: ON SKIS</b>	
<ul style="list-style-type: none"> <li>After foot part approximately 10 m maximum of elevation.</li> </ul>	
<b>4<sup>th</sup> PART: THE DESCENT</b>	
<ul style="list-style-type: none"> <li>The slope should be wide, with an even packed surface.</li> <li>The descent must be fitted out with turns. The use of blue and red flags (as used for snowboard gates), or other safe and visible elements, is permitted.</li> <li>The athlete must pass through each gate.</li> </ul>	
<b>5<sup>th</sup> PART: THE FINISH</b>	
<ul style="list-style-type: none"> <li>The circuit must finish on a flat area or with a slight ascent, so that athletes must use the skating technique until the finish line. Depending on the terrain, upon decision of the ISMF Technical Delegate, the last part of the finish area can be done with skins on.</li> <li>The last 20 m of the track will be set up with a minimum of three wide lanes with a width approximately 3 m each.</li> </ul> <p>When the athletes enter to the finish area skating corridors have to yield the track to the athlete that arrived first and respect the corridor. To overtake the athlete must change the corridor.</p> <p>The track is a loop: the finish line is very close to the start line.</p>	
<b>MANAGEMENT OF THE TRACK</b>	
<ul style="list-style-type: none"> <li>A preferably heated tent/room (with seats) must be set up close to the start area. Pre-start room.</li> <li>The track should be completely closed off by netting. Only athletes and accredited press officials are allowed access.</li> <li>The start and finish lanes are marked on the ground.</li> <li>For the athletes and coaches, a path must be set up to facilitate access from the finish area to the start</li> </ul>	
<b>TRANSITION AREAS</b>	
<ul style="list-style-type: none"> <li>The Transition areas will be wide and fitted out in order to permit all 6 athletes to make transition with ease.</li> </ul>	

## 21.2. Race Organisation

### 21.2.1. The Start set up

#### 21.2.1.1. Start Area, Race Schedules and Start Times

The ISMF events starting/finish area must be compulsory set up in coordination with the:

- ISMF Event Director
- ISMF Technical Delegate
- ISMF Marketing Coordinator
- TV Production Team responsible
- Implementation team responsible (for sponsorship requirements)

The starting area is one of the main points of attention and interest of the race. In the starting area are the concentrated technical installations necessary for the proper organisation and conduct of the race. The starting

area is of fundamental importance for the management aspects of the advertising rights of the ISMF and of the LOC. The start and the finish area must be at the same place. It is not allowed to use a handmade gate, only the ISMF official system.

The starting and the finish areas are restricted and surrounded by barriers and / or nets. They consist of:

- Nets to separate it from other areas (at least 15m long)
- Start area – An area for controlling DVA (minimum one entrance/line)
- Area for controlling chips
- Starting/finish line marked on the ground (as provided in the Sporting Rules)
- Toilets
- Starting list controllers, who take note of all numbers, minimum one entrance/line
- A starter
- People in charge of collecting athletes' personal effects at the start and handing them back at the finish
- Warm-up area
- Race number control area
- Medical assistance area
- System for photo finish and video check
- Bulletin board for displaying provisional results (including penalties) as and when athletes come in.

Any changes to tracks must be announced 45 minutes before the start. If the start is delayed, announcements must be made every fifteen minutes.

A typical start area is presented in appendixes below.

(The World Cup start area must be set up also in coordination with the ISMF communications team responsible for sponsorship requirements).

Start order and timings will be decided in conjunction between the ISMF Technical Delegate and the LOC.

World Cup races, it is strongly recommended to start before 09.00 or after 17.00, except for Sprint races which can be held as a nocturnal event, upon request.

For all World Cup races and Continental/World Championships, the ISMF Jury President is responsible to manage all the start procedure, including the position of the athletes on the start line and the final countdown.

#### 21.2.1.2. Individual, Team or Vertical races start set up

- The starter positions himself/herself in the starting area in a manner in which all athletes can easily hear his/her announcements.
- Use of a sound system is compulsory. All communications must be made in English.
- The starting area and the trail should be groomed for 300m or 100 m difference in height after the starting line must be wide.
- Race starts and tracks must be planned so one category cannot be overtaken by the other category.
- Race starts and tracks must be planned so that open athletes cannot be overtaken by ISMF categories during the race.
- The start schedule has to be approved on the eve of the race by the ISMF Technical Delegate.
- A combined categories mass start will ONLY be allowed if approved by the ISMF Technical Delegate.

Tracks must be designed and set up by LOC trail setters. If another race takes place at the same time as an ISMF race:

\*Open race at the same moment of individual world cup race is not allowed, except special agreement with ISMF, and cannot interfere with the ISMF athletes.

#### 21.2.1.3. Relay races start set up

- Starting positions must be separated by 1.5m (to be adjusted depending on the terrain) with a maximum of 6 athletes in each line. Separation between lines of 2,5m each line;
- On uneven ground, the starting line should be positioned in a fair way for all athletes;
- Start order: athletes for the first relay take position on the starting line. Number 1 is positioned in the centre of the track, n° 2 to his/her right, n°3 to his/her left, and so on;
- Athletes must remain in the handover waiting zone until relay handover.

#### 21.2.1.4. Mixed Relay race set up

##### **A – Design of the track**

One run consists of two different loops with ascents and descents. The total elevation of one run is 120-150 meters with at least 60m ascent on the first ascent and a foot part in the second ascent. The arrival to the finish area can be with or without skins subject to the decision of the ISMF Technical Delegate. One run shall be completed within 7-10 minutes for the best athlete (30-40 minutes for the best team).

##### **B – Starting Area**

A separate starting area will be set up, giving space for 6 teams starting next to each other in the front line, the second starting line is 2,5 m behind. If the race venue does not allow a separate starting area, the latter can be positioned between the transition area and the handover area. The distance between starting line and entry handover area must be at least 5m.

##### **C – Handover Area**

The handover area is at least 6-10m wide and 15-20m long marked by an entry and exit line. Along the first half of the handover area there is free entrance from the waiting area for the following athlete to enter. After the exit line there is an exit area for the predecessor to exit the track. The handover area shall be slightly upwards and close to start and finish area. The entry line shall be approximately 20m after the transition area. The athletes shall distribute evenly along the width of the handover area waiting for their predecessor.

##### **D – Waiting Area**

Only athletes have access, ideally some seats and tents shall be arranged.

##### **E – Track Inspection**

The entry gate for track inspection is open 10min, the track is closed for athletes after 20min from the start of track inspection. The track inspection has to be finished 20min before the first qualification.

##### **F – Qualification**

The qualification is done by each athlete alone against the time (individual start without handover). First all female athletes, afterwards all male athletes start their qualification with single start every 30 seconds. The team leading in the World Cup will start last in qualification per gender. Inside a team the best ranked athlete in the specialty World Cup is taken into consideration for bib distribution. The total qualification time is calculated by addition of the single time of the female and male athlete per team.

##### **G – Equipment control**

Equipment control for the qualification run is done randomly. Equipment control for the finals is done for each single athlete.

##### **H – Timekeeping**

Electronic chip timing is compulsory. The intermediate time of each loop is published (1<sup>st</sup> loop up to entry line of handover area), if such a timekeeping is available.

### I - Ranking

The ranking is done by the order of crossing the finish line. World Cup points for the Overall World Cup Ranking for national teams are assigned according to the position in the final of each best team per nation. For other information please refer to the ISMF Ranking Rules.

#### 21.2.1.5. Sprint races start set up

- Lanes are marked for the first 10 m of the track which will be at least 1,2m wide. Athletes must stay in their lane until leaving the designated area.
- For every category, the start will be the inverse order of the classification of the Sprint World Cup ranking, on the day of the race (N-1 ranking for the first race of the season). The non-classified athletes will start first with a randomly established start time.
- The start area is prepared with a start line and a pre-start line that are 1m apart.
- Behind, in the qualifications every 2m there will be another small waiting line/place where the athletes will be waiting in order to the schedule of the start list.
- During the heats: Athletes are called to the pre-start room (warm tent) from 10 to 5 minutes before the start. The pre-start room should be warm and must contain chairs for at least 6 athletes. Athletes are organised on the pre-start line where instructions are given and start lanes designated.
- In case of false start, athletes are not stopped. The penalty will be directly applied to the athletes after crossing the finish line. False start penalty applies only if ISMF starting procedure is respected and if there is a camera video on the start line. The penalty applies for the first athlete who commits the false start.
- During the heats sessions, a member of the Race Jury may check the start video.
- Heats will start consecutively approximately every 5 minutes. Following instructions from the time-keeping company.
- Every category between the end of their qualifications and the beginning of the final phases, there should have a 15-minute gap for recovery.
- For the finals, the speaker will call the athletes one by one, with a presentation of the athlete and nation of the athlete.
- For the sprint, the Event Jury, in order to make the race shorter and safer in the case of bad weather conditions, can take the decision to go directly to the final after the qualification stage with the best six places from the qualification. The Event Jury should take this decision before the start of the race and communicate it to the coaches and athletes, except in the case of sudden reasons that can suggest taking this decision later.

#### 21.2.2. Other important features for the track set up

For a clear picture of how to set up a kick turn please refer to the document called "ISMF instructions for a race track", section "Official texts", "Sport Rules".

If the track crosses or follows a marked ski trail, then the portion used by athletes must be separated from that used by others, by means of nets (or any other means making it impossible to cross the track by accident) both during ascents and descents. As far as possible these trails should be closed to the general public for the duration of the race.

- Important to avoid crosses in the track inside the same category and between different categories competing at the same time
- Junctions for different categories must be located where athletes arrive at low speed;
- Separations for different categories must be located at checkpoints or waypoints after transition area or in uphill where athletes arrive at low speed, never in downhill; marked with arrows showing which direction should be followed by a given category;
- The tracks in corridors and in ridges will be used for ascents during the second half of the race;
- The parts where the use of the lanyard is necessary must be minimized. On the tracks in a corridor or on a ridge where there is one single lane, overtaking can only take place in the clearly marked zones. It is strongly recommended not to use any of those very technical parts on a world cup or continental/world

championship and ever must be validated for the ISMF Technical Delegate according that there is no other option.

- In the event of a risk due to high speed, then LOC tracers should set up chicanes with signs in order to make athletes reduce their speed;
- LOC is responsible for adapting the speed of the athletes in function of:
  - the ground (forest – narrow trail - risk of dangerous fall - obstacles - ski trail);
  - the quality of the snow (hard, wet or crusty);
  - weather conditions (bad visibility - snow).

The LOC has an obligation to slow the athletes, by using appropriate means (track drawn in big curves), when:

- a dangerous speed may be reached;
- exceedingly steep slope;
- mass start in descent is not allowed.

The track is marked with flags of at least 150 cm<sup>2</sup> (300 cm<sup>2</sup> rigid round fluorescent flags highly recommended)

- Rectangular 15 x 20 cm
- Triangular 15 x 20 cm
- Round 15 cm of diameter
- Green (fluorescent flags): Moving with on skis with skins on;
- Red (fluorescent flags): Moving on skis without skins;
- Yellow (fluorescent flags): on the parts on foot;
- Large flags must be used during difficult conditions to reinforce marking (minimal height: 1.5m);
- Danger signs mark technically difficult or dangerous areas;
- Specific Danger Flag: to mark specific dangerous elements.



- Respect the environment

### 21.2.3. Transition area and check point

- The transition areas are all the designated locations where the athletes must change from one mode of travel to another.
- A transition area is a closed area (with nets, ropes, flags), reserved for the athletes and the qualified track staffers.
- The flags used to delimit the transition area will be of the colour of the next section (e.g., yellow if it is before a foot part, red if it is before a descent, etc.).
- A narrow gate (2m minimum for Individual/Team races and 3m minimum for Sprint/Relay races) controls the exit. An image sign will indicate the operation to be carried out.
- The entrance and the exit gates of the area should be clearly marked with a blue line in the snow with environmentally friendly marking material
- Controllers must be equipped with radios and be able to communicate with race headquarters.
- Controllers also check safety issues.
- Controllers ensure that ISMF rules are followed and immediately report any offenses committed by athletes to race headquarters.

- Under instruction from race headquarters, the transition area chief must have enough authority to give instructions to athletes (for example: giving instructions to put on an extra layer of clothing, stopping the race under the authority of the race director, etc.).
- Transition area will be positioned so that athletes reduce speed upon arrival and should be big enough to avoid problems according the possible number of athletes making the transition manipulation at the same time (for example near the start needs to be so big). The design of the Transition Area should be done without giving more advantage to one place than other to avoid that all athletes will made the transition manipulation in just one small part of the area and not using all of it.
- At all times, the transition area chief must be able to inform the speaker at the finish on the advancement of the race – athlete racing order – times between athletes – etc.
- Athletes must pass through all transition areas or check points on the race.

#### 21.2.4. Check Point

A check point is an area where the athletes bibs are noted. Check points may be located at transition areas. Controllers take note when athletes pass through their check point and record their arrival order + times + ranking if the race is neutralized or stopped.

#### 21.2.5. Refreshment Area and Technical Point set up

For Individual and Team races, the LOC must set up a refreshment area (recommended fresh/warm water/tea, cereal bars, cakes) at the most appropriate location on the track. It must be approved by the ISMF Technical Delegate and, generally, it is placed at the beginning of an ascent, but separated of the transition area/technical point (with a line is enough), near the middle of the race. The refreshment area is also to be used by coaches who are not allowed to supply food and beverages at any other location. Garbage or trash bags must be present in the area and near the exit. The recommended length of the area is from 15 to 30 m. The refreshment area must be limited by lines (entry/exit) on the ground, and a pictogram at the entry inform the athletes is recommended.

For Individual and Team races, the Event Jury will decide one or, if it is necessary, more transition areas where it is possible to change the skis+bindings. In this case, the transition area will also be a technical point. The transition area close to the refreshment area will always be a technical point.

#### 21.2.6. Relay handover area set up

The race director appoints a person in charge of the relay handover area, and the Race Jury appoints a referee in charge of the relay.

The handover area should be at least 6-10m wide and 15-20m long marked by an entry and exit line.

For safety reasons the relay will include a short uphill (Skins on) few meters before the handover. The arrival to the finish area can be with or without skins subject to the decision of the ISMF Technical Delegate.

Regarding the handover area for the Mixed Relay race, please refer to the dedicated paragraph.

#### 21.2.7. The Finish set up

The WC starting/finish area must be compulsory set up following the ISMF design in coordination with the:

- ISMF Event Director
- ISMF Technical Delegate
- TV Production Team responsible
- Implementation team responsible (for sponsorship requirements)
- A finish line marked on the ground, at least 10 cm wide, preferably situated in a skiable area. Steep downhill slopes must be avoided.  
If the arrival is in skating, there will be at least 3 corridors the last 20m with a minimum 3m wide. At the beginning of the corridor's area there will be a discontinuous line.

It is strongly recommended finish with skins on after a short uphill near the arrival.

- A second line, 10 cm wide minimum, will be marked 3 m after the official finish. Upon arriving in the finish area, athletes must pass over the second line before stopping (timings are taking at the first/official finish line).
- A restricted finish area surrounded by barriers and / or nets.
- Timing to 1/100 of second to decide between "hand in hand" arrivals and photo finish or video check.
- A person in charge of taking note of all the numbers of the athletes who cross the line (in the arrival order). In the sprint race, during the qualification time this person should note down also the arrival time of the athletes to have an extra document in case of technical problems.
- An area for inspecting equipment, designated "Equipment Control", situated 15 to 30 m after the finish line. This area is closed off. In this area, a controller inspects the equipment of the selected athlete according to the instructions issued by the ISMF Jury President.
- A podium for the first three athletes/teams.
- A bulletin board for displaying provisional results (including penalties) as and when competitors come in.
- A medical assistance area.
- In case of a doping test, a person of the LOC shall escort the athlete to the medical control area (the person must be of the same sex as the athlete)
- Toilets.
- A referee from the Race Jury in charge of finish procedures.
- Compulsory equipment controllers, with control sheets (see appendixes below).
- People in charge of handing back the athlete's personal effects that were left at the start.
- A press area with a spot for conducting interviews, near to the equipment control area and located inside the restricted finish area.
- A person from the LOC in charge of press relations will be present in the finish area to supervise interviews.
- The placement of the ISMF flags will be decided together with the ISMF Event Director or ISMF Marketing Coordinator.

In case of a doping test, a person of the LOC shall escort the athlete to the medical control area following the provisions reported in the Organisation Event Guidelines.

The finish area must have people in charge of handing back the athlete's personal effects left at the start. The finish area must also have a press area with spot for conducting interviews, near to the equipment control area and located inside the restricted finish area.

A typical finish area is presented in appendixes below.

#### 21.2.8. Tracks and markings

The rules which govern the track design and marking are as follows:

##### 21.2.8.1. Extreme weather or altitude

If the weather forecast predicts that the temperature could be extreme, the organiser must take in account when planning the race track (normally track B or C) according the following recommendations:

- the race is held on a more sheltered track (forest);
- the departure time is postponed until temperature raise to an acceptable level;
- the total positive difference in height of the race may be reduced;
- to avoid areas which are known to be very windy (exposed ridges, certain passes, top of mountains).

ISMF will provide to the LOC 3 devices to measure the wind chilly temperature in start/arrival and highest point / coldest point.

The measurement will be done 40min before the start (before the pre-start TCM).

According to Wind Chill Temperature Chart in the appendixes.

If the Wind Chill temperature is in the minus 10°C to -20°C range (the moderate risk, orange in the chart) recommendations regarding cold weather protection should be made available to the athletes. Under such conditions it is responsibility of the athletes to seek the information and to follow the recommendations given by the organiser:

- a fourth compulsory layer for the descent can be imposed;
- if it is reasonably expected that the temperature will drop during the day, then further measurements will be done every 30 minutes and, if necessary, the race will be stopped.

If the Wind Chill temperature is colder than -20°C at any of the measurement points, the race must not start.

- The race can be delayed (if it is reasonably expected that the temperature will rise during the day)
- The race must be cancelled if the weather forecast does not expect the temperatures to rise significantly or wind to die down.

For special events where it is expected that the Wind Chill Temperature will be colder than -20°C (for example because the race profile imposes a particular high wind-exposed high point, or because it is a night event), ISMF sport department will send the proposal to the ISMF medical commission in order to find a tailored solution to be applied by the LOC.

#### 21.2.8.2. Rules for racing in altitude

The Instruction from ISMF Medical Commission (in coordination with EXALT Centre expertise sur l'Altitude) feels that to minimise the risk linked to altitude:

- Athletes should not spend more than 4 hours above 3500m
- No more than 2 hours above 4000m
- No racing higher than 4500m

Special information/warning must be sent out to coaches/athletes/ISMF officials if the residence/sleeping area is >2500m in order to prevent altitude-related illness.

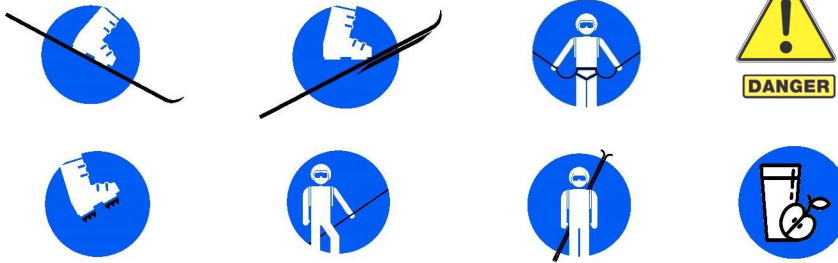
For a special event that requires going higher than 4500m, ISMF sport department will send the proposal to the ISMF medical commission in order to come up with a tailored specific solution for the race.

#### 21.2.8.3. Further details

- First medical assistance has to arrive to any point of the track as soon as possible;
- Unless there are critical weather conditions or important safety issues, the tracks for individual/team race must be ready in the morning on the day before the race (10h00 maximum) or the eve of the first race during a World Cup event. There should be at least one track, with a few flags to give the main direction;
- For Individual, Vertical and Team races: at least 30% of the race duration must be visible from one or two close points easily accessible by spectators. The original track (A option) should include inside the track for bad weather conditions (B option) and the emergency track (C option). To guarantee the safety during the race, a track with some laps and transit zone is the most recommended option;
- For Sprint and Relay races: 100% of the race duration is strongly recommended to be visible from one point (start/finish area recommended);
- For Vertical races: it is necessary to indicate every 100m of elevation from the start to the arrival with a plastic sign, banner or similar. A line on the floor is also recommended;
- It is recommended that wide transition areas should be placed just before technical portions and that special care should be taken to avoid "traffic jams";
- Slow down athletes and mark areas with little snow which might present a risk for athlete safety;
- Make sure that coaches, team managers, press members and spectators cannot place objects along the side of the track (except for rescue teams) and cannot invade the track;
- If skis are to be removed, then several wide flat areas should be prepared for this purpose supervised by a sufficient number of controllers;



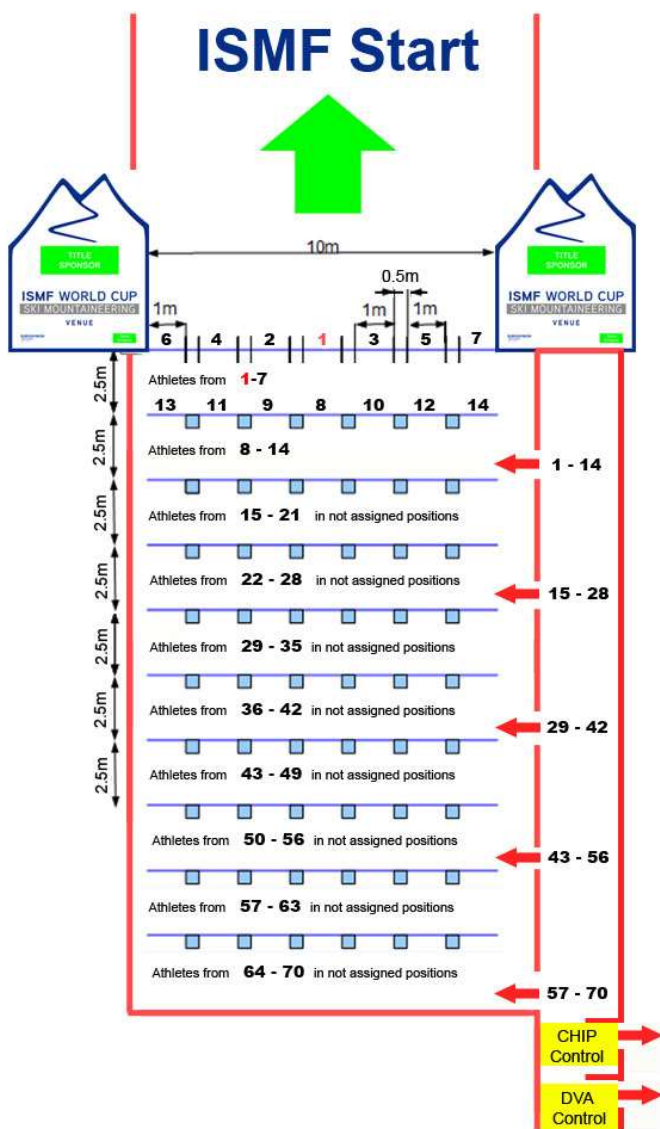
- Platforms must be able to host comfortably a minimum of 10 athletes together during the race. Any platform reached by the athlete within the first 30min of the race must host comfortably 30 athletes at the same time. They can be organised in three platforms of 10 athletes;
- All transition areas are closed with nets, ropes or flags and must have a wide exit (2m minimum for individual/team races and 3m minimum for Sprint/relay race). They are reserved for the athletes and controllers only. Minimum of two controllers/check point;
- Transition areas are announced at the race TCM and are indicated on the track by an official pictogram, with the recommended size of 297 mm x 420 mm DinA3 indicating the action to be carried out will be put in the entrance of every transition areas (available full size on the ISMF website); Also recommended is a panel with the number of the platform according to the race TCM indications.



## APPENDIXES

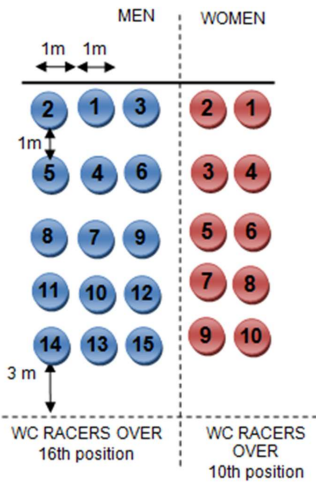
### APPENDIX G: TECHNICAL SPECIFICATIONS START AREA

Schematic example of the organisation of the start lines into the Start Area. The implementation team of ISMF will adapt the start area to the needs and the terrain.

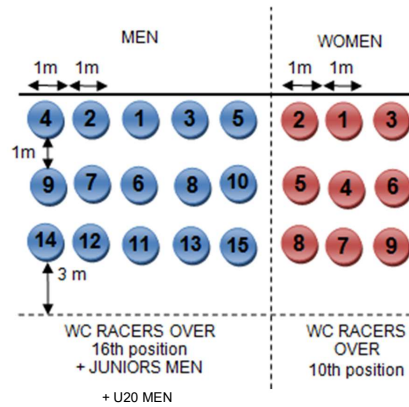


**A. MEN AND WOMEN MASS START** only allowed if approved by the ISMF appointed Technical Director

CONFIGURATION "3-2" if narrower space  
(3 men, 2 women/line), need 5 meters width

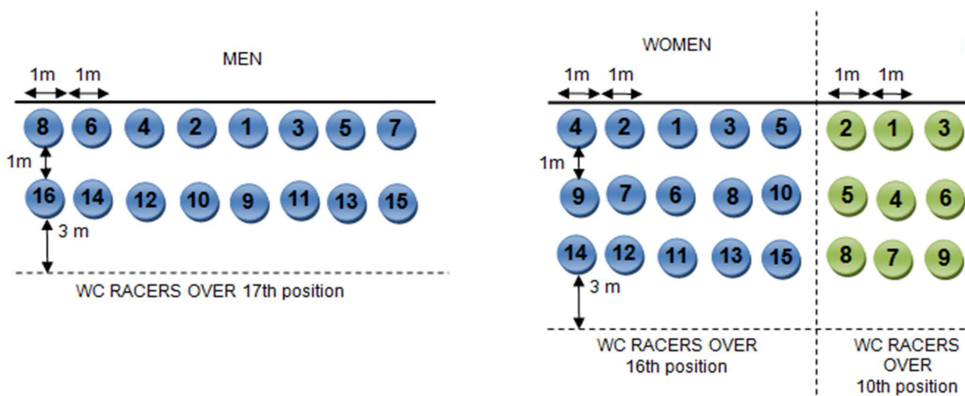


CONFIGURATION "5-3" if enough space  
(5 men, 3 women/line), need 8 meters width



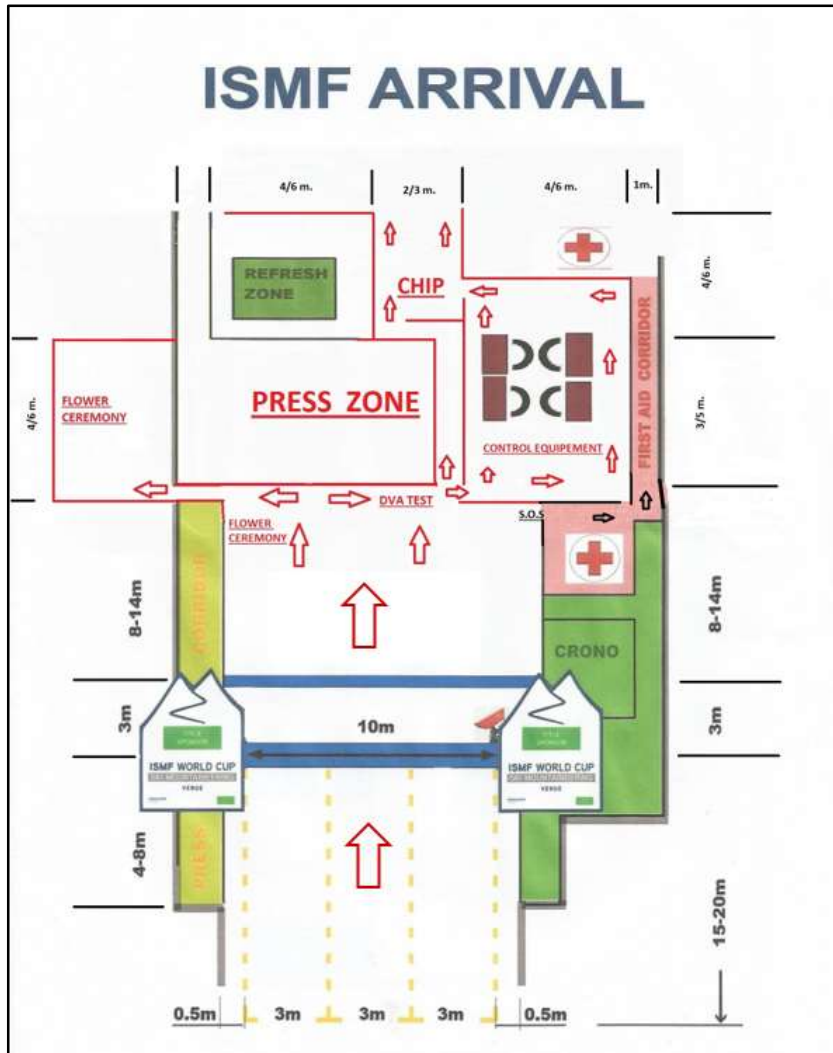
The separation between men and women (or women and juniors, see below) should be made with flags and paint (no nets, no poles) on a distance of 50m minimum. The racers cannot cross this line.

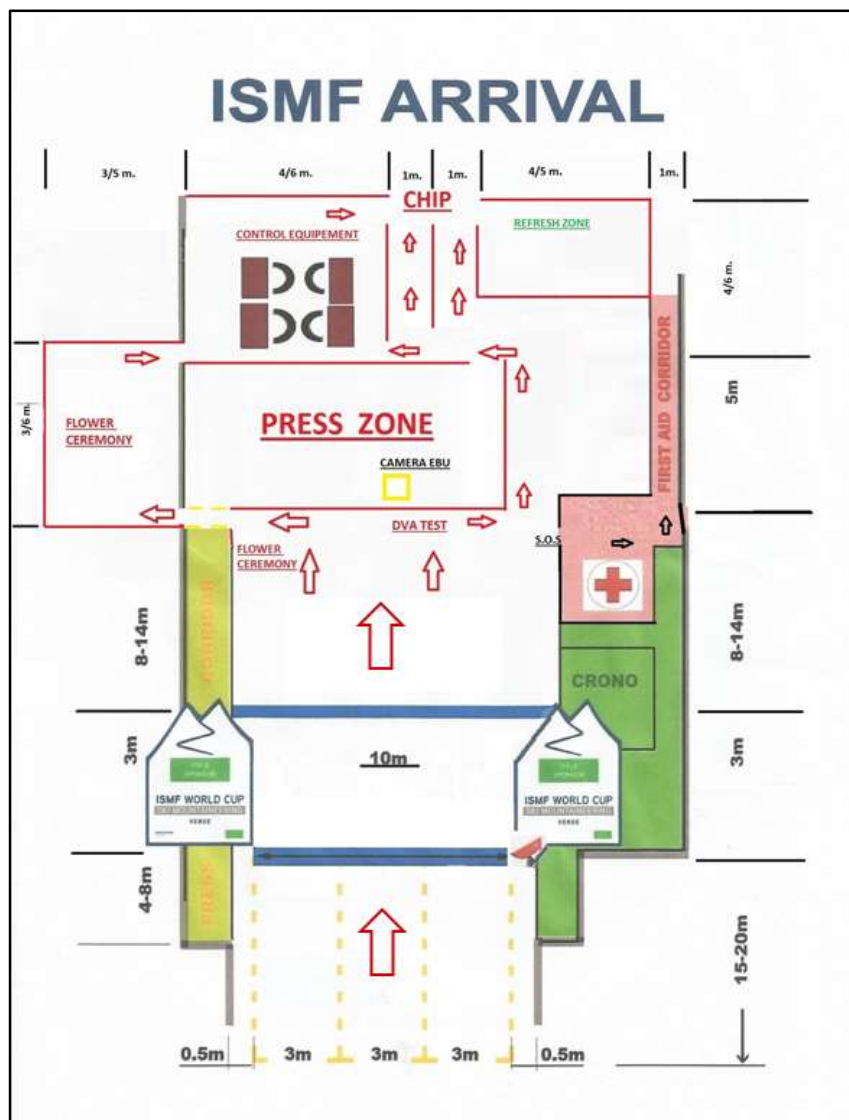
**B. MEN AND WOMEN SEPARATED START** (normal start procedure)

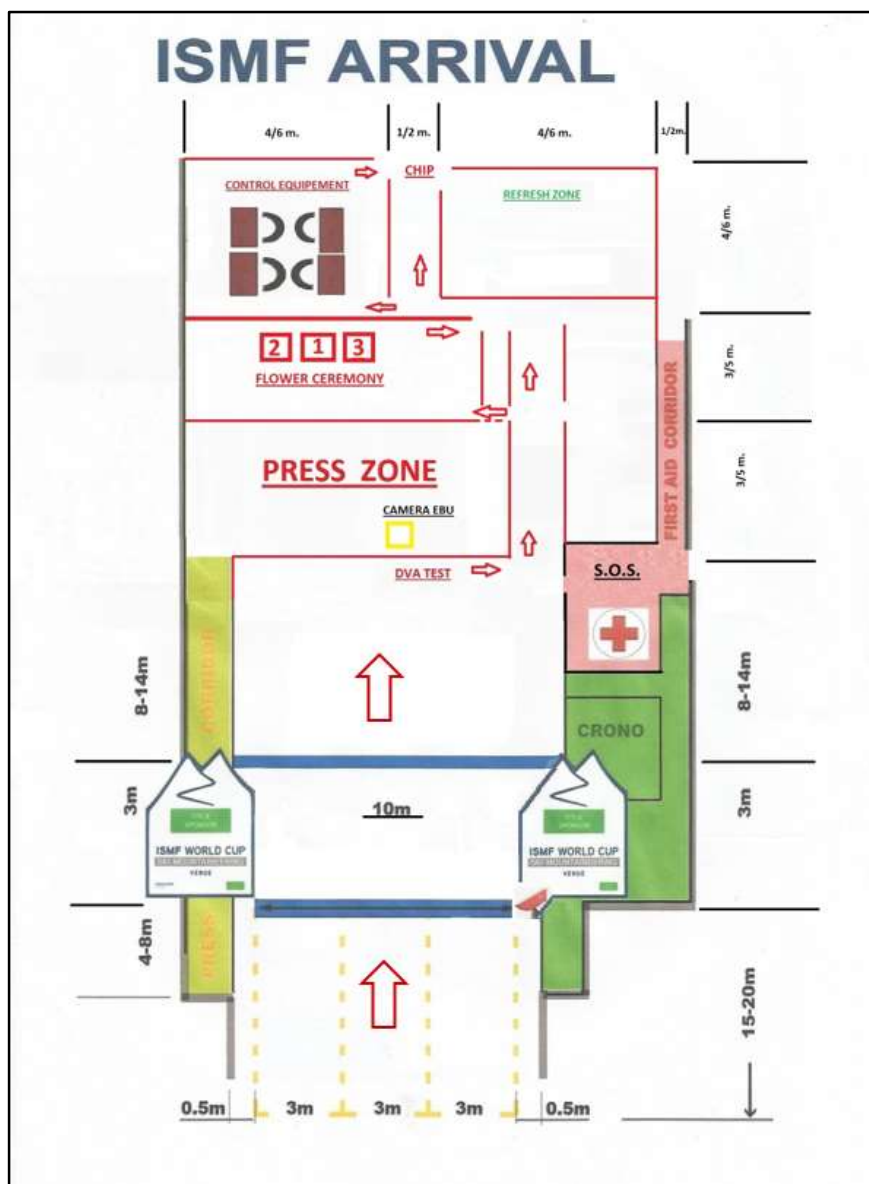


## APPENDIX H: TECHNICAL SPECIFICATIONS FINISH AREA

N° 3 schematic example of the organisation of the start lines into the Finish Area. The implementation team of ISMF will adapt the Finish area to the needs and the terrain. Athletes will have to arrive by skating.

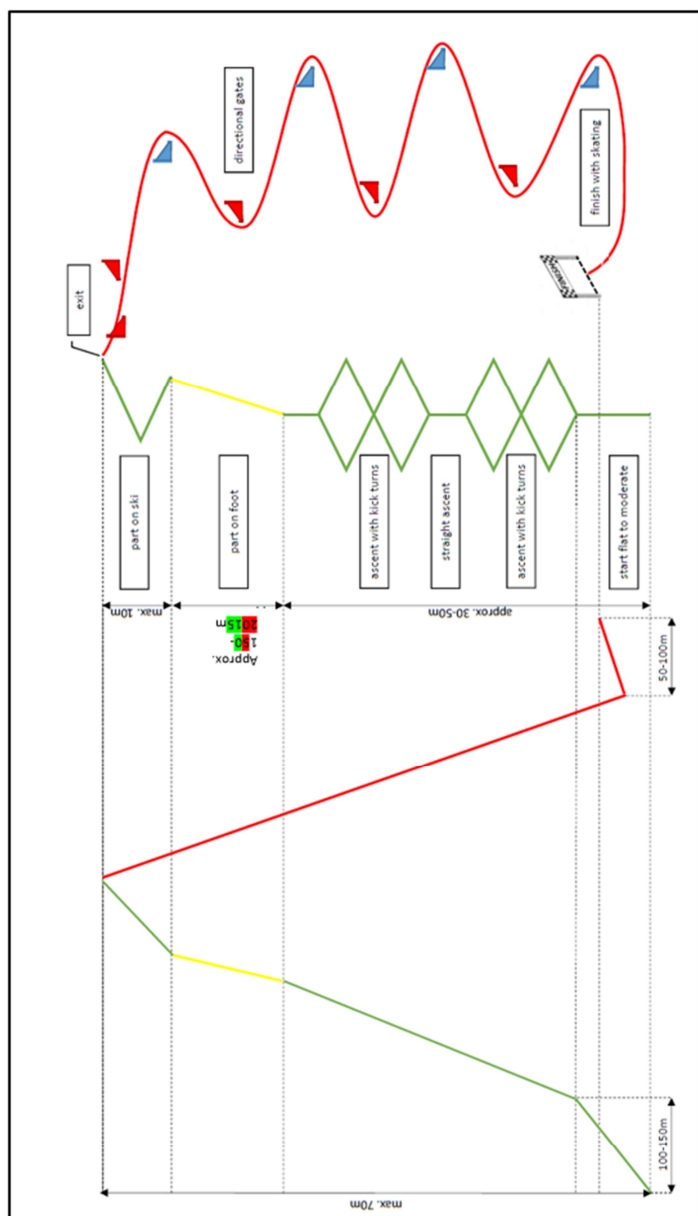






## APPENDIX I: ALTIMETRIC PROFILE AND DESIGN OF THE SPRINT

After foot part: approximately 10 m maximum of elevation with skins on.



## APPENDIX J: SPRINT RACE QUALIFICATION BOARD

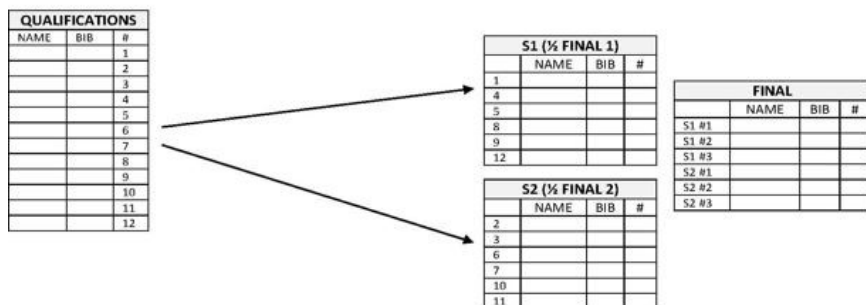
A. If less than 12 athletes (for all categories):

QUALIFICATIONS		
NAME	BIB	#
		1
		2
		3
		4
		5
		6

FINAL			
	NAME	BIB	#
1			
2			
3			
4			
5			
6			

Ranking:

- From 1<sup>st</sup> -6<sup>th</sup> place follow the position from the final.
- 7<sup>th</sup> and more: Ranked by the qualification time.



For the semifinals and finals, the athletes with the best time in the previous heat choose the start line position, then the second, ...

B. If 12 or more than 12 to 23 athletes: (for all categories)

Ranking:

- From 1<sup>st</sup> -6<sup>th</sup> place follow the position from the final.
- 7<sup>th</sup> - 12<sup>th</sup> place: Semi-finalists non-qualified for the final round. The ranking order is established following:
  - the order of arrival of each semifinal;
  - the best time of semifinals with the equal position reached.
- Example: 7<sup>th</sup> position = the best time between the two athletes who arrived fourth in each semifinal.
- From 13<sup>th</sup> to 23. Ranked by qualification time.



C) If 24 or more than 24 to 29 athletes: (except U18 category)

QUALIFICATIONS		
NAME	BIB	#
		1
		2
		3
		4
		5
		6
		7
		8
		9
		10
		11
		12
		13
		14
		15
		16
		17
		18
		19
		20
		21
		22
		23
		24

Q1( 1/4 FINAL 1)			
	NAME	BIB	#
1			
8			
9			
16			
17			
24			

Q2( 1/4 FINAL 2)			
	NAME	BIB	#
4			
5			
12			
13			
19			
22			

Q3( 1/4 FINAL 3)			
	NAME	BIB	#
2			
7			
10			
15			
18			
23			

Q4( 1/4 FINAL 4)			
	NAME	BIB	#
3			
6			
11			
14			
20			
21			

S1 (1/2 FINAL 1)			
	NAME	BIB	#
Q1#1			
Q1#2			
Q1#3			
Q2#1			
Q2#2			
Q2#3			

S2 (1/2 FINAL 2)			
	NAME	BIB	#
Q3#1			
Q3#2			
Q3#3			
Q4#1			
Q4#2			
Q4#3			

FINAL			
	NAME	BIB	#
S1#1			
S1#2			
S1#3			
S2#1			
S2#2			
S2#3			

For the semifinals and finals, the athletes with the best time in the previous heat choose the start line position, then the second,....

#### Ranking:

-From 1<sup>st</sup> -6<sup>th</sup> place follow the position from the final.

-7<sup>th</sup> – 12<sup>th</sup> place: Semi-finalists non-qualified for the final round. The ranking order is established following:

- the order of arrival of each semifinal

- the best time of semifinals with the equal position reached.

Example: 7<sup>th</sup> position = the best time between the two athletes who arrived fourth in each semifinal.

- 13<sup>th</sup> - 24<sup>th</sup> place: Heat finalists not qualified for semifinal round. The ranking order is established following:

- the order of arrival of each heat

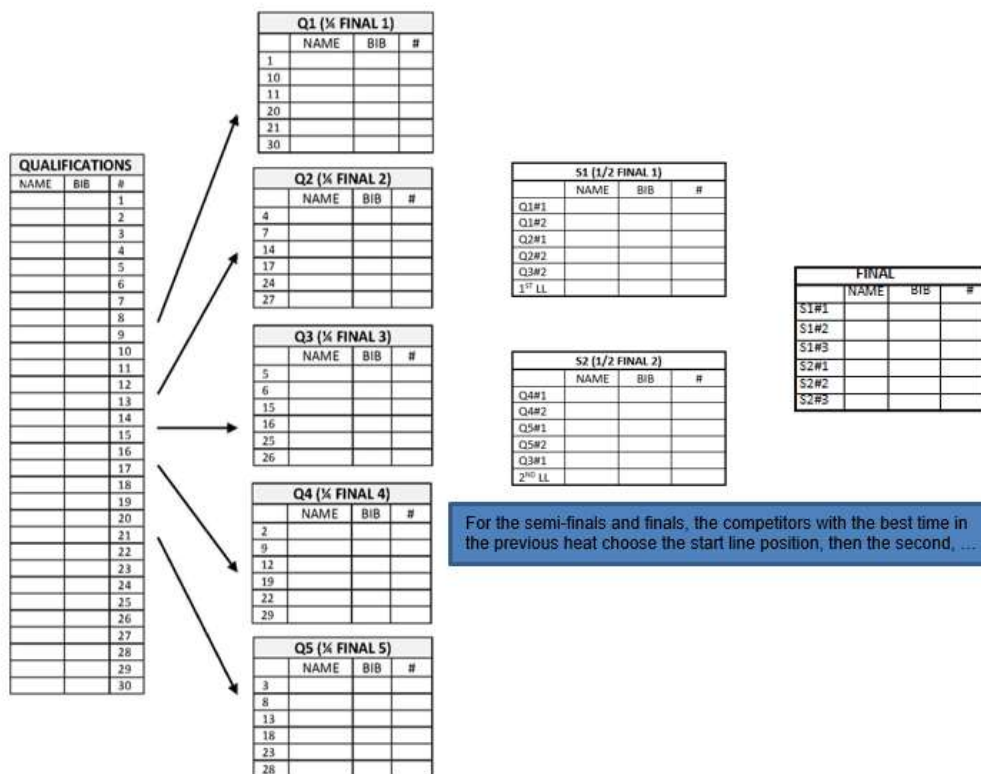
- the best time of heats with the equal position reached.

Example: 13<sup>th</sup> position = the best time between the four athletes who arrived fourth in each heat.

- 25<sup>th</sup> – 29<sup>th</sup> place: Ranked by qualification time.

If there is no timekeeping for heats, semifinals, finals, the ranking times will be taken from the qualification.

D) if 30 or more athletes:(Except U18 category)



#### Ranking:

-From 1<sup>st</sup> -6<sup>th</sup> place follow the position from the final.

-7<sup>th</sup> – 12<sup>th</sup> place: Semi-finalists non-qualified for the final round. The ranking order is established following:

- the order of arrival of each semifinal

- the best time of semifinals with the equal position reached.

Example: 7<sup>th</sup> position = the best time between the two athletes who arrived fourth in each semifinal.

-13<sup>th</sup> – 30<sup>th</sup> place: Heats finalists non-qualified for semifinal round. The ranking order is established following:

- the order of arrival of each heat

- the best time of heats with the equal position reached.

Example: 13<sup>th</sup> position = the best time between the four athletes who arrived third in each heat.

-31<sup>st</sup> and more: Ranked by qualification time.

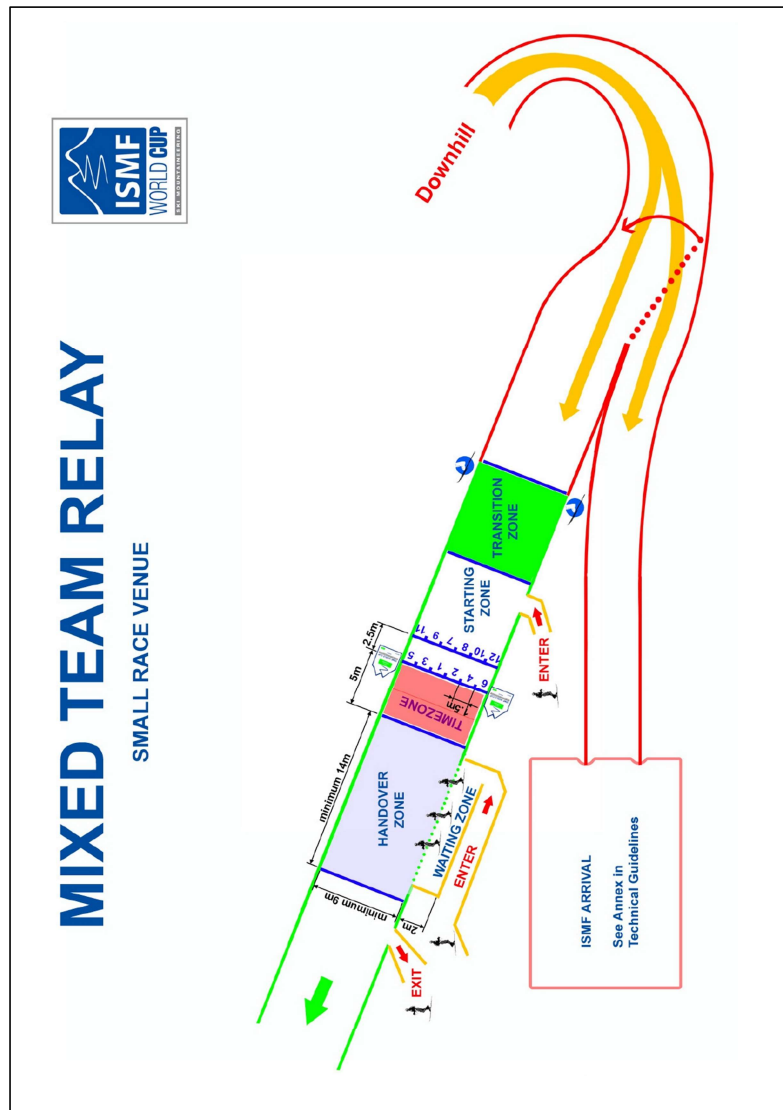
If there is no timekeeping for heats, semifinals, finals, the ranking times will be taken from the qualification.

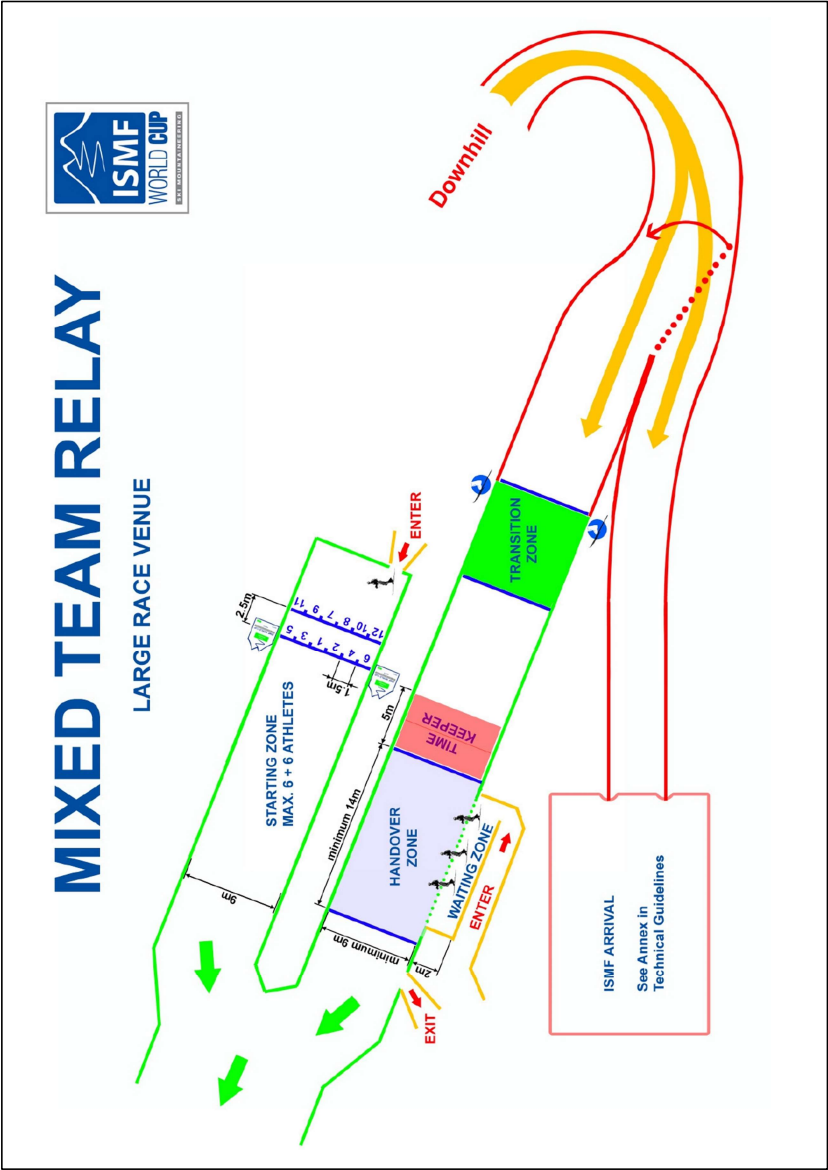
## APPENDIX K: EXAMPLE OF SPRINT RACE SCHEDULE (TO BE ADAPTED WITH THE NUMBER OF ATHLETES)

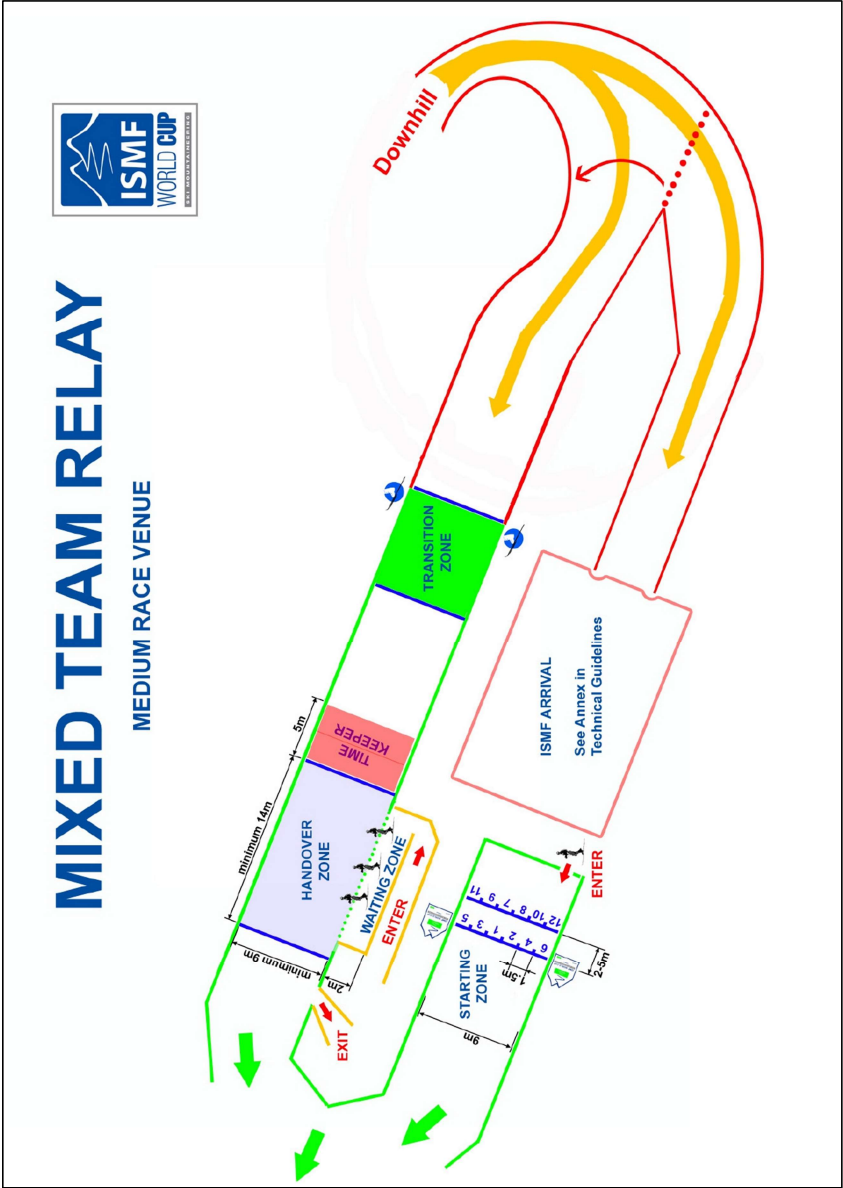
The Sprint race schedule is defined with the ISMF official media partner on an event-by-event basis according to different needs.

## APPENDIX L: RELAY HANDOVER AREA

The Relay handover area may be subject to change depending on the characteristics of the field of play. The drawings below are examples.

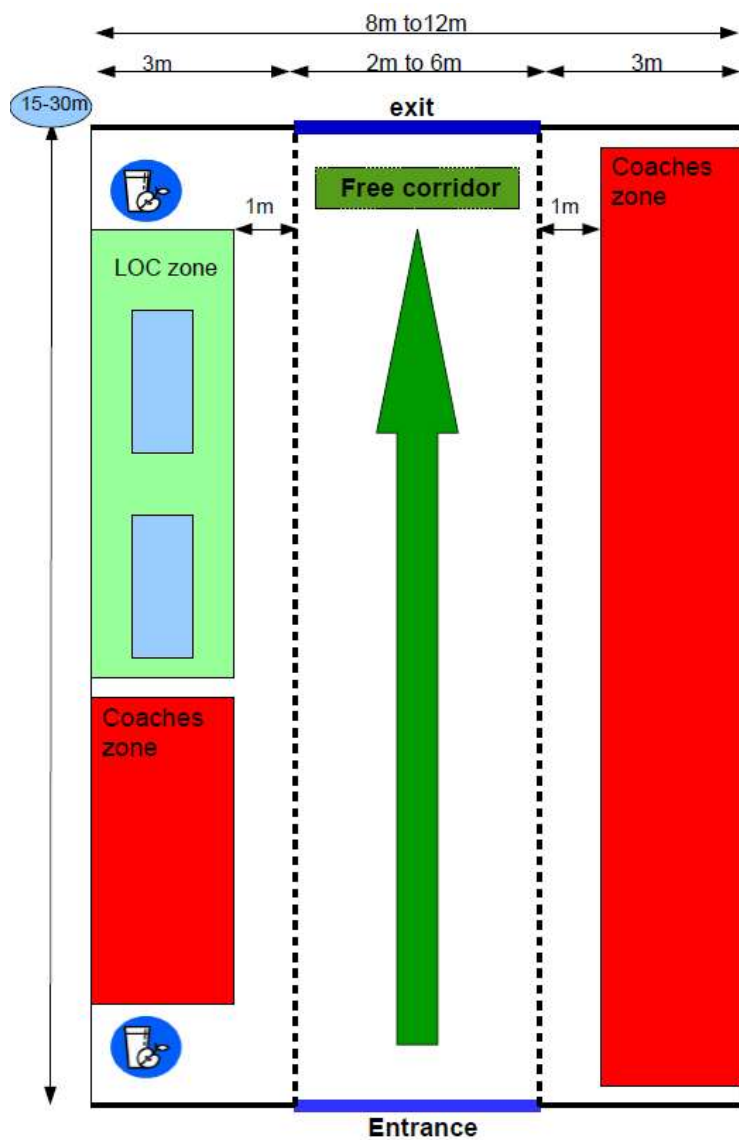






## APPENDIX M: TECHNICAL SPECIFICATIONS REFRESHMENT AREA

Schematic example of the organisation of the start lines into the refreshment area. The implementation team of ISMF will adapt the Refreshment area to the needs and the terrain.



## APPENDIX N: CONTROL SHEET

Name/number of checkpoint or waypoint: \_\_\_\_\_

Track: \_\_\_\_\_

Point chief: \_\_\_\_\_

Referees: \_\_\_\_\_

Rank	Hours	Minutes	Athlete		Rank	Hours	Minutes	Athlete	
			Num.	Comments				Num.	Comments
1					17				
2					18				
3					19				
4					20				
5					21				
6					22				
7					23				
8					24				
9					25				
10					26				
11					27				
12					28				
13					29				
14					30				
15					31				
16					32				



## APPENDIX O: FINISH CONTROL SHEET

FOR EQUIPMENT DESCRIPTION: REFER TO RACE EQUIPMENT RULES.																			
Numbers																			
COMPULSORY EQUIPMENT																			
DVA test																			
Passport or ID card (or copy) in the backpack																			
Skis																			
Bindings																			
Boots																			
Ski poles																			
Skins (one pair min.)																			
Helmet																			
Gloves																			
Backpack																			
3 layers up																			
2 layers down																			
Snow shovel																			
Snow probe																			
Survival blanket																			
Eyewear																			
Whistle																			
SUPPLEMENTARY EQUIPMENT																			
4 <sup>th</sup> layer																			
Ski cap or head band																			
2 <sup>nd</sup> pair of gloves																			
Head lamp																			
2 <sup>nd</sup> pair of eyewear																			
Crampons																			
Dynamic rope (one/team)																			
Harness																			
Via Ferrata kit																			
2 connectors																			
REMARKS																			

## APPENDIX P: WIND CHILL CHART

		AIR TEMPERATURE (°C)																	
		0	-1	-2	-3	-4	-5	-10	-15	-20	-25	-30	-35	-40	-45	-50	-55	-60	
WIND SPEED (KM/H)	6	-2	-3	-4	-5	-7	-8	-14	-19	-25	-31	-37	-42	-58	-54	-60	-65	-71	
	8	-3	-4	-5	-6	-7	-9	-14	-20	-26	-32	-38	-44	-50	-56	-61	-67	-73	
	10	-3	-5	-6	-7	-8	-9	-15	-21	-27	-33	-39	-45	-51	-57	-63	-69	-75	
	15	-4	-6	-7	-8	-9	-11	-17	-23	-29	-35	-41	-48	-54	-60	-66	-72	-78	
	20	-5	-7	-8	-9	-10	-12	-18	-24	-30	-37	-43	-49	-56	-62	-68	-75	-81	
	25	-6	-7	-8	-10	-11	-12	-19	-25	-32	-38	-44	-51	-57	-64	-70	-77	-83	
	30	-6	-8	-9	-10	-12	-13	-20	-26	-33	-39	-46	-52	-59	-65	-72	-78	-85	
	35	-7	-8	-10	-11	-12	-14	-20	-27	-33	-40	-47	-53	-60	-66	-73	-80	-86	
	40	-7	-9	-10	-11	-13	-14	-21	-27	-34	-41	-47	-54	-61	-68	-74	-81	-88	
	45	-8	-9	-10	-12	-13	-15	-21	-28	-35	-42	-48	-55	-62	-69	-75	-82	-89	
	50	-8	-10	-11	-12	-14	-15	-22	-29	-35	-42	-49	-56	-63	-69	-76	-83	-90	
	55	-8	-10	-11	-13	-14	-15	-22	-29	-36	-43	-50	-57	-63	-70	-77	-84	-91	
	60	-9	-10	-12	-13	-14	-16	-23	-30	-36	-43	-50	-57	-64	-71	-78	-85	-92	
	65	-9	-10	-12	-13	-15	-16	-23	-30	-37	-44	-51	-58	-65	-72	-79	-86	-93	
	70	-9	-11	-12	-14	-15	-16	-23	-30	-37	-44	-51	-58	-65	-72	-80	-87	-94	
	75	-10	-11	-12	-14	-15	-17	-24	-31	-38	-45	-52	-59	-66	-73	-80	-87	-94	
80	-10	-11	-13	-14	-15	-17	-24	-31	-38	-45	-52	-60	-67	-74	-81	-88	-95		
85	-10	-11	-13	-14	-16	-17	-24	-31	-39	-46	-53	-60	-67	-74	-81	-89	-96		
90	-10	-12	-13	-15	-16	-17	-25	-32	-39	-46	-53	-61	-68	-75	-82	-89	-96		
95	-10	-12	-13	-15	-16	-18	-25	-32	-39	-47	-54	-61	-68	-75	-83	-90	-97		
100	-11	-12	-14	-15	-16	-18	-25	-32	-40	-47	-54	-61	-69	-76	-83	-90	-98		
105	-11	-12	-14	-15	-17	-18	-25	-33	-40	-47	-55	-62	-69	-76	-84	-91	-98		
110	-11	-12	-14	-15	-17	-18	-26	-33	-40	-48	-55	-62	-70	-77	-84	-91	-99		

# SPORTING RULES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 22. EQUIPMENT

Please refer to the document named "Race Equipment Rules" to get specific information regarding equipment.

The Race Jury reserves the right to reject any equipment judged to be defective or inadequate. Infringement of these rules will be sanctioned by penalties, as described in below.

COMPULSORY EQUIPMENT	TEAM	INDIVIDUAL	SPRINT	RELAY	VERTICAL
Passport/National ID card or a copy (in the backpack or race suit)	X	X	X	X	X
Skis	X	X	X	X	X
Bindings	X	X	X	X	X
Boots	X	X	X	X	X
Ski poles	X	X	X	X	X
Skins (one pair min.)	X	X	X	X	X
Helmet	X	X	X	X	X*
Gloves	X	X	X	X	X*
Backpack	X	X	X	X	X*
Three layers up	X	X	X*	X*	X*
Two layers down	X	X	X*	X*	X*
DVA	X	X	X*	X*	X*
Snow shovel	X	X	X*	X*	X*
Snow probe	X	X	X*	X*	X*
Survival blanket	X	X	X*	X*	X*
Eyewear	X	X	X*	X*	X*
Whistle	X	X	X*	X*	X*
<b>SUPPLEMENTARY EQUIPMENT</b>					
Fourth layer					
Ski cap or head band					
Second pair of gloves					
Head lamp					
Second pair of eyewear					
Crampons					
Second pair of skins					
Dynamic rope (one per team)					
Harness					
Via Ferrata kit					
Two connectors					

The athlete must bring all obligatory and supplementary equipment to the event. During the race TCM, the LOC will display the list of all the required equipment for the race.

For Vertical, Sprint and Relay races, if the entire race is on a secured ski slope and the weather conditions are favourable, the Event Jury can decide to remove some elements of the compulsory equipment marked with yellow asterisk (X\*).

### 22.1. Items supplied provided by the Local Organising Committee time-keeping company

In the World Cups and European World Championships the ISMF official time-keeping company will provides the competitors athletes with:

- race numbers/bibs, which must not be folded or cut;
- includes an electronic device timing chips, which must be placed in the appropriate box once the athlete has crossed the finish line or returned if the athlete decides not to start the race after the bib distribution;
- Chips not returned during the season will be invoiced to the NF of the respective athlete who did not return the chip with an amount of € 110,00 per chip.

- must be displayed in the place(s) reserved for this purpose (back of the backpack and the front part of the both thighs) throughout the duration of the race. In the case of a Vertical race, where the use of a backpack is not compulsory, one bib number is reserved for the back.
- may need to be returned once the competitor has crossed the finishing line.

## 22.2. Equipment inspection

Equipment may be inspected at the finish line or at any other point on the track during the race (without stopping the athlete, the controller takes note as the athlete goes past).

The athlete is totally responsible for his/her equipment.

If an athlete has doubts about his/her equipment, he/she can have it checked by the Race Jury at the end of the race TCM the day before the race.

ISMF and LOC designates a reserved area for the inspection of compulsory equipment for the athletes. Equipment inspection is presided by a member of the ISMF staff or a person designated by the ISMF Jury President.

The equipment and other devices inspection on the race day will be conducted as follows:

- At the start:
  - Individual inspection to control the good working order of avalanche transceivers for all athletes.
  - Taking note of all the numbers of the athletes.
  - Control of the chips
- During the race:
 

The organisers will control DVA/transceivers.
- At the finish:
  - Athlete's equipment is inspected (systematic or random inspections according to the instructions issued by the ISMF Jury President). DVA control after finish line is compulsory for all athletes.
  - ISMF referees will use calibrated scales and weights for equipment checks.

The referees will check the functioning of the ski brakes during the material control.

## 23. RACE ORGANISATION

### 23.1. The start

Any changes from the previous day's TCM must be announced 30 minutes before the start of the race during the pre-start TCM.

If the start is delayed, announcements must be made every 15 minutes in English at the start and pre-start / warm-up area.

#### 23.1.1. Starting procedure

For the track inspection of the Sprint and (Mixed) Relay races, the track opening will be available for 20 minutes in total.

If the ski brake is broken in the track inspection, the qualification, or any heat, the athlete cannot start the next phase of the Sprint/Relay race without both ski brakes working properly.

INDIVIDUAL – TEAM – VERTICAL – RELAY	TIME BEFORE OFFICIAL START	SPRINT
Avalanche transceivers and equipment are inspected.	10-20 minutes	
Athletes are called to the start line.	5 minutes	Athletes are called to the start line

Athletes are placed in starting position at the start line.	3min	Athletes are organised on the Pre-Start. After this moment the entrance to the pre-start tent will be closed.
The speaker will call "2 minutes until the start" in accordance with the ISMF Jury President.	2 minutes	
The speaker will ask for silence. The referees must verify that all of the athletes have placed the front part of the skis totally behind the start line.	20 seconds	The speaker will ask for silence. The athletes will move from Pre-Start line to the Start line and are asked to stay stationary in place. The referees must verify that the front part of the skis are totally behind the start line.
The ISMF Jury President calls: "Take your marks," Athletes must stay stationary and in position. Referees will check that all skis are totally behind the start line.	About 10 seconds	The ISMF Jury President calls: "Take your marks."
The ISMF Jury President will call: "Set." After this command is given, all athletes must remain motionless and in their set position.	1-2 seconds	The ISMF Jury President will call: "Set." After this command is given, all athletes must remain motionless and in their set position.
Start signal pistol or whistle.	0 seconds	Start signal pistol or whistle.

#### 23.1.1.1. False start

In the case of a false start, athletes are not stopped; the penalty will be directly applied to the athletes after he/she crosses the finish line. False start penalty applies only if the ISMF starting procedure is respected and if there is a camera video on the start line. The penalty applies for the first who commits the false start.

#### 23.1.1.2. Specifications for Individual, Team, Relay or Vertical races

A pole position starting system is compulsory for the top World Cup athletes, according to the current World Cup ranking. If it is the first race of the season, the Specialty World Cup Ranking of the previous season will be adopted. In case there is not a ranking to be adopted, a random system will be used.

The Team and Relay race starting positions are decided by adding together the WC ranking of each of the two teammates.

#### Race Schedule for Relay

- Track inspection time for Youth teams (20min)
- 15min rest
- Youth Race
- Track inspection time for Senior Women teams (20min)
- 15min rest
- Senior Women Race
- Track inspection time for Senior Men teams (20min).
- 15min rest
- Senior Men Race.

Race Schedule for Mixed Relay (In the WCH and CCH with youth mixed team, schedule will include first the youth race)

Only the best 12 teams qualify for the final, the quota per NF is one team. If the number of teams is less than 12 teams, there will also be a qualification in order to determine the starting order. The time between the last qualification and the final is 25min. Depending on the number of teams in the qualification (at least more than

24 teams) the Event Jury shall be able to decide to introduce a final B (also depending on weather conditions) with the second best 12 teams of the qualification. The quota per NF for the final B is two teams.

- Track inspection for the mixed teams (20min)
- 15 min rest
- Qualification
- 25min rest time after the arrival of the last athlete of the qualification
- Mixed Relay top 12 final.

Qualifications. The start time and order will be displayed and cannot be modified. It will be done according to the number of athletes registered. An athlete will start every 30seconds, with all women going first, followed by all men. For the qualification the athletes will make just one lap, from the start to the finish line. The order of the start will be according to the ranking of the Nation relay WC for the WC and WCH and CCH. The highest ranked teams will begin qualifications in descending order and the non-classified teams will start after and randomly.

The ranking of the qualification will be the summatory of the time of the women and man of each team.

#### 23.1.1.3. Specifications for Sprint races (heats)

- For the heats, the athlete with the best qualification time chooses a start lane, then the second placed athlete, then the third placed athlete.
- For the semifinals and finals, the athlete with the best time in the previous heat chooses the start line position, then the second, etc.
- During the qualification stage a single athlete starts every 20 seconds, timed against the clock.
- Semifinals composition: In the case of five heats, for the composition of the semifinals there will be two Lucky Losers. The Lucky Losers will be the two best times of the heats among athletes not qualified for the semifinals. It means that the two lucky losers can come from the same heat.
- Exception: If the timekeeper is not available to take times during the heats, the lucky loser from the heats will be the fastest two third-place athletes using the time from the qualification stage.
- Final composition: the two first athletes from each semifinal and two lucky losers with the two best times from both semifinals.
- Athletes during the heats must be present in the pre-start tent 3 minutes before their start time. If an athlete does not arrive, that racer is not allowed to access to the start line and is prohibited from starting the heat.
- If a athlete, during the qualification does not arrives at least 1min before their starting time to the start line, that athlete is not allowed to start.
- In order to preserve the quality of the track, athletes cannot make direct descent race lines during pre-race reconnaissance. During this reconnaissance phase, the LOC will place slalom poles or nets across the 2 m close to the race gate, so athletes must go around them.
- For the sprint, in case of bad weather conditions, the Event Jury, in order to make the race shorter and safer, can take the decision to go directly to the final after the qualification stage with the 6 best places from the qualification. The Event Jury should take this decision before the start of the race and communicate it to the coaches and athletes in the TCM 30min before the start., except in the case of sudden conditions that may suggest taking this decision later. If the decision is done before the start the ranking points of the race will be included in the overall ranking.

YOUTH (U18 & U20) SPRINT SCHEDULE in WCH and CCH:

The entire youth race takes place before the senior race.

- 15min track inspection
- 15min rest

- Just after the track inspection, forerunners are recommended
- Qualifications: the start time and order will be displayed and cannot be modified. Will be done according to the number of athletes registered in each category to permit as most recovery time as possible with a minimum of 15min after the arrival of each category before the heats (usual schedule according to the registration of previous seasons).

- U20 Men
- U20 Women
- U18 Men
- U18 Women

\*\*If there is a category of U20 Men or Women with less than 24 athletes, this category will start the qualification after the category that will compete in the heats scheduled to permit a longer recovery time. The ISMF will prepare the final schedule according to permit as longer recovery time as possible for all categories.

- Heats (only for U20):
  - Five or four heats with six athletes.
  - If there are from 12 to 23 athletes registered for each category, the heats do not take place and the best 12 athletes go directly into semifinals.
  - If there are from 24 to 29 athletes registered, there will be 4 heats; if there are 30 or more than 30 athletes, there will be 5 heats.
  - There is an in-line start (see placement on the start line), a photo finish or a video check is set up.
  - If there are 4 heats the first 3 athletes of each heat will go on to the semifinals. If there are 5 heats, the first two athletes of each heat, as well as the two "lucky losers" go on to semifinals.
  - Lucky loser designation: (if 30 and more than 30 athletes registered) the two best times of the heats among racers not qualified for the semifinals. If the timekeeping is not able to take exact times during the heats, then the times for the lucky loser designation will be taken from the qualification.
- Heats U20 Men
- Heats U20 women
- Semifinals (6 athletes every semifinal) for U18 & U20 Sprint Races will not take place if there are less than 12 athletes registered 3 best athletes of every semifinal will go on the final.
  - Semifinal U18 Men
  - Semifinal U18 Women
  - Semifinal U20 Men
  - Semifinal U20 Women
- Without semifinals, the starting order is as follows:
  - Final U18 men (6 best times of the qualification)
  - Final U18 women (6 best times of the qualification)
  - Final U20 men (6 best times of the qualification)
  - Final U20 women (6 best times of the qualification)
- During the qualifications, there will be a 2-minute break between each youth category (female/male U18 and female/male U20).
- The track will be open 15 min prior to the senior/U23 (for recognition) directly after the arrival of the last youth final and will be closed 15 minutes before the beginning of qualifications.



**SENIOR SPRINT SCHEDULE in WCH and CCH:**

- 15 min: track inspection.
- Qualifications: The start time and order will be displayed and cannot be modified.
  - Senior Women
  - Senior Men

**\*\*If there is a category of Senior Men or Women with less than 24 athletes, this category will start the qualification after the category that will compete in the heats scheduled to permit a longer recovery time. The ISMF will prepare the final schedule according to permit as longer recovery time as possible for all categories.**

- Heats:
  - Five or four heats with 6 athletes.
  - If there are from 12 to 23 athletes for each category, the heats do not take place and the best 12 athletes go directly into semifinals.
  - If there are from 24 to 29 athletes for each category, there will be 4 heats; if there are 30 or more than 30 athletes, there will be 5 heats.
  - There is an in-line start (see placement on the start line), a photo finish or a video check is set up.
  - If there are 4 heats the first 3 athletes of each heat will go on to the semifinals. If there are 5 heats, the first two athletes of each heat, as well as the two "lucky losers" go on to semifinals.
  - Lucky loser designation: (if 30 and more than 30 athletes on the start) the two best times of the heats among athletes not qualified for the semifinals. If the timekeeping is not able to take exact times during the heats, then the times for the lucky loser designation will be taken from the qualification.

- Semifinals:

**\*\*If there are less than 12 athletes for each category the semifinals will not take place and the best 6 athletes go directly to the finals.**

- There is an in-line start (see placement on the start line), a photo finish or a video check is set up.
- The first three athletes of every semifinal go on to the final.
  - Semifinal A Women
  - Semifinal B Women
  - Semifinal A Men
  - Semifinal B Men
- Final:
  - There is an in-line start (see placement on the start line), a photo finish or a video check is set up.
  - The starting order is as follows:
    - Final A Senior Women
    - Final A Senior Men

## 23.2. The finish

### 23.2.1. Finish procedure

The finish shall proceed as follows:

- times and finishing orders are established by the electronic timing system. In case of a photo-finish, the finishing order is established when the athlete's front foot crosses the finish line;

- when the difference of time between two athletes is under 1/10 of a second, the finish order is established when the front part of the athlete's foot crosses the finish line (as indicated by photo finish, film, etc.);
- if a competitor falls while crossing the finish line, all of his/her body must cross the line without any outside help (except for teammates in team races) in order to declare a finish;
- The athlete should cross the second line in the arrival before stopping;
- for team races, teammates must finish together (less than 5 seconds between them) and the team's finishing time is that of the second teammate;
- a Flower Ceremony podium with the first three athletes will take place shortly after their arrival for press coverage. After the Flower Ceremony the 3 top athletes will pass to the equipment control done by LOC staff under the responsibility of the Race Jury.
- the athletes are allowed to have their race equipment on this podium;
- in the event of Anti-Doping controls, athletes must submit to tests or be liable to sanctions;
- every athlete must present an official Passport/ID card or a copy, if required during the equipment control.

(For technical specifications of the finish area, refer to the Technical Race Guidelines.

### 23.3. Transition area and check point

- The transition areas are all the designated locations where the athletes must change from one mode of travel to another.
- A transition area is a closed area (with nets, ropes, flags), reserved for the athletes and the qualified track staffers.
- The flags used to mark the transition area will be of the colour of the next section (e.g., yellow if it is before a foot part, red if it is before a descent, etc.).
- A narrow gate (2m minimum for individual/team races and 3m minimum for Sprint/relay race) controls the exit. An image sign will indicate the operation to be carried out.
- The entrance and the exit gates of the area should be clearly marked, preferably with blue line in the snow with environmentally friendly marking material.
- Under instruction from race headquarters, the transition area chief must have enough authority to give instructions to athletes (for example: giving instructions to put on an extra layer of clothing, stopping the race under the authority of the LOC Race Director, etc.).

Athletes must pass through all the transition areas or check points present on the race track.

### 23.4. Mixed Relay and Relay race

#### A - Team presentation at the start area

All members of the team must be present in the pre-start tent 3 minutes before the start for the media presentation of the team.

#### B – Handover

Handover must take place inside the entry and exit line of the handover area. Handover is done by touching with the hand of the predecessor any part of the body including the backpack (not the poles) of the successor. At the moment of the contact the skis of both athletes must be within the handover area. The athletes shall only enter the handover area when they see their partner entering the previous transition area. The predecessor must leave the track via the exit area within 10 seconds.

The relay is exchanged when the finishing athlete touches with his/her hand any part of the following athlete's body including the backpack.

Relay exchanging must take place inside the handover zone. This zone is defined between a preferably entry blue line and a preferably exit blue line. At the moment of the body/hand contact, both skis of each athlete must be inside the lines of the (touching the line is not allowed) handover area.

For safety reasons, it is compulsory to include a short uphill (with skins on) before the handover. The last athlete of the Relay can arrive either directly to the finish line (by skating) or with skins on (short uphill) depending on the conditions of the race venue.

If a team's athlete is overlapped, that athlete will be stopped in the following transition area. If there is/are other athlete(s) in the relevant team, he/she/they will not be allowed to start their own lap.

#### C – Final heat

Starting position is chosen according to the qualification time. The best team will be able to choose its start line position first. If there is a final B it will take place before the final A.

Final A composition with a maximum of 12 teams (quota of one team per NF in the WC and quota of one team per NF in WCH and CCH).

Depending on the number of teams in the qualification the Event Jury shall be able to decide to introduce a final B (also depending on weather conditions). Final B with a minimum of 6 teams (quota of two teams per NF in the WC and quota of one team in WCH and CCH).

Without a final B, the ranking is defined by the qualification time.

If there is a final B it will take place before the final A.

#### D – Overlapping

An athlete is considered as overlapped in a Relay race, when between this athlete and the leader of the race (first athlete) there is not any unused transition area between them. In this case the overlapped athlete will be stopped when entering the next transition area. From this moment the athlete will leave the track and move safely to the finish area without interfering the race. The overlapped team will be ranked with the position of the team at the moment when entering the transition area where the athlete was stopped (the IRM will be LAP).

### 23.5. Conduct of athletes during the race

#### 23.5.1. Flag colour

The sections marked with green flags must be carried out on skis with skins affixed to the underside of the skis and with bindings secured to the boots in uphill mode.

The sections marked with yellow flags must be carried out on foot with skis on the backpack or in the hands if allowed by the Event Jury.

The sections marked with red flags must be carried out on skis without skins affixed to the bases of the skis, and with bindings secured to the boots in downhill mode.

The boots must be locked during all the downhill parts marked with red flags except in the case of broken equipment. In the case of broken equipment, athletes have to show it to the equipment control.

#### 23.5.2. Follow the markings

Athletes must follow the track markings closely in ascent and descent.

In ascent, the athletes must go in the direction of the next flag. In case of a kick turn you should follow the marked tracks; it is not allowed to cut.

In downhill the athletes must go in the direction of the flags.

All dangerous and/or unsportsmanlike behaviour will be sanctioned.

#### 23.5.3. Overtake

An athlete who is about to be overtaken must, without fail, immediately leave the tracks and allow the athlete who shouts "TRACK" to pass, except in the event of presence of a ridge.

#### 23.5.4. Through by the gates or waypoint

If there is a gate (two sets of two poles with a panel of the same colour) along the tracks (uphill and downhill), the athletes have to go through them.

#### 23.5.5. Foot part

Skis must be carried on the backpack using two (2) fastening straps designed for this purpose (skis cannot be carried in shoulder straps and must remain fastened to the backpack of the athlete). In the event that the skis detach from the backpack, the athlete must stop to reattach the skis.

##### 23.5.5.1. Foot part with crampons

If crampons are mandatory in the foot part and a crampon detaches from the boot, then the athlete must stop to reattach the crampon immediately.

#### 23.5.6. Transition area

A - Transition area is marked by an entry and an exit line, preferably in blue paint. If another type of limit is used, it must be defined at the TCM. It is compulsory to use the same colour for the lines of the entire race track.

B - Athletes must carry out all transition manipulations required. Only removal or attachment of pole connections and engagement of the rear part of the binding can be done outside of the transition area.

C - The entry and exit lines are inside the transition area. While doing a transition manipulation, it is a penalty if a ski or any part of the athlete touches the snow at any location outside of the transition zone.

D - The athlete must stay in the same place from the beginning to the end of the transition manipulations.

E - Prior to starting transition manipulations, ski poles must be placed on the snow or ground, next to the athlete. The athlete can start his/her transition manipulation when his/her hands are free of poles. It is not allowed throw the poles before stopping. The ski poles may not be picked up while the athlete is performing the transition manipulations and stay inside the transition area until the end of the manipulation. The athlete must pick up the ski poles before leaving the transition area. The athlete is considered outside the transition area when his/her skis are completely outside the exit line. If the athlete must move the poles during the manipulations (ex. bringing them closer) he/she must stop the manipulation and move the poles. Stop manipulation means do not have anything in the hand(s) except the pole. The athlete may not continue the manipulation until the poles are again resting on the ground. This applies to when the athlete takes off/puts on skins or crampons, packs/unpacks skins or crampons, unfastens/fastens skis to the backpack, including the part of the transition manipulation where the athlete zips/unzips the suit.

F - The athlete must pick up his/her both poles at the end of the transition manipulation. If, unfortunately, another athlete interferes with his/her pole(s), or if one/both pole(s) is/are broken, the athlete can continue without one/both pole(s).

G - Special situation: due to the speed in the manipulations, it is possible for the athletes to make an error like not correctly fixing the front part of the binding, not locking one boot, losing a skin, etc. The athlete has to correct his/her personal error and finish correctly the manipulation to continue the race. If this error is detected for the athlete still inside of the transition zone, the athlete has to put his/her poles on the ground before starting his/her new part of the manipulation.

#### 23.5.7. Skins

Athletes may have skins outside of race suit or backpack only during transition manipulations; at all other times they must pack their skins either inside their ski suit or place them in their backpack. The exception is for one pair of skins to be applied to the ski bases during appropriate times.

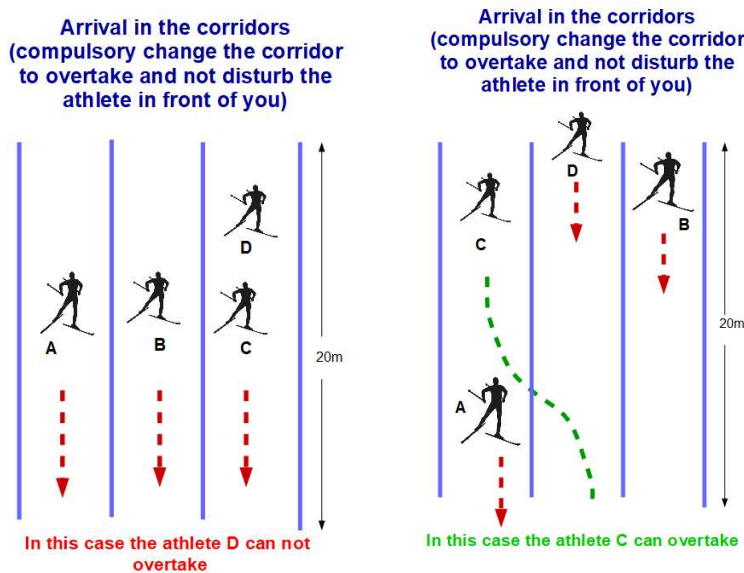
#### 23.5.8. Skins storage

While skins are not in use on skis, they must be packed inside the athlete's race suit or backpack. If during a transition manipulation a athlete packs their skins into their race suit, they must zip their race suit closed at least

until the armpit (a measuring point of the armpit will be used) prior to the end of manipulation. The skins may still be visible but cannot be dangling to any extent outside of the race suit or backpack. It is strictly forbidden to change equipment during a race with the exception of one or more broken ski poles along all race track and/or skis and/or bindings unless otherwise decided by the Race Jury. Refer to appendixes for the pictures of the correct skin storage.

#### 23.5.9. Arrival in skating

When the athletes enter to the finish area, skating corridors have to yield the track to the athlete that arrived first and respect the corridor. To overtake, the athlete must change the corridor.



#### 23.5.10. DVA

Athletes have to ensure that their device is functioning properly throughout the entire race. Athletes must keep their DVA in emission until they have passed through equipment control at the finish line.

- If a DVA is not working properly, the athlete will be stopped and immediately disqualified.

#### 23.5.11. Earphones

Earphones are forbidden during any ISMF races. They are allowed during the warm-up.

#### 23.5.12. Via Ferrata kit

On stretches using a fixed rope, where use of lanyards is compulsory, athletes must not at any time detach themselves from the fixed rope. When passing a point anchoring the fixed rope, the athlete must clip the second karabiner onto the following part of the rope before removing the first karabiner. Any breaches to these safety rules will be penalised.

#### 23.5.13. Wear all layers

The LOC Race Director or a checkpoint/waypoint chief may compel athletes, at any point on the track, to wear their windbreakers, caps or any other item of compulsory equipment.

#### 23.5.14. Outside assistance

No outside assistance is allowed.

**Exceptions:**

- changing a broken pole. He/she may change a broken pole anywhere and with anyone.
- changing a broken ski and/or binding. He/she may change a broken ski and/or binding only in the technical zone close to the refreshment area and/or a technical zone authorised by the Race Jury.
- refreshments only in the areas authorised by the Race Jury.
- athletes must render assistance to fellow athletes in distress or any kind of danger. The Race Jury will take into account the ranking of the previous transition zone or the intermediate time if it is more favourable than the final position.

**Abandon:**

- An athlete having difficulties may give up on his/her own initiative or be forced to give-up by decision of the LOC Race Director or one of the doctor's present.
- Giving up (by own initiative or forced) must take place at a checkpoint or waypoint according to the procedure described during race TCM except under extreme circumstances. For team races, if one team member gives up then the other will be told to give up and must follow instructions given by the controllers. Every athlete having withdrawn MUST inform the ISMF Jury President (or his representative) upon arrival at the finish area. The athletes having withdrawn may also be subject to doping control.

#### 23.5.15. Respect the environment

Athletes must respect the environment. Athletes must leave any rubbish in only the dedicated trash bag between the two lines marking the entrance and the exit of the refreshment areas. Penalties will be applied to athletes seen littering or abandoning equipment on the track (including in the transition area) or for any other poor environmental conduct.

#### 23.5.16. For team races

- Team members must leave the transition area together (i.e., before crossing the line which marks the exit of the transition area). This means that both members have finished transition manipulation when the first teammate crosses the exit line.
- Each athlete must carry his/her own backpack throughout the entire duration of the race with all the required equipment (except skis).
- In team races, athletes may only carry his/her teammate's skis if there are two separate sets of two fastening straps for carrying skis on his/her backpack that comply with the rules.
- Assistance is only allowed between team members. It is forbidden to use a rope or an elastic to tow his/her teammate during the first 15 minutes of the race during descents and in the parts defined by the Event Jury and announced in the TCM. If the use of ropes is not mandatory during a downhill, as in the traverse of a glacier for example, the rope (or elastic) must be put in the backpack or in the race suit during descents.
- The members of a team must not be separated by more than 30 seconds in ascents and more than 10 seconds in descents. All teams will be subject to surprise inspections throughout the track. The two teammates cannot have an interval of more than 5 seconds between them on the finishing line.

#### 23.5.17. Offences to the LOC, ISMF officials or ISMF image

Athletes and coaches must respect the LOC, the officials and the image of the ski mountaineering during the race and during all events. These behaviours will be analysed by the Race Jury. In case of need, the International Disciplinary Commission of the ISMF will decide the sanction in less than a month.

#### 23.6. Safety/Event stoppage

The LOC Race Director, after having informed the ISMF Jury President or/and the ISMF Event Director, can stop the race for safety reasons or sporting fairness. A report of the decision will be drawn up immediately.

### 24. ESTABLISHMENT OF RESULTS

The results, approved by the ISMF Jury President and displayed as, and when, athletes finish, with full results available immediately after the last athlete crosses the finish line and passed the equipment control. The ranking is carried out by adding the finishing time to any penalties incurred by the Race Jury. At World Cups and World Championships, the timings/results are produced by the ISMF timings provider. Provisional results are displayed after the first athletes cross the finish line.

If there are no means to decide between athletes, then a tie is declared.

Championships, Cups and World ranking are treated as described in the Ranking Rules.

#### 24.1. Offences and penalties

##### A. General – for infringements not specifically cited

For the infringements not cited in the following tabs (B, C, D, E, F), the referee uses scale A

#	Offences	Penalties	
		Team and Individual races	Vertical, Sprint and Relay races
A.1	Cheating, unsportsmanlike or important safety fault	disqualification	disqualification
A.2	Behaviour that may intentionally hinder	3 minutes	1 minute
A.3	Minor technical error, involuntary negligence,	1 minute	15 seconds

##### B. EQUIPMENT

Any compulsory equipment required by the Race Jury replaced during the race or lacking at a checkpoint or at the finish (except for broken ski poles/ski and/or bindings). Cumulative penalties are given for each piece of missing equipment.

#	Offences	Penalties	
		Team and Individual races	Vertical, Sprint and Relay races
B.1	Skis, binding or boot not in compliance with the rules	disqualification	disqualification
B.2	Ski and bindings or boot weight: between 1 and 20 grams missing	3 minutes	1 minute
B.3	Ski and bindings or boot weight: 21 or more grams missing	disqualification	disqualification
B.4	Missing equipment or equipment not in compliance with the rules for these items: DVA; DVA without battery or switched off during the race or in backpack; Snow shovel, probe; Helmet, included but not correctly worn; Ski brakes  If required: harness, lanyard, karabiners – Via Ferrata kit head lamp, rope, crampon not in compliance with rules or missing at the start line;  No penalty for equipment broken during the race. Athletes have to prove equipment is broken.	disqualification	disqualification
B.5	Missing equipment or equipment not in compliance with the rules, for these items: Clothes (for each item missing), long sleeves in the first layer (except Vertical race if accepted by the Event Jury), survival blanket, gloves (included not worn correctly during the race), eyewear (excepted if not required by the Event Jury), backpack, ski cap or headband, whistle, skins, passport/ National ID card or a copy. Pole(s) and Ski(s) missing (only for team and Individual races) one or both crampons.  No penalty for equipment broken during the race. Athletes have to prove equipment is broken.	1 minute (for each item missing)	15 seconds

	Any pole abandoned on the track must either be 1) broken or 2) obstructed by an outside influence.		
<b>B.6</b>	DVA out of order at the finish line Dead battery during the race DVA switched off after the passage of the finish line, before the equipment control.	3 minutes	1 minute
<b>B.7</b>	Crampon or crampons missing in a foot part with crampons	disqualification	disqualification
<b>B.8</b>	Head lamp not switched on	3 minutes	1 minute
<b>B.9</b>	Chip or electronic system missing at the start line	No start	No start
<b>B.10</b>	Chip or electronic system missing at the finish line	1 minutes	15 seconds

### C. BEHAVIOUR

Ignoring correct racing technique required for a given section of the track, disrespect of marking and of track itinerary, any actions considered to be dangerous or jeopardising race safety or the proper running of the race, unsportsmanlike conduct.

#	Offences	Penalties	
		Team and Individual races	Vertical, Sprint and Relay races
<b>C.1</b>	False start	1 minute	15 seconds
<b>C.2</b>	Missing checkpoint – Voluntary or involuntary	disqualification	disqualification
<b>C.3</b>	Not following the correct track on a ridge	disqualification	disqualification
<b>C.4</b>	Missing a Gate (Downhill section) - Voluntary or involuntary -	1 minute	15 seconds
<b>C.5</b>	Having dangerous and/or unsportsmanlike behaviour by not closely following the track markings in ascent/ descent	disqualification	disqualification
<b>C.6</b>	Disregarding instructions given by an official on the track (at the start, at checkpoints or waypoints, at the finish).	3 minutes	1 minute
<b>C.7</b>	Not respecting the indicated mode of locomotion (e.g., skiing down a section indication as being on foot etc.). According to the point 4.6 (Conduct of athletes during the race – 1. Flags colours) In the case of broken equipment, the athlete will not be penalized if he/she does everything possible to avoid destroying the trail.	3 minutes	1 minute
<b>C.8</b>	Walking without crampons on a section where crampons are compulsory (except broken equipment checked by the controller).	Disqualification or 3min if crampons broken	Disqualification or 1min if crampons broken
<b>C.9</b>	Incorrect fastening of skis on the backpack (less than two fastening points).	1 minute	15 seconds
<b>C.10</b>	Removable anti-slipping skins not kept inside the ski suit or backpack.	1 minute	15 seconds
<b>C.11</b>	Crampons without straps clipped on the ankles.	3 minutes	1 minute
<b>C.12</b>	Crampons outside the backpack.	3 minutes	1 minute
<b>C.13</b>	Ski poles not placed flat on the ground in a transition area.	1 minute	15 secs
<b>C.14</b>	Not clipping the karabiner to a compulsory rope.	3 minutes	DNA
<b>C.15</b>	Not yielding the track or disrespecting finish area skating corridor rules.	1 minute	15 secs
<b>C.16</b>	Pushing, shoving, or making another athlete fall.	Voluntarily: disqualification Not voluntarily: 1 minute	Voluntarily: disqualification Involuntary: 15 seconds
<b>C.17</b>	Not rendering assistance to a person in distress or in danger.	3 minutes	1 minute
<b>C.18</b>	Receiving outside help: except for changing broken ski in the technical zone and/or poles (everywhere on the track).	3 minutes	1 minute



<b>C.19</b>	Disrespecting the environment.	3 minutes	1 minute
<b>C.20</b>	Disrespecting or insulting anyone participating in the event (Jury, officials, athletes, organisers, spectators, etc.) or any behaviour that can damage ISMF and ski mountaineering during the race	Disqualification and the EJ sends the success to the International Disciplinary Commission of the ISMF	Disqualification and the EJ sends the success to the International Disciplinary Commission of the ISMF
<b>C.21</b>	Disrespecting or insulting anyone participating in the event (Jury, officials, athletes, organisers, spectators, etc.) or any behaviour that can damage ISMF and ski mountaineering during the event except during the race	The EJ sends the success to the International Disciplinary Commission of the ISMF	The EJ sends the success to the International Disciplinary Commission of the ISMF
<b>C.22</b>	Work in progress – to be published in 3 <sup>rd</sup> roll-out.		
<b>C.23</b>	Incorrect manoeuvre in the transition area	1 minute	15 seconds
<b>C.24</b>	In case of abandon or DNS the athletes who does not inform the organisation will start in the rear part in the following race.	The athlete will start in the rear part in the following race (100,00 €)	-

#### D. SPECIFIC PENALTIES FOR TEAM RACE

#	Offences	Penalties
<b>D.1</b>	Team members not together when leaving a check point or transition area.	1 minute <b>for each transition area.</b>
<b>D.2</b>	Team member not carrying own compulsory equipment of the ISMF list in own backpack throughout the duration of the race or at the finish line (exception for skis). The Event Jury will decide and inform in the TCM about the supplementary equipment of the ISMF list.	Disqualification
<b>D.3</b>	Athlete carrying a teammate's skis without fastening them correctly to backpack.	1 minute
<b>D.4</b>	The members of a team must not be separated by: - more than 30 seconds in ascents; - more than 10 seconds in descents. All teams will be subject to surprise inspections throughout the track.	1 minute (for each control point)
<b>D.5</b>	Interval of more than 5 seconds between the members of a team on the finishing line	In the event of intervals exceeding 5 seconds between team members, each additional second will incur a penalty adding the same number of seconds. E.g.: 15 second interval = 10 excess seconds. Penalty = 10 excess sec + 10 penalty sec = 20 sec. Interval of 1 min 5 sec = + 1 min. Penalty = 1 excess min + 1 penalty min = 2 min.
<b>D.6</b>	Using a rope (or elastic) on a part of the track where it is strictly forbidden	3 minutes
<b>D.7</b>	The rope/elastic not put away securely in backpack or inside the race suit.	1 minute

E. SPECIFIC PENALTIES FOR RELAY RACE		
#	Offences	Penalties
E.1	Incorrect relay hand-over (as defined in the rules).	1 minute
E.2	The same athlete races two legs.	Disqualification

F. SPECIFIC OFFENCES & PENALTIES for COACHES BEHAVIOUR		
#	Offences	Penalties
F.1	Not respecting designated areas for coaches, or areas with limited access.	The Event Jury prepares a report for the International Disciplinary Commission of the ISMF, who will decide a possible sanction
F.2	Not rendering assistance to a person in distress or in danger.	The Event Jury prepares a report for the International Disciplinary Commission of the ISMF, who will decide a possible sanction
F.3	Assisting own athletes (with the exception of changing broken ski and/or poles).	The Event Jury prepares a report for the International Disciplinary Commission of the ISMF, who will decide a possible sanction
F.4	Disrespecting or insulting anyone participating in the event (Jury, officials, athletes, organisers, spectators, etc.) and/or disrespecting a decision of the Jury.	The Event Jury prepares a report for the International Disciplinary Commission of the ISMF, who will decide a possible sanction
F.5	Infringement of any other rules not cited above.	The Event Jury prepares a report for the International Disciplinary Commission of the ISMF, who will decide a possible sanction

#### 24.2. Results in the event of race stoppage

Ranking will be established according to times and orders at the last checkpoint passed by the first athletes. Athletes who have not yet reached this checkpoint will be ranked according to their times and order at preceding checkpoints.

The ISMF Event Jury decides if the results are fair-play and could be used for World Cup ranking and World ranking.

#### 24.3. Protests

Work in progress – to be published in 3<sup>rd</sup> roll-out.

#### 24.4. Podiums

The winners of each category receive awards (refer to Organisation Event Guidelines). Team heads must make sure that award-winners wear the official uniforms of their nation and are present at the Award Ceremony.

Podiums for ISMF races will take place before any other podiums.

The last day of the event, the Award Ceremony should take place before 2 pm.

#### 24.5. Doping

Doping is strictly prohibited (Refer to the Anti-Doping section in the Organisation Event Guidelines).

## APPENDIX Q: PROTEST FORM

- [illegible]

Signature

Exact time ..... : ..... HH:MM

[illegible]

At ....., the .... / .... / .... (DD/MM/YY)

The ISMF Jury President

Exact time ..... : ..... HH:MM

## APPENDIX R: SKINS STORAGE PICTURES



## RACE EQUIPMENT RULES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 25. EQUIPMENT

The equipment listed hereafter is required for all ISMF events.

All equipment used by athletes taking part in ISMF events must be produced by a supplier that:

- Is registered in a chamber of commerce and industry.
- Is registered for VAT in the nation of origin (Intra community number for the EU or similar manufacturers).
- Has a product liability insurance, which covers the use of the equipment in ski mountaineering.

The labelled safety equipment must be CE and/or UIAA marked or comply with the requirements of a European rule in force (*except for the helmets, see chart in 4.1*) without any modifications, except by those authorised by the manufacturer in the written information supplied with the equipment.

No other compulsory equipment may be modified.

The athlete is responsible of his/her own equipment.

### 25.1. Equipment description for all ISMF events

ITEM	DESCRIPTION	CE or UIAA
A passport or a national ID card or copy	Required to be stowed away in the backpack or race suit. Every athlete must present an official ID document (passport or national ID card) or a copy if required.	
A pair of skis	<ul style="list-style-type: none"> <li>– with metallic edges covering at least 90% of their length;</li> <li>– minimal width of at least 80 mm in the front, 60 mm under the boot and 70 mm in the rear part;</li> <li>– ski length must be of at least 160cm for men and 150cm for women.</li> </ul> <p>The skis will be measured according to the method «Rolling».</p> <p>Minimal weight for skis and bindings:</p> <ul style="list-style-type: none"> <li>– Men: 780 grams per ski.</li> <li>– Women: 730 grams per ski.</li> </ul>	
Bindings	<ul style="list-style-type: none"> <li>– which allow heel movement during ascents and are blocked for descents;</li> <li>– they may or may not be equipped with security straps;</li> <li>– the binding system must have both a lateral and a forward complete release system (the boot is allowed to completely separate from the ski). The lateral release (front part) has to be lockable manually (<i>without the use of any tool</i>).</li> <li>– If a binding is TÜV certified, the locking mechanism is not necessary.</li> </ul> <p>The use of ski brakes is compulsory. Athletes without ski brakes cannot participate in the race.</p> <p>Ski brakes: Retention device for ISMF events which is designed to slow down a ski after a ski binding release or ski loss.</p> <ul style="list-style-type: none"> <li>– Uphill position: Arrangement of the ski brake during the ascent phase</li> <li>– Downhill position: Arrangement of the ski brake during the descent phase.</li> <li>– Braking position: Arrangement of the ski brake when set in Downhill position and the boot is released from the binding.</li> </ul> <p>Mixed bindings (front part from one manufacturer and rear part from another one) are not allowed.</p> <p>Boots and bindings must be set according to the manufacturer's instructions in order to guarantee optimum function of the release systems and the best protection of bindings and ski structure.</p>	



Boots	<p>Minimal weight for boots (shell and dry inner): Men and U20 Men: 500 grams All Women categories &amp; U18 Men: 450 grams</p> <p>In case of bikini liners, only the shell must cover the ankles. Each boot must have at least two (2) independent closing systems. Boots must be designed to be used with metallic crampons. Cross-country ski boots and bindings or equivalents are strictly forbidden.</p> <p>Sole:</p> <ul style="list-style-type: none"><li>- Notched rubber soles.</li><li>- The notched soles have to cover the 100% of the boot surface.</li><li>- The minimum notch depth is 4 mm.</li><li>- The minimum surface area of 1 cm<sup>2</sup> per notch.</li><li>- There must be at least 8 notches under the heel and 15 under the front part of the sole.</li></ul> <p>Modified boots by a second manufacturer are allowed only if there is a formal agreement between the two manufacturers, which is specified in the written information supplied with the modified part.</p> <p>Athletes in the U18 and lower category are not allowed to wear/use full carbon structured boots (including carbon composites or similar: Kevlar, aramite, etc.).</p>	
A pair of ski poles	<p>Carbon or other material Maximum diameter of 25 mm With non-metallic baskets.</p>	
A pair of removable anti-slipping skins	<p>Skins originating from wild animals are strictly forbidden. The skins have to cover at least 40% of the snow contact length of the ski. Use of adhesive tape is forbidden on the skins for environmental reasons.</p>	
Upper body clothing	<p>Three layers that fit the athlete well: 1 long or short sleeves or sleeveless, body-hugging layer (no bustier). Event Jury decides if compulsory. 1 ski suit with long-sleeves or a second layer with long-sleeves covering the whole arms. 1 long-sleeved wind breaker jacket. Event Jury decides if it is compulsory to put it in the backpack or worn. The jacket must be sized appropriately to fit the athlete.</p>	
Lower body clothing	<p>Two long-legged layers that fit the athlete well: 1 ski suit or ski pants covering the whole legs (no underpants) 1 breathable wind breaker trousers. Event Jury decides if it is compulsory to put it in the backpack or worn.</p>	
An avalanche detector	<p>Also called DVA or ARVA, that conforms to standard EN 300718 457 kHz frequency. The DVA has to be equipped with a 3 antennas receiving system. The DVA has to be worn in a closed pocket (zipper only) inside of the race suit at the belly level or as defined by the manufacturer.</p>	YES
A helmet	<p>Conforming to: - UIAA 106 and EN 1077 class B standards. - EN 12492 and EN 1077 class B standards. Helmets must be used (chin-strap has to be fastened) during the whole race (from the start to the finish line).</p>	YES
A snow shovel	<p>Conforming to ISMF standards (refer to appendixes).</p>	
A snow probe	<p>Conforming to ISMF standards (refer to appendixes).</p>	
A survival blanket	<p>The minimum surface area of 1.80 m<sup>2</sup>. Modifications subsequent to manufacture are not allowed. The term "survival blanket" is as defined by the manufacturer.</p>	
A pair of gloves	<p>That covers the entire hand up to the wrist - to be worn throughout the duration of the race.</p>	





A pair UV-protection eyewear	Recommended for the athletes (refer to appendixes).	
A backpack	With sufficient carrying capacity to hold all the equipment required by the rules, with two rear and/or lateral fastening straps for carrying skis. In the event of cooperation between teammates, the carrier's backpack must have two independent sets of fastening straps for skis. If the backpack has an independent crampons pouch, the pouch must be securely fastened to the back of the backpack (using Velcro straps, etc.). Crampons must be secured in the appropriate compartment of the backpack worn on the back.	
A whistle		
<b>SUPPLEMENTARY EQUIPMENT THAT MAY BE REQUIRED BY THE RACE JURY</b>		
A pair of metallic crampons	That conforms to UIAA standard 153, with at least 10 spikes. The two front spikes must adjust to fit the athlete's boots. They must have the original safety straps that should be properly fastened to all crampons during the on-foot portion of the race. When crampons are not worn on boots, they must be packed in the backpack or in the independent pouch carried on the back, with spikes facing each other.	YES
A harness	Conforming to UIAA standard 105	YES
Via Ferrata kit	With energy absorbing system for use in Via Ferrata Kit conforming to UIAA standard 128.	YES
Two (2) connectors - Via Ferrata kit connectors	That conform to UIAA standard 121. When the lanyard and the 2 connectors are not in use, they must be put away in the backpack or wrapped around the waist.	YES
An additional upper body thermal fleece layer of clothing	(Fourth layer with long sleeves) The sleeves must fit the athlete well. The fourth layer is comprised of thermal clothing which must have a minimum weight of 300 grams.	
A ski cap or headband		
A second pair of gloves	that must be thermal and wind-proof.	
A Head lamp in full working order;		
A second pair of UV-protection eyewear	Recommended for the athletes (refer to appendixes).	
A dynamic rope	That conforms to UIAA standard 101, with a minimum diameter of 8,5 mm and a length of 30 m.	YES
Skins	The Event Jury has the right to request additional skins.	
Wax	Use of fluorinated wax or tuning products containing fluorine is prohibited for all ISMF events (disciplines and levels).	

## APPENDIXES

### APPENDIX S: ISMF SNOW PROBE STANDARD

The manufacturer has to define the probe as a "rescue snow probe" and make a self-certification confirming that it meets this ISMF standard:

- Minimum external diameter: 10 mm
- Minimum total length: 240 cm
- When loaded without shock with a mass of 3 kg as in figure 1, the probe should not break or leave permanent deformations and should not go out of the supports or hooks the supports (with certain models, the locking system or the metallic point are prominent, and they prevent the exit of the supports).

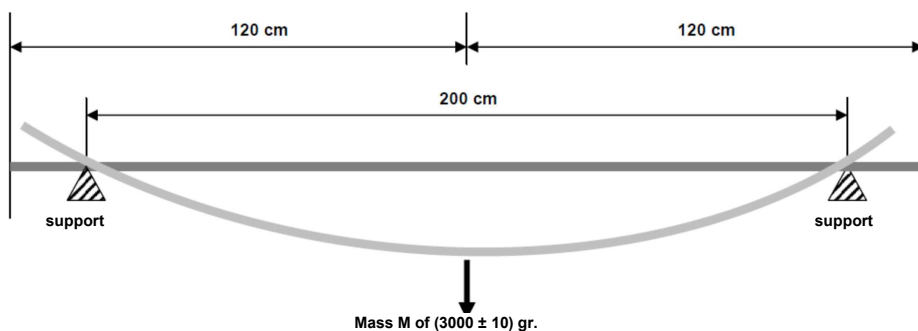


Figure 1

- When loaded without shock with a mass of 20 kg as in figure 2, the probe should not break and the different parts of the probe shall still fit one inside of the other.

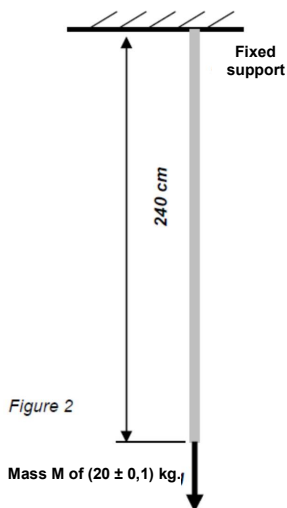
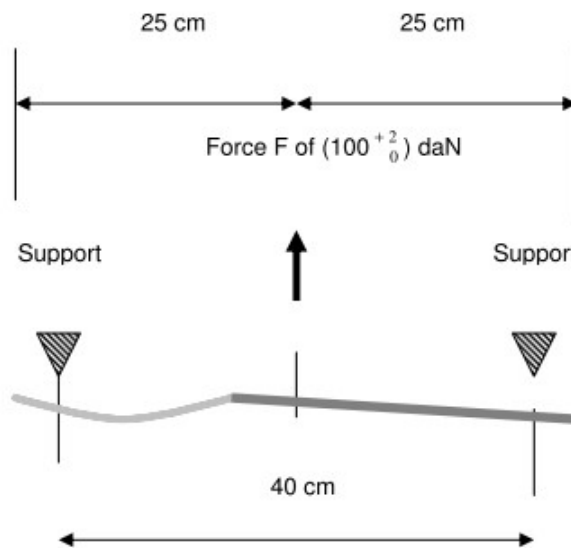


Figure 2

## APPENDIX T: ISMF SHOVEL STANDARD

- A snow shovel in compliance with the ISMF standard here stated, defined by the manufacturer as a "rescue snow shovel".
- The equipment concerned directly with safety cannot be modified; except for modifications performed or authorized by the manufacturer.
- The manufacturer has to define the shovel as a "rescue snow shovel" and make a self-certification confirming that it complies with the ISMF standard:
- Minimum shovel surface including a square of 20 cm x 20 cm.
- Test method: place a piece of 20 X 20 cm cardboard under the shovel: no part of the cardboard must be visible.
- Minimal total length of the shovel in working configuration: 50 cm.
- The shaft has to end in a T or L shape, so the athlete is able to push down / leverage the handle.
- The test sample for the strength test shall be conditioned for at least 1 h at  $(-20 \pm 3) ^\circ\text{C}$ . The test shall be carried out at  $(23 \pm 5) ^\circ\text{C}$ . The test shall begin within 2 min from removal of conditioning.
- Strength test: When loaded with a speed of  $(100 \pm 10) \text{ mm/min}$  as in figure 1, the shovel shall be capable of withstanding a static force of at  $(100 + \frac{2}{0}) \text{ daN}$  over a period of  $(60 \pm 5) \text{ s}$ .
- The test sample shall not break, nor go out of the supports, and no permanent deformations are admitted on any part of the shovel.

Figure 1



## APPENDIX U: RECOMMENDED EYEWEAR PROTECTION CHART

Catégorie de protection	Transmission visible	Transmission UVB	Race
Catégorie 0	80% à 100%	Max. 8% à 10%	Night race
Catégorie 1	43% à 80%	Max. 4,3% à 8%	Scandinavian race
Catégorie 2	18% à 43%	Max. 1,8% à 4,3%	
Catégorie 3	8% à 18%	Max. 0,8% à 1,8%	Daylight race
Catégorie 4	3% à 8%	Max. 0,3% à 0,8%	

## RANKING RULES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 26. DEFINITIONS

**Result:** it applies to a race, list of the athletes based on the time of race or place order following the Sporting Rules, all categories merged

**Category results:** result for one category (including its subcategories) - e.g.: Senior Results

**Ranking:** list of athletes based on the ranking score

**Ranking score:** accumulation of points obtained by one athlete during the ranking's period with all the races taken in account

**Rank:** athlete's position in a ranking

**Place:** athlete's position in the Category Results of a race

**WRK points:** points attributed to an athlete following his/her place and the race level for the WRK

**Time Points:** depend on the ratio of an athlete's finish time and that of the winner given as a percentage for each race, used to decide between dead heats.

**Place Points:** attributed to athletes depending on their results in a given race irrespective of the race coefficient.

**Race coefficient:** attributed to the race depending on the previous ranking of the best athletes to finish.

**Ranking points:** attributed to individual athletes, teams or countries and used to establish their position in race ranking.

## 27. APPROVED EVENTS

Only events that meet the following requirements will be taken into account for ISMF rankings:

- events announced in the ISMF calendar;
- with the participation of at least 3 athletes with ISMF licence;
- general compliance with ISMF rules;
- Transmission of results according to the ISMF results protocol.

## 28. MEANS OF RANKING

### 28.1. Place points

The following points are awarded to competitors/athletes and teams depending on their results for each race in which they participate.

Individual Race / Team Race / Vertical Race / Sprint Race / Relay Race - World Cup / Continental Championships / World Championships / Youth World Cup

Place	Points	Place	Points
1	100	17	34 (-1)
2	90 (-10)	18	33 (-1)
3	81 (-9)	19	32 (-1)
4	73 (-8)	20	31 ..
5	66 (-7)	21	30
6	60 (-6)	22	29
7	57 (-3)	23	28
8	54 (-3)	24	27
9	51 (-3)	25	26
10	48 (-3)	26	25
11	45 (-3)	27	24
12	43 (-2)	28	23
13	41 (-2)	29	22
14	39 (-2)	30	21
15	37 (-2)	31	20
16	35 (-2)	32	19

		33	18
		34	17
		35	16
		36	15
		37	14
		38	13
		39	12
		40	11
		41	10
		42	9
		43	8
		44	7
		45	6
		46	5
		47	4
		48	3
		49	2
		50	1

PINK – the top 6 priority, ORANGE – the top 11 priority, YELLOW – the top 16 priority, GREEN – the rest of positions

PLACE POINTS									
Place	Points	Place	Points	Place	Points	Place	Points	Place	Points
1	100	11	45	21	30	31	20	41	10
2	90	12	43	22	29	32	19	42	9
3	81	13	41	23	28	33	18	43	8
4	73	14	39	24	27	34	17	44	7
5	66	15	37	25	26	35	16	45	6
6	60	16	35	26	25	36	15	46	5
7	57	17	34	27	24	37	14	47	4
8	54	18	33	28	23	38	13	48	3
9	51	19	32	29	22	39	12	49	2
10	48	20	31	30	21	40	11	50	1

After 50<sup>th</sup> place, each athlete will be awarded one place point

## 28.2. Time Points

In order to decide between athletes or teams that have the same final ranking points (same final number of place points), race times will be taken into account. In the event of a tie, the final ranking will be determined by the addition of time points. Time Points depend on the ratio between the athlete's time and the winner's time (percentage).

If the athletes' time points are identical, then the tie will not be broken.

Time Points are calculated as follows:

$$Px = T1/Tx \times 100$$

Tx = time of the athlete or team X, in seconds

T1 = time of the winner (individual or team), in seconds

Px = Time Points of athlete or team X

Times are to the second, and percentages to the nearest hundredth.

For example: Athlete A wins the race in 2 hrs 00'00", athlete B finishes second in 2 hrs 03'30" and athlete X is 30th in 2 hrs 15'45". The results of the race are:

A: place points = 100; time points = 100.00

B: place points = 95; time points =  $7200 / 7410 * 100 = 97.16$

X: place points = 51; time points =  $7200 / 8145 * 100 = 88.39$

## 29. RANKINGS

### 29.1. Continental and World Championships rankings

#### 29.1.1. Country ranking

The country ranking is calculated by summing the Place Points of competitors/athletes who count for country ranking.

The number of competitors/athletes taken into account for country ranking and the coefficients allocated for each event are detailed in the table below.

For the U23 category, only PPs awarded in U23 ranking are taken into account.

For example, if during an individual event, an U23 finishes 1<sup>st</sup> in the U23 ranking and 3<sup>rd</sup> in the Senior ranking and is 1<sup>st</sup> for his/her country in both U23 and Senior categories, then his/her Place Points from the U23 ranking count with a coefficient of 1, whereas the place points of the Senior competitors/athletes from the same country who finished 2<sup>nd</sup> count with a coefficient of 1.

Type of event	Individual		Team	Vertical		Relay		Mixed Relay		Sprint	
	Senior Men & Women	U23, U20, U18 Men & Women	Senior Men & Women	Senior Men & Women	U23, U20, U18 Men & Women	Senior Men & Women	Youth Relay event	Senior Men & Women	Youth Mixed Relay event	Senior Men & Women	U23, U20, U18 Men & Women
Coefficient	1	1	1	1	1	1	1	1	1	1	1
Number of competitors/athletes /teams that count towards country ranking, men and women	1	1	1	1	1	1	1	1	1	1	1

Country ranking points

= (sum of Place Points of the country's first individual male Senior competitor/athlete)  
 + (sum of Place Points of the country's first individual female Senior competitor/athlete)  
 + (sum of Place Points of the country's first individual male U23 competitor/athlete)  
 + (sum of Place Points of the country's first individual female U23 competitor/athlete)  
 + (sum of Place Points of the country's first individual male U20 competitor/athlete)  
 +... etc. -

Countries can tie.

The country ranking will be considered to award the trophies for the World and Continental Championships.

#### 29.1.2. Medal Table

A Medal Table is made for each World and Continental Championships.

The ranking will be determined by:



- The Gold medal number
- Then Silver medal number
- Then Bronze medal number

### 29.1.3. Combined Senior Championship ranking

Combined Senior Championship rankings are calculated by adding the Place Points obtained by Senior athletes (both for men and women) from the three best results out of the following races: Team, Individual, Vertical, and Sprint Race.

Senior men combined ranking points = PPs for Individual races + PPs for Team races + PPs for Sprint races + PPs for Vertical races – PPs of the worst result out of the 4 races. In the event of a tie, the final ranking is determined using time points.

If one or more of the following races: Team, Individual, Vertical, and Sprint race cannot be held during the Continental or World Championships, then the combined ranking will be calculated by adding the place points obtained during all the remaining races.

### 29.2. Continental Cups rankings

The Continental Cups follow the same rules as the World Cups (see sections 34.1, 34.2 and 35.3), the only difference being that:

- Athletes from other continents can participate and be ranked on the race results.
- If the athlete and/or team are from the continent hosting the Cup, then their place points count towards the Continental Cup ranking and WRK.
- If the athlete and/or team are not from the continent hosting the Cup and if the event is open, their place points count towards the WRK.
- In order to be ranked in a Continental Cup, athletes/teams must:
  - have participated in at least one of the races that count for ranking.

### 29.3. World Cup and Youth World Cup rankings

#### 29.3.1. General principles

The ISMF Sport Department organises each season the World Cup's and Youth World Cup's calendars (Number of events, number and type of races, locations...). The World Cup concerns the Senior category and his sub-category (U23) as defined by the Athletes Participation Rules. The Youth World Cup concerns the categories U20 and U18.

#### 29.3.2. Rankings per athlete and per nation

The World Cup circuits gives rise to different rankings. Each ranking done per athlete for men and for women, except Mixed Relay World Cup ranking done per nation.

#### 29.3.3. Scoring

The score is the accumulation of the Place Points earned during the World Cup season for an athlete or a nation.

##### 29.3.3.1. Scoring for Mixed Relay races

For each Mixed Relay World Cup race, a Nation Ranking List (NRL) is produced.

The NRL is based on the race result list but keep only the best team of each NF (adjusted result).

The score of the Mixed Relay World Cup is per nation and calculated from the NRL Place Points at each race.

#### 29.3.4. Tie

In case of Tie in any ranking, Time Points will be used to rank the athletes or nations.

#### 29.3.5. World Cup Overall ranking

This ranking is based on the athlete's score for the Individual races, Vertical races, Team races and Sprint races of the World Cup season.

#### 29.3.6. Specialty World Cup ranking

It is only for the World Cup circuit (Senior category).

The ranking is based on the athlete's score (or Nation for Mixed Relay Specialty) for the considered specialty of the World Cup season.

A Specialty World Cup ranking is made only if there is a minimum of three specialty races scheduled for the season. A Specialty World Cup Final ranking is awarded only if there is a minimum of three specialty races with Official Results during the whole season.

Disciplines concerned and produced rankings:

- Sprint race World Cup
- Vertical race World Cup
- Team race World Cup
- Individual race World Cup
- Mixed Relay race World Cup (by nation)

#### 29.3.7. Youth World Cup

The Youth World Cup circuit consists of the following rankings:

- U20 Overall ranking for women and for men
- U18 Overall ranking for women and for men
- Nation Youth World Cup ranking

#### 29.3.8. U23 Ranking

The U23 Overall ranking is an extraction of the Senior ranking. The Place Points used are the Senior's PPs.

#### 29.3.9. Nation World Cup Ranking (NWCR and NYWCR)

The NWCR is calculated by summing the PPS of the Senior ranking for the best athlete male and the best athlete female from Senior and U23 categories (this means four athletes could be taken into account for each race), or the best team of a nation for each World Cup race of the concerned circuit.

For the World Cup circuit, the NWCR is based only on Senior results.

For the Youth World Cup circuit, the NYWCR is based on U20 results and U18 results.

### 29.4. Specific rules for Sprint races

#### 29.4.1. Result management for Sprint races

- 1<sup>st</sup> - 6<sup>th</sup> place: Position from the final
- 7<sup>th</sup> - 12<sup>th</sup> place: Semi-finalists not qualified for the final round. The ranking order is established following:
  - the order of arrival of each semifinal
  - the best time of semifinals with the equal position reached.

Example: 7<sup>th</sup> position = the best time between the two athletes who arrived fourth in each semifinal.

If there are 30 or more athletes:

- 13<sup>th</sup> - 30<sup>th</sup> place: Quarter-Heat finalists not qualified for semi-final round. The ranking order is established following:
  - the order of arrival of each heat
  - the best time of heats with the equal position reached.

Example: 13<sup>th</sup> position = the best time between the four athletes who arrived third in each heat.

- 31<sup>st</sup> and more: Ranked by qualification time.

If there are 24 - 29 athletes:

- 13<sup>th</sup> - 24<sup>th</sup> place: Heat finalists not qualified for semifinal round. The ranking order is established following:
  - the order of arrival of each heat
  - the best time of heats with the equal position reached.

Example: 13<sup>th</sup> position = the best time between the four athletes who arrived fourth in each heat.

- 25<sup>th</sup> - 29<sup>th</sup> place: Ranked by qualification time.

If there is no timekeeping for heats, semifinals, finals, the ranking times will be taken from the qualification.

#### 29.4.2. Ranking of IRM athletes for a Sprint race

IRM				
	DNS	DNF	DSQ	DQB
Qualification	Not ranked (DNS)	Not ranked (DNF)	Not ranked DSQ	Not ranked
Heats	- latest place of the heats Tie: by qualification time (e.g.: 29 <sup>th</sup> and 30 <sup>th</sup> )	- latest place of the heats (but before DNS) Tie: by qualification time (e.g.: 27 <sup>th</sup> and 28 <sup>th</sup> )	Not ranked DSQ (each athlete gains 1 place)	Not ranked DQB (each athlete gain 1 place)
Semifinal	- latest place of the heats Tie: by heat position and time (in 2 <sup>nd</sup> ) (e.g.: 11 <sup>th</sup> and 12 <sup>th</sup> )	- latest place of the heats Tie: by heat position and time (in 2 <sup>nd</sup> ) (e.g.: 9 <sup>th</sup> and 10 <sup>th</sup> )	Not ranked DSQ	Not ranked DQB
Final	- latest place of the heats Tie: by semifinal position and after semifinal time (e.g.: 5 <sup>th</sup> and 6 <sup>th</sup> )	- latest place of the heats Tie: by qualification time (e.g.: 3 <sup>rd</sup> and 4 <sup>th</sup> ) Tie: by semifinal position and after semifinal time (e.g.: 3 <sup>rd</sup> and 4 <sup>th</sup> )	Not ranked DSQ	Not ranked DQB

#### 29.5. World Ranking (WRK)

##### 29.5.1. General principles

The World Ranking represent sporting excellence with the larger number of ski mountaineering athletes and races. To reach this goal and reflect the sport values, races will be organized by level. The place obtained in a race result following the level the race will awarded some WR points accumulated for the World Ranking.

##### 29.5.2. WRK period

The World Ranking accumulated the results for a period of 2 years. The WRK points of a race will be removed from the athlete WRK score the day after the second anniversary the considered race's date.

##### 29.5.3. WRK score

The WRK score does the accumulation of the WRK Points earned during the WRK period.

##### 29.5.4. WRK points

Each race with the results provide to the ISMF Ranking Manager following the WRK results protocol will be take in account in the WRK.

The WRK points awarded from a race depend on the race's WRK Level.

WRK Level	WRK points for the winner	1 <sup>st</sup> proposal	Other
1	1300	OG	
2	1200	WCH	

3	1000	WC	
4	800	CCH + YWC	
5	600	CC + World Series	
6	400	Continental Series	
7	200	NCH	The 5 best results maximum (=1000 pts)
8	100	NC	The 5 best results maximum (=500 pts)
9	50	Regional race	The 7 best results maximum (=350 pts)

There is a limit from the WRK points awarded in the level races 7, 8 and 9. Only the 5 best results will be taken in account for the level races 7 and 8, and the 7 best results for the level races 9.

#### 29.5.5. List of World Rankings produced

The following WRKs will be produced for Men and for Women:

	Senior	U23	U20	U18
Overall (with all races)	X	X	X	X
Individual	X	X	X	X
Sprint	X	X	X	X
Vertical Race	X	X	X	X
Team race	X			
Long Distance race	X			

#### 29.6. ISMF Series Ranking

The WRK will rank the athletes participating in ISMF Series.

### 30. RESULTS AND RANKING MANAGEMENT

The ISMF Ranking Manager is responsible for establishing World Cup, World and Continental Championships, Series and other ISMF events results and rankings.

The ISMF Ranking Manager will be in charge of updating the World Rankings.

### 31. RANKING PROTEST

A Ranking Protest contests an athlete's rank and/or ranking score from an ISMF ranking (final or provisional). This is not a process to claim against a result.

This protest must be submitted in writing by the National Team Captain during an event or by the NF President after the event, to the ISMF Office and the ISMF Ranking Manager as soon as possible from the publication of the ranking and within one month of publication.

In case of calculation error, the ISMF Ranking Manager is allowed to fix it and inform the Sport Department and the protester.

If the error concerned the athletes awarded during the End of Season ceremony, the Sport Department will take the appropriate action to fix it.

If the Ranking Protest is not accepted, the ISMF Ranking Manager will answer by writing to the author of the Protest. The protester could appeal to the ISMF Ranking Jury (composed by Event Director, Referee Manager, Ranking Manager) until two weeks after the rejected protest notification.

In order to submit a Ranking Protest, the protester must use the form in the Appendixes of the Sporting Rules.

# RULES FOR YOUTH WORLD CUP

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

Any rule not cited below obeys by the rest of ISMF rules.

## 32. REQUIREMENTS FOR HOSTING AN ISMF YOUTH WORLD CUP

All applications from the LOCs must be submitted to their NF, who after consideration, will then forward to the ISMF office. Applications submitted directly to the ISMF office from the LOCs will not be considered.

ISMF Youth World Cup events are reserved to U18 and U20 categories only.

There will be between 3 and 4 ISMF Youth World Cup events per season.

It is strongly recommended to stage the event during the weekend (two consecutive days) with a rest day only in the case of three or four races.

The LOC has the possibility to organise an Open Race alongside the ISMF Youth World Cup event. This race has to be entirely managed by the LOC, without interfering with the ISMF races, this having different starting times, different ceremonies (both Flower and Award Ceremonies), etc. The Open Race is only allowed for Senior athletes and for the Vertical and Individual disciplines, while not for the Sprint.

An agreement between the ISMF, the NF and the LOC has to be signed.

On the communication side, the title "ISMF Youth World Cup" and the ISMF logo must appear in any kind of advertising material or mean of communication of the LOC and on its official website as well.

The LOC, for its part, must publicise the event as much as possible in the weeks leading up to it in order to increase its media visibility.

## 33. ATHLETES PARTICIPATION

ISMF Youth World Cup events are reserved to U18, U20 categories only.

This circuit is reserved to athletes of NFs and ski mountaineering clubs authorised by the NF.

Only ISMF licence holders with ISMF Elite or Youth licence can participate and be ranked in the ISMF Youth World Cup. The national licence\* or the authorisation\*\* from the NF is compulsory for the athletes of all categories participating in this circuit.

\*Only for the NFs which have national licence.

\*\* The NFs (which do not have national licence) have to provide the respective athletes with an official document valid as a pass to allow them to apply for the ISMF licence.

The fee for the registration in the races is at the discretion of the LOC. The ISMF recommends the amount of between 30,00 € to 40,00 € for each race. Athletes' registration is done through the ISMF website using the intranet system, as per the other ISMF events. All athletes (of both the national team and the ski mountaineering clubs) can be registered in the races only by the NF of belonging. There is no possibility of late registrations.

Accommodation is managed directly by the athletes or NFs. The ISMF will provide the relative information and the pertaining email address in due course.

## 34. ISMF STAFF AND SERVICES

Work in progress – to be published in 3<sup>rd</sup> roll-out.

## 35. ON SITE LOGISTICAL ORGANISATION FOR ATHLETES

### 35.1. TCM

The TCM must take place on the eve of the race and is only open to the coaches of the NFs and representative person of the ski mountaineering clubs.

### 35.2. BIBs

The race numbers (bibs) must have a specific numbering system and if possible, a different colour on the basis of the category of belonging.

Bib numbers are attributed to the athletes or teams according to the current individual ranking.

A bib list is provided by the ISMF Ranking Manager according to the timelines as agreed between the ISMF and the LOC.

### 36. RACE SPECIFICATIONS

For the general features of ISMF Youth World Cup events refer to the Technical Race Guidelines as the information can be applied to this circuit as well.

The Mixed Relay is organised for each category if there are at least 6 teams per category. The ISMF Event Director will decide with the LOC whether to organise a final A and final B according to the registrations.

Please refer to the ISMF Sporting Rules in order to set correctly up the various areas of the race track, to follow the guidelines regarding penalties and offences, etc.

### 37. EQUIPMENT

As a supplementary equipment, only crampons, an additional upper body thermal fleece layer of clothing and a head lamp for a dark race can be required.

Please refer to the Race Equipment Rules in order to find out the equipment that athletes have to hold to compete in the ISMF Youth World Cup events.

The use of ski brakes is compulsory for all athletes participating in the ISMF Youth World Cup events.

### 38. RANKING

A specific ranking dedicated to the ISMF Youth World Cup events will be introduced on the ISMF website.

The awarding of race points will be carried out according to the ISMF Ranking Rules and the same will be done for the determination of the Overall ranking.

### 39. CEREMONIES, PRIZE MONEY AND AWARDS

Ceremonies, prize money and awards for ISMF Youth World Cup events:

PRIZE MONEY* (minimum)	ISMF YOUTH WORLD CUP			
	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> U20W/U20M	300 €	300 €	300 €	300 €**
2 <sup>nd</sup> U20W/U20M	200 €	200 €	200 €	200 €**
3 <sup>rd</sup> U20W/U20M	100 €	100 €	100 €	100 €**
1 <sup>st</sup> U18W/U18M	Equipment	Equipment	Equipment	Equipment***
2 <sup>nd</sup> U18W/U18M	Equipment	Equipment	Equipment	Equipment***
3 <sup>rd</sup> U18W/U18M	Equipment	Equipment	Equipment	Equipment***
TOTAL	600 €	600 €	600 €	600 €
<b>TOTAL/category</b>	1200 €	1200 €	1200 €	1200 €

\* The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation. Subject to prior coordination with the ISMF, it is possible to reward U20 athletes with equipment (amount equal to the prize money in € included in the table above).

\*\* The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\* The LOC shall provide both team members with an equipment item.

Any changes to prize money must be arranged in advance between the ISMF and the LOC.

(If possible) all Award Ceremonies have to be arranged in advance with the ISMF.

The Award Ceremony will take place immediately after the Flower Ceremony of each single category.

Podiums are compulsory for:

- the Top3 athletes of each category for each scheduled race (both for Flower and Award Ceremonies)
- the Top3 athletes of each category winning the Overall ranking.

There will be no Specialty Youth World Cup rankings.

The ISMF will provide the LOC of the final Youth World Cup stage with necessary trophies for the Overall Youth World Cup Ceremony.



## RULES FOR LONG DISTANCE TEAM

Work in progress – to be published in 3<sup>rd</sup> roll-out.

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

# RULES FOR OLYMPIC GAMES

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with "work in progress". ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.

## 40. GENERAL INFORMATION

These rules apply for Olympic Games events. Any rules not mentioned or specified below are subject to the other ISMF rules and guidelines.

## 41. QUALIFICATION SYSTEM – OLYMPIC RANKING LISTS

Only athletes with a valid ISMF Elite licence and from a Full Member National Federation (NF) will be considered for the Olympic Ranking Lists.

### 41.1. Olympic Mixed Relay Ranking List (OMRRL)

The OMRRL ranks the National Olympic Committees (NOCs) based on the results achieved in Mixed Relay races during the qualification period. For the OMRRL all Mixed Relay races in the ISMF World Cup (WC) circuit during the qualification period and the Mixed Relay Senior race of the World Championships 2025 are taken into account.

#### 41.1.1. Scoring

Place Points for each NOC are accumulated from the Nation Result List (NRL) of Mixed Relay races during the qualification period. The NRL only includes the best result in a race of each NOC (adjusted ranking) and assigns Place Points according to the World Cup Place Points table. Only the 4 (four) best results (Place Points) are taken into account for the OMRRL score. The final number of best results taken into account for OMRRL will be confirmed in October 2024.

#### 41.1.2. Tie

In case of a tie, the following criteria will be used to break the tie:

1. The first 5 (five) best results;
2. The sum of Time Points of the considered place point (5 results);
3. The best ranking per NOC from OMRRL results (World Cup and World Championships at the same level);
4. The second best ranking per NOC from OMRRL results (World Cup and World Championships at the same level);
5. Etc.

#### 41.1.3. Change of athlete's nationality

In case an athlete changes the nationality during the qualification period, the points gained for the NOC the athlete was competing for before changing the nationality remain with that NOC.

### 41.2. Olympic Sprint Ranking List (OSRL)

The OSRL ranks the athletes (and their NOCs) per gender based on the results get in Sprint races during the qualification period. For the OSRL all Sprint races in the ISMF World Cup (WC) circuit during the qualification period and the Sprint Senior race of the World Championships 2025 are taken into account.

#### 41.2.1. Scoring

Place Points for each athlete are accumulated from the official results of Sprint races during the qualification period. The OSRL assigns Place Points according to the World Cup Place Points table. Only the 4 (four) best results (Place Points) are taken into account for the OSRL score. The final number of best results taken into account for OSRL will be confirmed in October 2024.

#### 41.2.2. Tie

In case of a tie, the following criteria will be used to break the tie:

1. The first 5 (five) best results;
2. The sum of Time Points;
3. The best ranking per athlete from OSRL results (World Cup and World Championships at the same level);



4. The second best ranking per athlete from OSRL results (World Cup and World Championships at the same level).
5. Etc.

#### 41.2.3. Change of athlete's nationality

In case an athlete changes the nationality during the qualification period, the athlete will only be ranked with the NOC he/she was competing for at the beginning of the qualification period.

## 42. ORGANISATION

---

### 42.1. Bib numbers

Bib numbers will be assigned according to the OSRL and OMRRRL. The best athlete/NOC in the OSRL/OMRRRL will have the bib number 1 etc. In case of a tie, the International Federation (IF) Delegate will flip a coin to break the tie.

### 42.2. Team Captain Meeting (TCM)

It is compulsory for a representative from each NOC to be present at the TCM, confirming the presence during the roll call. During the TCM, all data from NOCs and athletes will be checked, verified and signed by the NOC representative.

### 42.3. Substitution

If an entered athlete cannot start due to force majeure (medical certificate required), another athlete already registered in the Olympic Winter Games may take his/her place. The substitution must take place no later than 60 (sixty) minutes before the start of the track inspection.

### 42.4. Starting procedure

Athletes must be present in the pre-start area 5 (five) minutes before the start of the race. If not present, the Race Jury could disqualify the athlete/team (Did not start - DNS).

### 42.5. Timekeeping

All races must be timed with a precision of 1/100th of a second. For the Sprint race, timing will be displayed with a precision of 1/100th of a second (one hundredth). For the Mixed Relay race, timing will be displayed with a precision of 1/10th of a second (one tenth). The result for each athlete will be determined and displayed with a precision of 1/10th of a second (one tenth) by truncating the calculated net time (e.g., 38:24.38 becomes 38:24.3.).

### 42.5.1. Photo finish

The photo finish will be watched when the timing between 2 (two) athletes on the finish line is less than 2 tens of second (<0.2"). The photo finish result has the priority on the timing. During the final, if the photo finish cannot break the tie, the teams/athletes concerned will be ranked ex-aequo. For the heats and semifinals, refer to chapter 4.6.

### 42.6. Protest

---

The Protest Period starts:

- Either after the athlete has crossed the finish line, if the penalty was displayed during the race;
- Or immediately when the penalty is displayed on the scoreboard, if the penalty was displayed after the finish.

The NOC representative must announce to the Jury President or his representative the intention to protest within 3 (three) minutes of the start of the Protest Period and must submit the protest in writing (protest protocol duly filled out) within 5 (five) minutes of the start of the Protest Period.

Protest is only possible during:

- Sprint heats;
- Sprint final;
- Mixed Relay final.

Due to the pressure of the timeline, protest is not possible during Sprint Semifinals.

### 43. SPRINT RACE

#### 43.1. Phases

Olympic Sprint race is composed of 3 (three) phases:

#	Name	Number	Athletes	Qualification
Phase 1	Heats	x 3	3 x 6	OSRL
Phase 2	Semifinals	x 2	2 x 6	From each heat, 3 qualified athletes directly + 3 Lucky Losers from all heats.
Phase 3	Final	x 1	1 x 6	From each semifinal, 2 qualified athletes directly + 2 Lucky Losers from all semifinals.

#### 43.2. Heats – Start list composition

The athletes will be assigned to the heats according to the following pre-defined grid:

No.	Heat 1	Heat 2	Heat 3
1	Bib #1	Bib #2	Bib #3
2	Bib #6	Bib #5	Bib #4
3	Bib #7	Bib #8	Bib #9
4	Bib #12	Bib #11	Bib #10
5	Bib #13	Bib #14	Bib #15
6	Bib #18	Bib #17	Bib #16

#### 43.3. Position on the starting line

The best athlete enters the starting area first and chooses his position on the starting line. For the heats, the best athlete is defined by the bib number. For the semifinals and the final, the rank of the previous phase is used to define the best athlete.

#### 43.4. Semifinals – Start list composition

Semifinal 1		Semifinal 2	
Order to choose starting position in the semifinal 1		Order to choose starting position in the semifinal 2	
1*	H1#1	1	H3#1
1*	H2#1	2*	H1#2
3	H3#2	2*	H2#2
4	H3#3	4*	H1#3
5	L11	4*	H2#3
6	L13	6	L12

H1#2 means the athlete finished second in the heat 1.

\* For athletes with the same rank in the previous phase, the athlete with the best race time of the previous phase chooses his/her position on the starting line first.

### 4.3.5. Finals – Start list composition

Athletes will choose their starting position following the order below:

FINAL - Start list order	
1 <sup>st</sup> position	Winner of semifinal, break tie by semifinal time
2 <sup>nd</sup> position	Winner of semifinal, break tie by semifinal time
3 <sup>rd</sup> position	2 <sup>nd</sup> place of semifinal, break tie by semifinal time
4 <sup>th</sup> position	2 <sup>nd</sup> place of semifinal, break tie by semifinal time
5 <sup>th</sup> position	1 <sup>st</sup> Lucky Loser: fastest time among all semifinal finishers not yet qualified for the final
6 <sup>th</sup> position	2 <sup>nd</sup> Lucky Loser: fastest time among all Semifinal finishers not yet qualified for the final

### 4.3.6. Photo finish

In case of a tie after Photo finish during heats, the lower bib number will be ranked in second place of the tie (e.g., bib 7 is lower than bib 9). In case of a tie between two athletes for the third Lucky Loser, only the athlete with the lowest bib number will be qualified.

In case of a tie after Photo finish during semifinals, the athlete with the best rank in the heats then with the best time in the heats will be ranked in first place of the tie. In case of a tie between two athletes for the second Lucky Loser, the second athlete in the tie will not be qualified for the final.

In case of a tie after Photo finish during finals, athletes will be ranked ex-aequo.

### 4.3.7. Final ranking

Athletes with the same rank in the semifinal or heats, which were not progressing to the next phase will be ranked according to their position and then their time during the previous phase. In the heats phase, ex-aequo is possible when athletes have the same time. In the semifinal, ranking is done by position, then semifinal time, then heat rank, then heat time, otherwise ex-aequo.

### 4.3.8. Invalid Result Mark (IRM)

Did not start (DNS) / Did not finish (DNF) during semifinal will be ranked in the last position of semifinalists (e.g., 12th position). In case of several athletes with DNS, the tie will be broken by the rank after the heats.

DNS/DNF during final will be ranked in the last position of finalists (e.g., 6th position). In case of several athletes with DNS, the tie will be broken by the rank in the semifinals then their semifinal time.

DNF athletes take the rank before the DNS.

Example with 2 DNS and 2 DNF in semifinals:  
12th: DNS / 11th: DNS / 10th: DNF / 9th: DNF.

DNF in heats will not be ranked in the results but be listed and marked DNF in event summaries.

Disqualified (DSQ) / Disqualified for special behaviour (DQB) athlete will not be ranked at any phase of the event.

If a DSQ athlete is announced before the start of the next phase, the first athlete not qualified will replace the position of the DSQ athlete.

If DSQ or DQB athlete is announced after a phase, athletes ranked behind the DSQ/DQB athlete will gain one place.



## 44. MIXED RELAY RACE

---

### 44.1. Start list

NOCs must provide the ISMF Race Office with the composition of the Mixed Relay teams 2 (two) hours before the TCM.

### 44.2. Phases

For the Mixed Relay race there will be only the final phase. Therefore, it could be possible to have more than 12 (twelve) teams at the starting lines. In this case the last bib numbers will be positioned on a third line in the starting area. There will be a maximum of 6 (six) athletes on each starting line.

### 44.3. Position on the starting line

The female athlete from each team will start the race and will choose the position on the starting line. Bib #1 will select first, and selection follows by bib number in ascending numerical order.

### 44.4. Invalid Result Mark (IRM)

Team with IRM (DNS, DNF, DSQ, DQB) will not be ranked in the results, but be listed in event summaries.

In case of DQB, each team ranked behind the DQB team will gain one place.

## APPENDIXES

### APPENDIX V: SPRINT TIE RULES

PHASE	RULES FOR THE FINAL RESULT	RULE IF TIE AT PHOTO FINISH (inside unit) only to organise the progression system
FINAL	Place 1-6 Photo finish Ex-eaquo possible	
SEMIFINAL	Places 7-12 (non-qualified athletes); Rank in each semifinal Then semifinal time Then heat rank Then heat time Then Ex-eaquo	Photo finish Then rank during heats Then time during heats Then bib number
HEATS	Places 13-18 (non-qualified athletes); Rank in each heat Then heat time Then Ex-eaquo	Photo finish Then bib number



# TRANSITORY RULES FOR EUROPEAN CHAMPIONSHIPS

The ISMF rules and guidelines 2023/24 will be rolled out in three phases. Please note that until the final roll-out, the rules are considered as draft as some sections and/or chapters are marked with “work in progress”. ISMF and its bodies take no responsibility or liability until the final roll-out. Please be aware of the ongoing changes.



## 45. GENERAL INFORMATION

These transitory rules apply only for the European Championships 2024. Any rules not mentioned or specified below are subject to the other ISMF rules and guidelines.

### 45.1. Specification of races

A five-day event for Senior and Youth categories that must include Individual, Vertical, Sprint and Mixed Relay races.

### 45.2. Criteria for hosting

Must have previously held an ISMF World Cup event, Youth World Cup or ISMF event or a technical visit and received a favourable ISMF report before applying to host a European Championship.

## 46. FEES

### 46.1. Calendar Fee

The Calendar Fee applicable for European Championships 2024 is 5.000,00 €. The calendar fee will be invoiced upon publication of the event on ISMF website.

### 46.2. Hosting Fee

The first instalment of the Hosting Fee will be invoiced before the beginning of the season with an amount of 7.500,00 € (non-refundable). The final payment of the hosting fee will be invoiced after the event balanced out with the registration fee.

## 47. PRIZE MONEY

The following prize money is applicable according to the different age categories.

### 47.1. Senior category

The following prize money is applicable for senior categories.

PRIZE MONEY* (minimum)	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> SM/SW	1.300 €	1.300 €	1.300 €	1.500 €**
2 <sup>nd</sup> SM/SW	1.000 €	1.000 €	1.000 €	1.200 €**
3 <sup>rd</sup> SM/SW	700 €	700 €	700 €	800 €**
4 <sup>th</sup> SM/SW	500 €	500 €	500 €	Gift***
5 <sup>th</sup> SM/SW	300 €	300 €	300 €	Gift***
TOTAL per category	3.800 €	3.800 €	3.800 €	3.500 €
TOTAL per race	7.600 €	7.600 €	7.600 €	3.500 €
TOTAL all races	26.300 €			

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\*The LOC shall provide both team members with a gift.



## 47.2. U23 and Youth categories

The following prize money is applicable for U23 and Youth categories.

PRIZE MONEY* (minimum)	SPRINT	VERTICAL	INDIVIDUAL	MIXED RELAY
1 <sup>st</sup> U23M/W	500 €	500 €	500 €	
2 <sup>nd</sup> U23M/W	300 €	300 €	300 €	
3 <sup>rd</sup> U23M/W	200 €	200 €	200 €	
4 <sup>th</sup> U23M/W	Gift	Gift	Gift	
5 <sup>th</sup> U23M/W	Gift	Gift	Gift	
1 <sup>st</sup> U20M/W	300 €	300 €	300 €	500 €**
2 <sup>nd</sup> U20M/W	200 €	200 €	200 €	300 €**
3 <sup>rd</sup> U20M/W	150 €	150 €	150 €	200 €**
4 <sup>th</sup> U20M/W	Gift	Gift	Gift	Gift***
5 <sup>th</sup> U20M/W	Gift	Gift	Gift	Gift***
1 <sup>st</sup> U18M/W	200 €	200 €	200 €	
2 <sup>nd</sup> U18M/W	150 €	150 €	150 €	
3 <sup>rd</sup> U18M/W	100 €	100 €	100 €	
4 <sup>th</sup> U18M/W	Gift	Gift	Gift	
5 <sup>th</sup> U18M/W	Gift	Gift	Gift	
TOTAL per category	2.100 €	2.100 €	2.100 €	1.000 €
TOTAL per race	4.200 €	4.200 €	4.200 €	1.000 €
TOTAL all races			13.600 €	

\*The said amounts of prize money have to be considered gross which will be then deducted of any withholding tax in force in the LOC's nation.

\*\*The amount has to be considered per team. The LOC should pay exact half amount to one team member and the other exact half amount to the other team member.

\*\*\*The LOC shall provide both team members with a gift.

## 48. SCHEDULE OF EVENT

For ISMF events a certain event schedule is obligatory, and the following elements have to be respected. Any changes in the mentioned schedules have to be presented and approved by the ISMF Event Director. TCMs can be combined in one, BIB distribution always has to take place the day before the respective race.

Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7
Arrival	Track inspection	Race 1	Race 2	Rest Day	Race 3	Race 4
Accreditation	TCM Race 1 + 2	Ceremonies	Ceremonies	TCM	Ceremonies	Ceremonies
Opening Ceremony	BIB distribution	BIB distribution	TCM	BIB distribution	TCM	Closing Ceremony
			BIB distribution		BIB distribution	Departure

## 49. LICENCE AND REGISTRATION QUOTAS

Athletes participating in the European Championships 2024 must hold the ISMF Elite licence.

The following quota apply for Individual, Sprint and Vertical races:

- Senior: 4 M and 4 W
- U23: 3 M and 3 W (total of 7 Seniors M and 7 Seniors W)
- U20: 4 M and 4 W
- U18: 4 M and 4 W

The following quota apply for Mixed Relay race:

- Senior: 3 teams
- Youth: 2 teams

## 50. SERVICE PROVIDERS

---

The following service providers are expected at the European Championship 2024:

- Official ISMF time-keeping company;
- ISMF Implementation Team's staff;
- ISMF Ranking Manager;

The LOC should provide the aforementioned persons with the necessary accommodation.

The cost of the above-mentioned services will be included in the total amount of the Hosting Fee invoice.